

**MINUTES OF A SPECIAL MEETING OF THE BICYCLE AND PEDESTRIAN  
ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,  
NOVEMBER 20, 2013 AT 7:00 P.M. AT THE NEUTRA HOUSE, 181 HILLVIEW  
AVENUE, LOS ALTOS, CALIFORNIA**

PRESENT: Suzanne Ambiel (Chair), Karl Danz (Vice-Chair), Wes Brinsfield, Jim Fenton, Bill Crook, Chris Hlavka, Bill Sheppard, Cedric Novenario (Staff Liaison)

ABSENT: None

**PUBLIC COMMENTS**

None

**ITEMS FOR CONSIDERATION/ACTION**

1. Minutes

On a motion by Wes Brinsfield, seconded by Bill Crook, the item is approved as amended. Passed 5-0. Bill Sheppard abstained.

2. Design Review and for 4940 El Camino Real

Planning staff provided a presentation and overview of the proposed 3,679 square foot addition to an existing mixed-use building with a restaurant on the first story and offices in the second story.

In general, the BPAC commended that the number of bike racks proposed exceeded minimum standards and that placement is closer to building, which would increase it's use. They also requested that the rack placement is such that parked bikes do not block the sidewalk.

On a motion by Wes Brinsfield, seconded by Karl Danz, the item is approved. Passed 6-0.

3. Draft ADA Transition Plan

Special projects staff and project consultant (MIG) gave a presentation regarding the draft Americans with Disabilities Transition Plan. This plan focuses on Title II which requires access updates to public (City-owned) buildings and schools.

In general, the BPAC comments ranged from clarifying how the transition compliments the upcoming Pedestrian Master Plan and the existing Suggested Routes to Schools Map to ensuring applicable projects from the BPAC ADA projects list are incorporated. Special projects staff ensured that those applicable projects are included.

4. Alternative Standard Bicycle Rack Design and Policy

Staff provided several examples of bicycle racks that can be alternatives to the City standard U-shaped rack. In general, the BPAC commented that the rack foot-print can not be large as most of the usage will be in commercial areas, where space is limited. Also, the commission would like to consider an alternative color to the standard Tnemec Black, as well as, choosing a motif or theme that is enduring and compliments City way-finding. The commission in general agreed that the "Hitch-style bike rack with a bike symbol" can meet the needs and space requirements.

## INFORMATIONAL ITEMS

5. Monthly Staff Reports

Staff liaison updated Commission on related Capital Improvement Projects. Staff will also send an email to Commission members regarding a replacement meeting in December.

## ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:43 p.m.