

BICYCLE/PEDESTRIAN ADVISORY COMMISSION
2016/17 Work Plan - DRAFT

Goal	Projects	Assignments	Status
Pedestrian Master Plan	Implementation Plan	<ul style="list-style-type: none"> • Assist with preparation of plan for implementing projects in PMP (e.g., create draft schedule) 	
Bicycle Transportation Plan Update	Identify Scope of plan update	<ul style="list-style-type: none"> • Determine if consultant needed • Review and update recommendations to reflect current status and vision going forward • Include League of American Cyclists recommendations • Add new recommendations as needed 	
	Identify funding to update the Bicycle Transportation Plan	<ul style="list-style-type: none"> • Make request for CIP funding for update 	
	Bike Plan update development	<ul style="list-style-type: none"> • Begin update in the second or third quarter of 2016 	
Identify Possible Project Funding Sources	Establish Funding Sub-Committee	Assist City Staff with identification of possible “non-standard” funding sources for pedestrian and bicycle projects	

Bike and Pedestrian Map	Cross-town routes	<ul style="list-style-type: none"> • Determine if a need exists for establishing a combined bike and pedestrian route map • If a need exists, identify map scope • Identify funding • Begin identifying potential cross-town routes in the third or fourth quarter of 2015 	
-------------------------	-------------------	--	--

Signage	Class I Pathway Signage	<ul style="list-style-type: none"> • Explore standardizing Class I Pathway signage 	
---------	-------------------------	---	--

Community Outreach	Bike to Work Day	<ul style="list-style-type: none"> • Set up energizer station • Provide cyclists food and information • Conduct cyclist count 	
	City Events	<ul style="list-style-type: none"> • On an as-needed basis BPAC may participate at City events (non-quorum), as requested by Council and/or discussed at BPAC meetings 	
	Community and public meetings	<ul style="list-style-type: none"> • On an as-needed basis and as requested by Council, BPAC may attend community meetings or public meetings (non-quorum) 	
	Education	<ul style="list-style-type: none"> • Explore and implement suggestions from BPAC's Education Sub-Committee • Develop "library" of education-focused articles for publishing on BPAC web page (see below), Town Crier, Los Altos Recreation Guide, school newsletters, etc. • Measure success of SR2S maps and communicate with PTA's 	

	BPAC Website FAQ	<ul style="list-style-type: none"> • Review FAQ’s quarterly, revise as needed • Create and publish series of rotating education-focused articles 	
Municipal Code	Recommendations for Modifications	<ul style="list-style-type: none"> • Explore restricting construction vehicle movements during school commute hours • Finalize recommendations for possible modifications to Municipal Code (if any); transmit to appropriate City parties 	
Bike Parking	Downtown Bike Parking	<ul style="list-style-type: none"> • Analyze bike parking identified in the Downtown Parking Management Plan • Develop a public outreach strategy to obtain feedback regarding bike parking in the downtown 	
Safety	Vision Zero Initiative	<ul style="list-style-type: none"> • Continue to support concepts of Vision Zero, e.g., <ul style="list-style-type: none"> ○ Recommendations from SVBC “tool kit” ○ Review Secretary Foxx’s challenge in achieving Vision Zero ○ Report to Council on how the City can plan to address these challenges and achieve Vision Zero 	
Ongoing Activities	VTA BPAC	<ul style="list-style-type: none"> • Attend Monthly VTA BPAC meetings (assigned representation) 	
	Planning and	<ul style="list-style-type: none"> • Conduct special meetings with PTC as 	

	Transportation Commission coordination	<p>needed</p> <ul style="list-style-type: none"> • Continue review of BPAC and PTC process and communication between the two Commissions 	
	Commission/City Council Attendance and	<ul style="list-style-type: none"> • Attend and provide BPAC input to other City Commission and/or Council as requested 	
	Other projects as requested by Staff/Council	<ul style="list-style-type: none"> • On an as-needed basis BPAC will provide staff assistance on bicycle/pedestrian related projects • Support staff in identifying sources for and developing grant applications 	
	CIP/Commercial Review	<ul style="list-style-type: none"> • On an as-needed basis BPAC will review commercial and design projects and provide comments related to bicycle/pedestrian issues <ul style="list-style-type: none"> ○ Review and update “Project Review Checklist”; implement on a regular and consistent basis when projects come before BPAC for review 	