

MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, FEBRUARY 26, 2014 AT 7:00 P.M. AT THE LOS ALTOS CITY HALL-COMMUNITY CHAMBERS, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Suzanne Ambiel (Chair), Wes Brinsfield, Jim Fenton, Bill Crook, Chris Hlavka, Karl Danz, Bill Sheppard Cedric Novenario (Staff Liaison)

ABSENT: None

**PUBLIC COMMENTS**

None

**ITEMS FOR CONSIDERATION/ACTION**

1. Minutes

On a motion by Jim Fenton, seconded by Wes Brinsfield, the item is approved as amended. Passed 5-0. 2 abstain (Bill Sheppard, Karl Danz)

2. Mailbox Relocation Study

Staff provided an overview and summary of a study conducted by W-Trans analyzing alternate Mail Collection Box locations. The study recommended a location on northbound Third Street near Whitney Street, which staff supports. The Commission provided comments regarding continuing this item until more data is collected through surveys, suggesting other locations, understanding the impetus for the move.

Public Comment—Jim Wing provided comment that the current location meets user's needs. He had performed a survey of users at the current location and 80% of the people he surveyed say the location is safe.

On a motion by Bill Sheppard, seconded by Chris Hlavka, the item was amended to recommend keeping the Mail Collection Boxes at its current location and re-evaluate its placement six months after construction of the developments on First Street have completed. Passed 7-0.

3. Commission Accomplishments

Staff presented a copy of the 2013/14 Commission Accomplishments with updated information from the January 2014 BPAC meeting. The BPAC provided additional comments including clarifying School Commutes coordination with the Los Altos School District, Pedestrian Master Plan Outreach.

On a motion by Wes Brinsfield, seconded by Jim Fenton the item is approved as amended. Passed 7-0

4. Commission Work Plan

Staff provided a draft of the 2014/15 Work Plan. The BPAC provided comments on consolidating the School Commutes goal into the Pedestrian Master Plan and adding in additional Goals/Projects including applying for Bike and Pedestrian Friendly Status, BPAC/PTC representative activities. A final draft of the Work Plan will be provided at the March 2014 meeting.

5. 2040 County Expressway Plan

Staff provided a filtered table from the Project Inventory Database with projects that can be considered for the 2040 County Expressway Plan. The BPAC suggested additional considerations should be given to inspecting bike safe drain grates, improving sight distance at free right turn movements and landscaped area and shared use path connections.

Public Comment—Jim Wing provided comment that any solution for the Expressway will be a challenge and there is no silver bullet to address all issues.

### INFORMATIONAL ITEMS

6. Monthly Staff Reports

Staff liaison updated Commission on related Capital Improvement Projects.

### ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:16 p.m.