

MINUTES OF A REGULAR MEETING OF THE BICYCLE AND PEDESTRIAN  
ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,  
FEBRUARY 27 AT 7:00 P.M. AT CITY HALL-COMMUNITY CHAMBERS, ONE  
NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Suzanne Ambiel (Chair), Bill Crook, Chris Hlavka, Wes Brinsfield, Bill Sheppard, Karl Danz (Vice-Chair), Jim Fenton, Cedric Novenario (City Staff Liaison), Zach Dahl (Planning Staff), 86 Third Street Applicant, Jim Wing (Public in Attendance)

ABSENT: None

### PUBLIC COMMENTS

Jim Wing provided comments on the design review application for 86 Third Street. See attached comments.

### ITEMS FOR CONSIDERATION/ACTION

1. Commercial Design Review Application for 86 Third Street
  - Recommend Approval to of application 12-D-10 to the Planning and Transportation Commission with seven (6) suggestions
    - Move basement bike storage to center of aisle to accommodate 2-way bike parking.
    - Post sign at top of driveway for existing vehicles, "Watch for Pedestrians"
    - Provide wider door access for 1<sup>st</sup> and Basement floors where bicycle access is expected.
    - Consider additional bicycle racks in on Third Street in front of the building
    - Consider non-slip surface treatment in the interior lobby of the building for cyclists.
    - Consider low planting landscape where motorists, cyclist and pedestrian sight lines are needed, ie driveway exists.

On a motion by Jim Fenton, seconded by Wes Brinsfield, the following item is approved. Passed 7-0

2. Minutes

Approval of minutes, with the correction to include written comments from Members of the Public (Jim Wing), recognize that Commissioner Bill Sheppard was present, recognize Commissioners Karl Danz and Jim Fenton were absent for-Special Meeting of February 6, 2013- Passed 5-0, 2 abstain.

On a motion by Bill Crook, seconded by Jim Fenton, the item is approved.

3. Commission Accomplishments

- Approval of the 2012 BPAC Commission Accomplishments with the following suggestions:
  - Change "Listing of Potential Projects" to "Integrated Database of Bicycle/Pedestrian Issues"
  - List the following activities to "On-Going BPAC Activities"

- Community Outreach
- Bike to Work Day
- Design Review Applications
- VTA Liason
- Grant/Staff input
- Website Support

On a motion by Wes Brinsfield, seconded by Karl Danz, the item is approved.

4. 2013 Commission Work Plan  
Staff presented and solicited input from the Commission for the 2013 BPAC work plan. Work plan to be reviewed and approved at the March regular meeting.
5. Update Suggested Route to School  
Commission discussed the feasibility of updating the Suggested Routes to School Maps. Commission recommended that process and policy be developed as a first step.
6. Monthly Staff Reports  
Staff liaison updated Commission on related Capital Improvement Projects and grant applications.

#### ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:17 p.m.

Public Comment

Via Email

BPAC Chair Ambiel and Commission Members,

Subject: BPAC 2/27/2013 Meeting Agenda Item 1, Development at 86 Third Street

Development drawings show bi-directional underground parking driveway exit to Third Street along the north property line. Visibility of pedestrians on sidewalk as cars exit underground parking is a concern. The developer should be required to provide a “ten feet triangle” visibility zone on both sides of driveway prior to sidewalk intersection. Landscaping in this zone should be no higher than three feet.

As cars exit underground parking, slope of driveway just prior to sidewalk is important. If slope is greater than 5% in the last 15 feet of driveway, cars will quickly roll back as they stop for pedestrians. When slope is greater than 5%, some drivers will drive onto sidewalk before stopping to prevent roll back. I recommend you request 5% slope in the last 15 feet rule for underground parking driveway exit.

ADA accessible pedestrian walkway is required along Parking Plaza 8 traffic lane on new development south property line from Third Street sidewalk to alley. Drawing does not show a walkway or pedestrian access to/from seven diagonal parking spaces that border Plaza 8. One of these parking spaces is handicapped. Developer’s letter does note a 48” walkway along Plaza. Details of this walkway should be shown on drawing. Details like:

Short sidewalk curb between sidewalk and Plaza traffic line similar to curb on 91 Third Street across the street.

Sidewalk corners as it jogs around diagonal parking should have a radius for ADA access.

Walkway route going from sidewalk to alley.

Thank you for your consideration

Jim Wing

Milverton Road

Los Altos, CA