

MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, MAY 24, 2017 AT 7:00 P.M. AT THE LOS ALTOS CITY HALL-COMMUNITY CHAMBERS, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Suzanne Ambiel (Chair), Nadim Maluf, Steve Hindman, Jim Fenton, Jeannie Bruins (Council Liaison), Susanna Chan (Staff Liaison)

ABSENT: Wes Brinsfield, Randy Kriegh, Jerry Chester

PUBLIC COMMENTS

NONE

ITEMS FOR CONSIDERATION/ACTION

1. Minutes

Upon a motion by Commissioner Fenton, seconded by Commissioner Maluf, the Commission approved the minutes of the meeting of April 26, 2017, by the following vote: AYES: Ambiel, Fenton, Hindman, and Maluf. NOES: None; ABSTAIN: None. ABSENT: Brinsfield, Chester, and Kriegh

2. Commission Jurisdiction over Transportation Update

Staff Liaison, along with Council Member Bruins, provided an update to BPAC and solicited feedback from the commission. Staff, including the City Manager, the Community Development Director, and the Public Works Director met with Council Members Bruins and Eng to discuss the new commission prior to the BPAC meeting. The Powers and Duties of the new commission which will be included in the City ordinance were discussed and could be summarized as follow:

- Help to create multi-modal transportation solutions and policies that enable safe, attractive, comfortable and independent access and travel for pedestrians, bicyclists, transit users, and motorists of all ages and abilities, including connectivity across jurisdictional boundaries.
- Shall advise the council on existing and proposed city policies related to traffic calming and traffic enforcement.
- Shall advise the council on projects and budget priorities for transportation-related capital improvements
- Provide for community engagement and serve as a conduit for community input.

Staff requested input from BPAC on the proposed Powers and Duties as well as the following items:

- Charter of the commission which will cover expectations and responsibilities
- Meeting frequency
- Makeup of the commission
- Name of the commission

Comments covered jurisdictional connectivity and how to work with other cities/jurisdictions, community engagement and taking their ideas to council, the function of the new commission-dual or only advisory, Council's expectation of the commission, and assisting with public outreach and education. There was consensus that the current size of the commission (7 members) should remain and the existing members would like to remain on the commission. How this commission will be put together is yet to be determined. Chair Ambiel recapped the requests and reminded everyone, for planning purposes, that the August meeting may be cancelled.

3. 2017 Bike to Work Day

Staff Liaison provided a summary regarding Bike to Work Day on May 11, 2017. Overall, numbers were down slightly from 2016. There were concerns regarding placement of the station as a greater number of the cyclists were observed in the northbound direction. There were concerns to increase participation by moving the station to the northbound side of Foothill Expressway. Chair Ambiel stated that there were safety concerns as there is not a suitable location that is safe. Chair Ambiel also mentioned that another location (VM Ware) had similar numbers even when their station was on the northbound side. Santa Clara Bicycle Coalition will formulate and publish a report that will be available to the public.

4. 2016 Measure B Program Overview

Staff Liaison provided an overview of the 2016 Measure B Program. BPAC members asked clarifying questions pertaining to the different elements of the program. Staff liaison, with assistance from Council Member Bruins, who is the Chair of the Santa Clara Valley Transportation Authority Board of Directors, provided responses.

INFORMATIONAL ITEMS

5. Monthly Staff Report

Staff liaison updated the Commission on the following items:

- The City Council approved the W. Edith Avenue/University Avenue Crosswalk Improvement Project at its May 23, 2017 meeting
- The Fremont Avenue Bridge Replacement Project received the 2017 American Public Works Association (APWA) Silicon Valley Chapter Project of the Year Award in the Structure Category
- The City received a \$1 million grant for the Miramonte Pathway Project Phase I. The funds will become available to us in Fiscal Year 2018/19
- City Council subcommittees and staff attended the quarterly joint Cupertino Unified School District/Los Altos meeting

COMMISSIONERS' REPORTS AND COMMENTS

Commissioners Maluf, Fenton and Chair Ambiel reported on events/meetings that they attended.

POTENTIAL FUTURE AGENDA ITEMS

- Re-examining Miramonte Project and reevaluating bicycle/pedestrian projects with Complete Streets requirements
- Overview of Neighborhood Traffic Management Plan (NTMP)
- Complete Street Requirements
- Overview of General Plan Circulation Element

ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:15 P.M.