

**MINUTES OF THE STUDY SESSION OF THE CITY COUNCIL AND
DOWNTOWN BUILDINGS COMMITTEE OF THE CITY OF LOS
ALTOS, HELD ON TUESDAY, JANUARY 26, 2016, BEGINNING AT
5:45 P.M. AT LOS ALTOS LIBRARY, 13 SOUTH SAN ANTONIO ROAD,
LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Bruins, Mayor Pro Tem Prochnow, Councilmembers Pepper and Satterlee, and Committee members Barton, Enander, Hope, Infante, Marriott, Mensinger, Reed, Salmon and See

ABSENT: Councilmember Mordo and Committee members Frank and Morris

ITEM FOR CONSIDERATION

1. Receive a report from the Downtown Buildings Committee and provide feedback accordingly

Councilmember Satterlee provided introductory remarks.

Councilmember Prochnow recused herself due to a potential financial conflict of interest (owns property within the Downtown) and left the room.

Action: Committee members and Council members discussed the purpose of the Committee and Council members provided preliminary feedback on the Committee's concepts.

ADJOURNMENT

Mayor Bruins adjourned the meeting at 6:52 p.m.

Jeannie Bruins, MAYOR

Jon Maginot, CMC, CITY CLERK

**MINUTES OF THE MEETING OF THE CITY COUNCIL OF THE CITY
OF LOS ALTOS, HELD ON TUESDAY, JANUARY 26, 2016, BEGINNING
AT 7:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN ANTONIO
ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Mayor Bruins, Mayor Pro Tem Prochnow, Councilmembers Pepper and Satterlee

ABSENT: Councilmember Mordo

PLEDGE OF ALLEGIANCE

Mayor Bruins led the Pledge of Allegiance to the flag.

CHANGES TO THE ORDER OF THE AGENDA

There were no changes to the order of the agenda.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments on items not on the agenda.

CONSENT CALENDAR

Action: Upon a motion by Councilmember Satterlee, seconded by Councilmember Pepper, the Council unanimously approved the Consent Calendar, by the following vote: AYES: Bruins, Pepper, Prochnow and Satterlee; NOES: None; ABSENT: Mordo; ABSTAIN: None, as follows:

1. Approved the minutes of the January 12, 2016 regular meeting.
2. Authorized the City Manager to execute an amendment to the FY 2015/16 Community Development Block Grant Capital Improvement Program agreement for the use of eligible FY 2016/17 Community Development Block Grant funds in the amount of \$77,952 to the Parking Plaza Driveway Approach Improvement, Project TS-01028.
3. Approved the parcel map of 663 Jay Street.

PUBLIC HEARING

4. Adopt Urgency Ordinance No. 2016-418, pertaining to the prohibition of marijuana cultivation, processing, delivery and dispensary uses

City Attorney Houston presented the report.

Mayor Bruins opened the public hearing. There was no one wishing to speak. Mayor Bruins closed the public hearing.

Action: Upon a motion by Councilmember Pepper, seconded by Councilmember Satterlee, the Council adopted Urgency Ordinance No. 2016-418, pertaining to the prohibition of marijuana cultivation, processing, delivery and dispensary uses, by the following vote: AYES: Bruins, Pepper, Prochnow and Satterlee; NOES: None; ABSENT: Mordo; ABSTAIN: None.

DISCUSSION ITEMS

5. Receive an update on two community meetings related to senior needs and the Charter and structure of the Senior Commission; discuss the Charter and structure of the Senior Commission and existing vacancies, and direct staff accordingly

Mayor Pro Tem Prochnow presented the subcommittee update.

Public Comments

Los Altos resident Paul Gonella expressed concerns regarding over-regulation of the Senior Commission and encouraged maintaining the Senior Commission.

Los Altos resident Carlos Shaw supported maintaining the Commission as currently structured.

Los Altos resident Frank Martin disputed claims that the Senior Commission is dysfunctional, disrespectful and has violated the Brown Act.

Los Altos resident Pat Marriott encouraged the Council to give all Commissions more autonomy.

Los Altos resident Andrea Eaton questioned whether the Council would be conducting the same process for all Commissions.

6. Receive a final report from the Environmental Commission on Community Choice Energy, and direct staff accordingly

Assistant City Manager Logan presented the report. Environmental Commissioners Gary Hedden and Laura Teksler presented the Commission's final report.

Public Comments

Los Altos residents Natalie Elefant, Maddy McBirney, Barbara O'Reilly, Karen Janowski, Nancy Bremeau, Barbara Kyser, Barbara Weinstein, Eitan Fenson, Kevin O'Reilly, Susan Russell, Vladimir Ivanovic, Sam Harding, Karl Danz and Don Bray, Gary Latshaw, representing Sierra Club, Michael McTighe, representing GreenTown Los Altos, Mike Balma and Julie Rose, representing the Chamber of Commerce, supported joining Silicon Valley Clean Energy Authority.

Councilmember Satterlee disclosed ex parte communications with Karl and Paula Danz, Karen Janowski and Margie Suozzo. Mayor Bruins disclosed ex parte communications with Margie Suozzo, Karen Janowski, Eitan Fenson and Jeff Byron.

Action: Council members generally supported joining Silicon Valley Clean Energy Authority and directed staff to move forward with the necessary steps to join the Authority.

Mayor Bruins called for a recess at 9:00 p.m. The meeting resumed at 9:10 p.m.

7. Discuss the Commercial Wayfinding Sign Program, Project CD-01002 and either award the Base Bid and Add Alternate No. 1 for Commercial Wayfinding Sign Program, Project CD-01002 to VKK Signmakers in the amount of \$123,697.31 and authorize the City Manager to execute a contract on behalf of the City or reject all bids, and direct staff accordingly

Engineering Services Manager Lamm presented the report.

Public Comments

Los Altos resident Roberta Phillips questioned the purpose of the project.

Los Altos resident Maddy McBirney expressed concerns over the design of some of the signs.

Nancy Dunaway, representing Los Altos Village Association, and Julie Rose, representing the Chamber of Commerce, supported awarding the project.

Los Altos resident Anita Enander encouraged the City to avoid adding sign poles in sidewalks.

Action: Upon a motion by Councilmember Satterlee, seconded by Mayor Pro Tem Prochnow, the Council awarded the Base Bid and Add Alternate No. 1 for Commercial Wayfinding Sign Program, Project CD-01002 to VKK Signmakers in the amount of \$123,697.31 and authorized the City Manager to execute a contract on behalf of the City, with the following direction to staff: 1) examine the alignment of the directional arrow on sign E2; and 2) examine the placement of signs E9, E10 and E11 in relation to other signs in the area, by the following vote: AYES: Bruins, Pepper, Prochnow and Satterlee; NOES: None; ABSENT: Mordo; ABSTAIN: None.

8. Receive a Downtown Parking Management Plan Short-Term Parking Strategies and Implementation Schedule update and adopt Resolution No. 2016-02, establishing Graduated Parking Fines, Procedures and Penalties

Economic Development Manager Quinn presented the report.

Action: Upon a motion by Councilmember Satterlee, seconded by Mayor Pro Tem Prochnow, the Council adopted Resolution No. 2016-02, establishing Graduated Parking Fines, Procedures and Penalties, as amended to state that first and second violations are set at \$54.50 and the third and subsequent violations are set as \$151.40, by the following vote: AYES: Bruins, Pepper, Prochnow and Satterlee; NOES: None; ABSENT: Mordo; ABSTAIN: None.

COUNCIL AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

Council reports

Councilmember Satterlee reported she attended a meeting of the Valley Transportation Authority State Route 85 Corridor Policy Advisory Board on January 25, 2016.

Mayor Pro Tem Prochnow reported she attended the following: the January 13, 2016 and January 15, 2016 senior discussions with Mayor Bruins; a meeting with Councilmember Pepper and representatives of Los Altos School District on January 15, 2016 regarding community engagement; an event on January 19, 2016 recognizing Clyde Noel as Los Altos of the Year; a meeting of the City/Los Altos School District Schools Issues subcommittee on January 20, 2016 with Councilmember Pepper; a meeting of the Los Altos Women's Caucus on January 21, 2016 and a meeting of the County Housing and Community Development Advisory Committee on January 25, 2016.

Councilmember Pepper reported she attended the following: a community meeting on Community Choice Energy on January 13, 2016; a meeting of the Cities Association of Santa Clara County Board on January 14, 2016; the Bay Area Air Quality Management District (BAAQMD) Board retreat on January 20, 2016 and a community group meeting regarding the Hillview Community Center on January 23, 2016. She further announced BAAQMD open houses on January 28, 2016 and February 2, 2016.

Mayor Bruins announced that a recommendation from representatives of the North County and West Valley Cities regarding the Valley Transportation Authority Sales Tax Measure would be coming to Council, that applications for vacancies on Commissions are due on January 29, 2016 and the Annual Council Retreat on January 30, 2016.

Staff reports

City Attorney Houston reported she would be bringing forth an ordinance related to the Utility Users Tax.

ADJOURNMENT

Mayor Bruins adjourned the meeting at 10:44 p.m.

Jeannie Bruins, MAYOR

Jon Maginot, CMC, CITY CLERK