

BICYCLE / PEDESTRIAN ADVISORY COMMISSION 2017-2018 WORK PLAN

GOALS	PROJECTS	ASSIGNMENTS	KEY PERFORMANCE INDICATOR
VISION ZERO: • Pedestrian Master Plan Implementation	Implementation Plan	<ul style="list-style-type: none"> • Assist with preparation of plan for implementing projects in the PMP (e.g., create draft schedule) 	<ol style="list-style-type: none"> 1) Number of projects initiated 2) Number of projects completed
• Bicycle Transportation Plan Update	Identify scope of plan update	<ul style="list-style-type: none"> • Determine if consultant needed • Review and update recommendations to reflect current status and vision going forward • Include League of American Cyclists' recommendations • Add new recommendations as needed 	<ol style="list-style-type: none"> 1) Is the evaluation of the scope of the update completed? 2) Has the update of the BTP begun? 3) Has funding for a consultant been arranged, if needed?
	Identify funding to update the Bicycle Transportation Plan	<ul style="list-style-type: none"> • Make request for CIP funding for update 	
	Bike Plan update development	<ul style="list-style-type: none"> • Begin update in second or third quarter of 2017 	
• Community Outreach	Bike to Work Day	<ul style="list-style-type: none"> • Set up Energizer Station • Provide cyclists food and information • Conduct cyclist count 	<ol style="list-style-type: none"> 1) Was the Energizer Station work completed? 2) Was the cyclist count completed?

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<ul style="list-style-type: none"> • Community Outreach (continued) 	City Events	<ul style="list-style-type: none"> • On an as-needed basis BPAC may participate at City events (non-quorum), as requested by Council and/or discussed at BPAC meetings 	
	Community and Public Meetings	<ul style="list-style-type: none"> • On an as-needed basis and as requested by Council, BPAC may attend community meetings or public meetings (non-quorum) 	
	Education	<ul style="list-style-type: none"> • Explore and implement suggestions from BPAC's Education Sub-committee • Develop library of education-focused articles for publishing on BPAC web page, Town Crier, Los Altos Recreation Guide, school newsletters, web site • Measure success of SR2S maps and communicate with PTAs 	<ol style="list-style-type: none"> 1) Write and publish a minimum of two articles regarding bicycling and pedestrian safety. 2) Have the Safe Routes to School maps been updated? 3) Consider and define a metric for success of communication of the maps.
	BPAC Website FAQ	<ul style="list-style-type: none"> • Review FAQs quarterly and revise as needed. 	1) Percentage of quarters reviewed.

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<ul style="list-style-type: none"> • Safety 	Vision Zero Initiative	Continue to support concepts of Vision Zero, for example: <ul style="list-style-type: none"> • Recommendations from SVBC “tool kit” • Review Secretary Foxx’s challenge in achieving Vision Zero • Report to Council on how the City can plan to address these challenges and work toward zero injuries or accidents • Update Education and Enforcement efforts regarding safety issues 	1) Was a report made to the City Council regarding Vision Zero in Los Altos?
	Signage	Class I Pathway signage	<ul style="list-style-type: none"> • Install standardized Class I Pathway signage
Municipal Code	Recommendations for Modifications by Subcommittee	<ul style="list-style-type: none"> • Establish a subcommittee • Do we need more restrictive Municipal Codes? • Explore restricting construction vehicle movements during school commute hours • Consider increased enforcement of CA vehicle code violations (Police Dept) 	1) Was this item approved or rejected by the BPAC?

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Ongoing activities		<ul style="list-style-type: none"> • Attend monthly VTA BPAC meetings (assigned representation) 	1) How many meetings were attended annually?
	Planning and Transportation Commission coordination	<ul style="list-style-type: none"> • Conduct special meetings with PTC as needed • Continue review of BPAC and PTC process and communication between the two Commissions 	1) How many meetings were attended annually?
	Commission / City Council Attendance	<ul style="list-style-type: none"> • Attend and provide BPAC input to other City Commissions and Council as requested 	1) How many meetings were attended annually?
	Other projects as requested by Staff / Council	<ul style="list-style-type: none"> • On an as-needed basis BPAC will provide staff assistance on bicycle and pedestrian related projects • Support staff in identifying sources for and developing grant applications 	
	CIP / Commercial Review	<ul style="list-style-type: none"> • On as as-needed basis BPAC will review commercial and design projects and provide comments related to bicycle and pedestrian issues • Review and update "Project Review Checklist"; implement on a regular and consistent basis when projects come before BPAC for review 	1) Were commercial and design projects reviewed and comments provided in a timely way? 2) Were there any delays in project reviews by the BPAC?