

**MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY
COMMITTEE OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
NOVEMBER 16, 2011, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE,
LOS ALTOS, CALIFORNIA**

ROLL CALL & PLEDGE

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Bill Crook, Karl Danz (Vice-Chair), Jim Fenton, Bill Sheppard, Kathy Small (City Staff Liaison) and Mike Gallagher (Traffic Commission)

Member of the public: Maddy McBirney (GreenTown Los Altos)

ABSENT: Chris Hlavka (with prior notice)

PUBLIC COMMENTS

(none)

CONSENT CALENDAR

On a motion by Committee Member Bill Crook, seconded by Committee Member Jim Fenton, the following items were approved:

1. Committee Minutes
Approval of minutes – regular meeting of October 19, 2011 – Passed 6-0

DISCUSSION ITEMS

2. Council Ad-Hoc Committee
 - Committee members discussed pros and cons of several potential outcomes in connection with the forthcoming meeting with Council Ad-Hoc Committee regarding creation of a Planning and Transportation Commission and/or other structural options
 - Chair Suzanne Ambiel to prepare a presentation for forthcoming meeting with the Council Ad-Hoc Committee. Motion by Wes Brinsfield, seconded by Bill Crook and passed 6-0.
3. Work Plan and Goals
 - Several committee members enumerated their proposed list of 2012 work items and goals
 - Continue the discussion to the January BPAC meeting. Motion by Chair Suzanne Ambiel, seconded by Bill Crook and passed 6-0
4. Signage on Class I Path
 - Committee Member Bill Crook presented slides showing examples of signage used in various cities around the world as well as several examples of existing signage in Los Altos that show the need for improvement
 - Bill Crook to modify his draft report to recommend stencils, and take the report to the Traffic Commission. Motion by Chair Suzanne Ambiel, seconded by Karl Danz; passed 6-0.

5. Prototype of a Comprehensive Project List
 - Committee Members reviewed the prototype prepared by Wes Brinsfield and Bill Sheppard
 - Continue the discussion to the January BPAC meeting. Motion by Chair Suzanne Ambiel, seconded by Bill Crook and passed 6-0
6. Options for Updating the BPAC website
 - Continue the discussion to the January BPAC meeting. Motion by Committee Member Bill Crook, seconded by Chair Suzanne Ambiel and passed 6-0
7. Task Force for the Four City Stevens Creek Trail Study
 - Committee Members assigned as liaisons to neighboring BPACs provided updates regarding activities in each of Cupertino, Mountain View and Sunnyvale
8. Sub-Committee Update (League of American Bicyclists Feedback)
 - Continued to the next regular BPAC meeting
9. Traffic Commission update
 - Bill Sheppard provided an update from the October 26, 2011 Traffic Commission meeting
10. Valley Transportation Authority, Bicycle and Pedestrian Advisory Committee update
 - Next regular meeting of the VTA BPAC will be in January, at which time they will vote on whether to accept Committee Member Wes Brinsfield as the representative for Los Altos
 - Assuming a “yes” vote, Brinsfield will attend the monthly meeting, beginning in February
11. Capital Improvement Projects update
 - Staff Liaison Kathy Small provided an update regarding CIPs in progress

COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Suzanne Ambiel called for the next meeting to be held Wednesday, January 18, 2012 at 7:00 p.m.

Next Agenda:

1. Debrief the City Council Meeting and Joint Study Session
2. BPAC Goals and 2012 Work Plan
3. Comprehensive Project List
4. BPAC website
5. Task Force for the Four City Stevens Creek Trail Study
6. Continue items 9, 10 and 11

Future Agenda:

1. Item #8

ADJOURNMENT

Chair Ambiel adjourned the meeting at 9:06 p.m.