



**CITY OF LOS ALTOS  
CITY COUNCIL MEETING  
February 9, 2016**

**CONSENT CALENDAR**

**Agenda Item # 5**

**SUBJECT:** Adopt Resolution No. 2016-05, accepting completion of the Grant Park Community Center Roof Replacement, Project CF-01008 and authorize the Public Work Director to record a Notice to Completion as required by law

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**BACKGROUND**

On August 25, 2015, the City Council awarded the Grant Park Community Center Roof Replacement, Project CF-01008 to Pioneer Contractors, Inc. for \$141,000. This project replaced the entire roof of the Community Center and improved the safety of the building.

**EXISTING POLICY**

Capital Improvement Program (CIP) Project CF-01008

**PREVIOUS COUNCIL CONSIDERATION**

August 25, 2015

**DISCUSSION**

The work on Project CF-01008 complies with the Standard Specifications of the City of Los Altos. All work was completed and is acceptable.

Recording of the Notice of Completion begins the 35-day lien-filing period for subcontractors and suppliers. At the end of the 35-day period, the City releases the 5% retention amount to the contractor if no liens are filed. Attachment 1 is the proposed resolution of acceptance (Resolution No. 2016-05).

**PUBLIC CONTACT**

Posting of the meeting agenda serves as notice to the general public.

**FISCAL/RESOURCE IMPACT**

The following table summarizes the final costs of this project:

	<b>Project Budget</b>	<b>Final Project Cost</b>
Construction	\$141,000	\$141,000
Printing/Notices/ Misc.	\$5,000	\$613
Construction contingency (~20%)	\$29,000	\$1,263
<b>Total Cost</b>	<b>\$175,000</b>	<b>\$142,876</b>

The final project savings of \$32,124 will be returned to the Capital Improvement Program Fund.

**ENVIRONMENTAL REVIEW**

Categorically Exempt pursuant to CEQA Section 15301 (c)

**RECOMMENDATION**

Adopt Resolution No. 2016-05, accepting completion of the Grant Park Community Center Roof Replacement, Project CF-01008 and authorize the Public Work Director to record a Notice to Completion as required by law

**ALTERNATIVES**

Not applicable

Prepared by: Victor Chen, Associate Civil Engineer

Reviewed by: Susanna Chan, Public Works Director

Approved by: Marcia Somers, City Manager

**ATTACHMENT:**

1. Resolution No. 2016-05

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*Adopt Resolution No. 2016-05, accepting completion of the Grant Park Community Center Roof Replacement, Project CF-01008 and authorize the Public Work Director to record a Notice to Completion as required by law*

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**RESOLUTION NO. 2016-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS  
ACCEPTING COMPLETION AND DIRECTING THE PUBLIC WORKS  
DIRECTOR TO FILE NOTICE OF ACCEPTANCE OF COMPLETION OF  
THE GRANT PARK COMMUNITY CENTER ROOF REPLACEMENT,  
PROJECT CF-01008**

**WHEREAS**, the Public Works Director has filed with the City Clerk, an Engineer's Certificate as to completion of all of the work provided to be done under and pursuant to the contract between the City of Los Altos and Pioneer Contractors, Inc. dated September 15, 2015; and

**WHEREAS**, work under this contract has been fully completed and done as provided in said contract, and the plans and specifications therein referred to.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Los Altos hereby finds and authorizes the following:

1. That acceptance of completion of said work be, and it is hereby, made and ordered.
2. Direct the Public Works Director to execute and file for record with the County Recorder of the County of Santa Clara, notice of acceptance of completion thereof, as required by law.

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 9th day of February, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jeannie Bruins, MAYOR

Attest:

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Jon Maginot, CMC, CITY CLERK