

MINUTES OF A REGULAR MEETING OF THE BICYCLE AND PEDESTRIAN  
ADVISORY COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,  
MARCH 27 AT 7:00 P.M. AT CITY HALL-COMMUNITY CHAMBERS, ONE NORTH  
SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Suzanne Ambiel (Chair), Bill Crook, Chris Hlavka, Wes Brinsfield, Bill Sheppard, Karl Danz (Vice-Chair), Jim Fenton, Larry Lind (Fill-In City Staff Liaison), Mike McTighe (Public in Attendance), Maddy McBirney (Public in Attendance), Margie Suozzo (Public in Attendance)

ABSENT: Cedric Novenario (City Staff Liaison)

PUBLIC COMMENTS

Mike McTighe, representing GreenTown, commented on the Palo Alto model on Routes to School is preferred and hopes BPAC will consider implementing it.

Maddie McBernie, representing GreenTown, commented on the Joint School/City meeting and noted that the BPAC was not present. Encouraging the BPAC get Routes to School program rolling.

ITEMS FOR CONSIDERATION/ACTION

1. Minutes

Approval of minutes, with the addition of Bill Sheppard to the January 16, 2013, and amend item # 1 to "Recommend Approval of application 12-D-10.." for the February 27, 2013 meeting minutes, amend item # 1 to "Recommend Approval of application 12-D-10..."

On a motion by Jim Fenton, with amendments suggested, seconded by Wes Brinsfield, the item is approved. Passed 7-0

2. Commission Elections

Bill Crook nominated for Suzanne Ambiel and was elected as Chair for 2013. Wes Brinsfield nominated Karl Danz and was elected as Vice Chair. Each passed 7-0.

3. 2013 Commission Work Plan

- Approval of the 2012 BPAC Commission Work Plan with the following suggestions:
  - School Commutes
    - First bullet, change "suggested routes to school" to "Commutes to School"
  - Community Outreach
    - Add-Provide Input to BPAC Webpage, as requested
    - Add-As requested, act as BPAC Commission at City events
  - CIP/PTC Input and Review
    - Amend first bullet to "CIP Review of projects at 35% design stage where bicycle/pedestrian impacts are anticipated.
    - Amend second bullet to "Perform review of commercial projects as requested by PTC/DRC and/or Council for bicycle/pedestrian impacts.
  - On-Going BPAC Activities

- Include “Other tasks/projects as directed by staff/Council.

On a motion by Wes Brinsfield, with modifications, seconded by Karl Danz, the item is approved.

4. 2013/14 to 2017/18 Capital Improvement Program (CIP)

Staff presented and solicited input from the Commission for the 2013/14 to 2017/18 Capital Improvement Program. The commission suggested three (3) projects to be considered and evaluated to be proposed to the 5 year CIP:

- Address the projects highlighted in Table 5-1 of the Bicycle Transportation Plan
- Consider the projects included in the unsuccessful 2013 VERBS grant application.
- Update the Suggested Routes to Schools Map.

Staff will come back with analysis and evaluation of the Commission’s suggestions at the regular April meeting.

5. School Commutes

Public Comment-Margaret Suozzo of Greentown provided a handout/proposal regarding a Coordinated Safe Routes to School Program. Additionally requesting to agendize for a future meeting a discussion regarding developing a Coordinated Safe Routes to School Program.

Staff presented and received comments on information regarding School Commutes and current process for receiving information and implementing projects for school commutes.

6. Monthly Staff Reports

Staff liaison updated Commission on related Capital Improvement Projects.

## ADJOURNMENT

Chair Suzanne Ambiel adjourned the meeting at 9:18 p.m.