

Bicycle/Pedestrian Advisory Commission Commerical Development Application Checklist

Note: The following checklist is meant to guide the applicant on the basic bicycle and pedestrian criteria the Commission considers when reviewing new commercial development. Additional criteria may be requested at the discretion of the Commission.

		Minimum Criteria	Notes
Bicycle Accomodations	Parking	Based on Table 10-3 of the VTA Bicycle Technical Guidelines, what class and how many bike parking facilities are being provided?	Meet minimum Criteria Y or N. If No, please state reason
		Type - Standard U-Shape Rack or Developer Proposed Rack	Please refer to Artistic Bike Rack Policy as applicable.
	Parking Placement	Commerical - For Class I-the proposed development should be easily accessible and encounter minimal vehicle conflicts. For Class II -racks should be located as close and as visible as possible to entrance of facility. The pedestrian zone shall not be blocked when a bike is parked in a class II rack. Minimum pedestrian zone is 4'.	Please attach sight plan showing locations of bike parking facilities, dimensions of pedestrian zones, building entrances and expected vehicle movements. Figure 10-5 of the VTA Bicycle Technical Guidelines is a sample of basic rack placement. Ramps leading underground shall have enough traction such that cyclists can access below grade bike parking.
		Residential - Bike parking facilities should be located at grade, preferably in a bike storage room. Elevators should accommodate bikes if storage is below grade.	
Bicycle Travel Facilities	Please refer to Figure 5-2 of the Los Altos Bicycle Transportation Plan. Developments shall consider implementing bike travel facilities adjacent to the site as proposed in Figure 5-2.	Please attach sight plan showing any bike transportation facilities being considered. If no facilities are being considered, please state reason.	
Pedestrian Accomodations	Adjacent Sidewalks	Please refer to Los Altos Standard Details SU-3, SU-4 or SU-8. Sidewalks shall meet minimum width criteria of 4' in non-downtown areas, and 5' in downtown areas.	Please attach sight plan showing clear sidewalk widths, locations of street furniture, and curb ramps. For garages where line of sight for vehicles and pedestrians are inadequate, please recommend additional safety measures to mitigate vehicle-pedestrian conflicts (for example, audible/visual warning systems, leveling off of vehicle ramp at sidewalk crossing, truncated domes for pedestrians, warning signage). At crosswalk locations, ramp orientation is preferred to be in the path of travel. Depending on location, and where possible, two ramp configuration is preferred at corners.
		If a garage is proposed at grade or below grade, Stop signs shall be installed for all exists. Ample vehicle and pedestrian line of sight shall be maintained at all exists	
	Street Furniture	Seating benches, garbage cans, poles, utility cabinets, landscaping, etc shall be clear of the minimum sidewalk widths.	
	Curb ramps	Curb ramps shall meet minimum requirements of Caltrans Standard Plan A88A.	
School Routes	Notification	If the proposed development is within 1/2 mile of a public school, the applicant shall notify the school of traffic control related to construction activities that may impact routes to school.	
	Suggested Routes to School Maps	If the proposed development is within 1/2 mile of a public school, please refer to the approved Suggested Routes to School Map (add link)	If routes are identified adjacent to the proposed development, where possible, the applicant shall consider placement of driveways and crossings where least impactful to vehicle-pedestrian/cyclists conflicts