

From	Request	Date Received	Date Due	Date Completed	City Response								
Jonathan Gabriel	<p>A copy of any existing records showing information regarding depositor names, amounts and dates for unrefunded cash escrows, cash deposits, performance or construction bonds which have been deposited with your municipality that are currently available for release.</p> <p>2. A copy of any records showing the (i) payee or vendor names, (ii) check issue dates, (iii) check number, (iv) FEIN and (v) dollar amounts of any uncashed /stale-dated vendor checks that have aged more than six months from the date of this letter in an amount equal to or greater than one thousand dollars (\$1,000.00).</p> <p>3. Financial spreadsheet, ledger, or any other accounting record of property tax overpayments, or claimed/unredeemed tax lien certificates which have been refundable for more than six months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check numbers, (iv) FEIN and (v) dollar amounts over \$1,000.00.</p> <p>4. For the above three requests please include all the necessary claim forms, affidavits and instructions required for the reissuance of the deposits/outstanding/stale dated checks or refunds.</p>	12.9.2021	12/19/21										
Richard Tran	a list of all properties in the City that have experienced a confirmed structure fire and are now "red tagged" and no longer permitted for occupancy or "unhabitable." Time period: All properties currently "red flagged."	12/10/21	12/20/21	December 13, 2021	Granted								
Duncan MacMillan	Agenda Item 12 on the agenda for the City Council meeting scheduled for December 14, 2021. Please provide electronic copies	12.13.2021	12.23.2021	December 17, 2021	Granted								
John Claus	1945 Newcastle Dr	12.13.2021	12.23.2021	December 21, 2021	Granted								
Victoria Johnston	All Permits for 480 Lassen Street #3 Los Altos, CA 94022 Pulled and Final	12.13.2021	12.23.2021	December 21, 2021	Granted								
BrightView Landscape Services	all current contracts for landscape, mowing and grounds keeping maintenance		12/16/21	12/26/21	December 21, 2022	No records							