

MINUTES OF A REGULAR MEETING OF THE BICYCLE PEDESTRIAN ADVISORY COMMITTEE OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, MARCH 21, 2012, AT 7:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL & PLEDGE

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Bill Crook, Karl Danz (Vice-Chair), Jim Fenton, Chris Hlavka, Bill Sheppard and Adam Porter (acting City Staff Liaison)

ABSENT: (none)

Members of the public: Jim Wing, Vivian McNulty, Carol Commendatore

PUBLIC COMMENTS

Jim Wing requested that the BPAC add a future agenda item regarding a potential pedestrian visibility issue at the mid-block crosswalk located in front of Draeger's Market on First Street.

CONSENT CALENDAR

On a motion by Committee Member Bill Crook, seconded by Committee Member Bill Sheppard, the following item is approved:

1. Committee Minutes
Approval of minutes – regular meeting of February 15, 2012 – Passed 6-0 (Fenton abstained as he did not attend February meeting)

DISCUSSION ITEMS

2. Community Center Update
 - Mayor Val Carpenter provided an update regarding the current state of planning for the proposed Community Center development work, including the efforts underway to solicit input from the community.
 - BPAC members were asked for feedback, which was provided.
3. Bike to Work Day
 - BPAC members formulated plans to support this year's BTWD, which will be on Thursday, May 10th, by staffing the Energizer Station located at the Lincoln Park frontage on Main St. from 6:30am until approximately 8:30am.
4. Safe Routes to School (SR2S)
 - BPAC members discussed the upcoming Cycle 10 SR2S Grant Application, and reviewed a draft letter submitted by Committee Member Bill Crook.
 - Approve the letter as submitted. Motion by Bill Crook, seconded by Wes Brinsfield and passed 7-0.
5. Chair & Vice-chair Election
 - Continue Chair Ambiel and Vice-chair Danz in their current roles for the next year. Motion by Wes Brinsfield, seconded by Bill Crook and passed 7-0.

6. Priority Intersection Update
 - BPAC members discussed the available data associated with intersections in the city, and various ideas related to gathering additional data.
 - Bill Crook to schedule training sessions to enable other BPAC members to perform accurate counts of pedestrians, bicycles and vehicles.
7. West Portola Arterial Safety Issues
 - Continued until next regular BPAC meeting.
8. An Integrated Rubric for Ranking Potential Projects
 - BPAC members discussed progress to date, as well as adding Priority Intersection data and the prioritized list of school-related projects prepared by the Traffic Commission.
9. Options of Updating the BPAC website
 - BPAC members discussed current state of BPAC website as well as other bicycle- and pedestrian-related information on the main Los Altos website.
 - Website will be refreshed once final disposition of BPAC is completed by City Council.
10. Traffic Commission (TC) update
 - Bill Crook provided updates from the most recent Traffic Commission meetings.
11. Valley Transportation Authority, Bicycle and Pedestrian Advisory Committee update
 - Committee Member Wes Brinsfield provided an update from the March 7th VTA BPAC meeting
12. Capital Improvement Projects update
 - Staff Liaison Adam Porter provided an update regarding CIPs in progress

COMMITTEE REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

Suzanne Ambiel called for the next meeting to be held Wednesday, April 18, 2012 at 7:00 p.m.

Next Agenda:

1. Consent Calendar
2. Bike to Work Day
3. An Integrated Rubric for Ranking Potential Projects
4. West Portola Arterial Safety Issues
5. Options of Updating the BPAC website
6. Sharrow Placement
7. Continue items 10, 11 and 12

ADJOURNMENT

Chair Ambiel adjourned the meeting at 9:27 p.m.