



ANDERSON BRULÉ ARCHITECTS

**LOS ALTOS MASTER PLAN 2013 UPDATE**  
**Stakeholder Engagement Meeting - User Focus**

**MEETING DATE:** March 20, 2014 **REGARDING:** Meeting Agenda  
**MEETING TIME:** 6 PM – 8 PM **ABA PROJECT #:** 13-0803-0  
**LOCATION:** Hillview Community Center

**CONTEXT:** The Council has put a priority on building a new Community Center for the City of Los Altos as a first phase in the long-range plan for the Civic Center. A 2009 Master Plan process defined the uses and spaces needed to serve the community. Council is excited to re-engage the public to review and refine what programs and facility elements are a priority for the Community Center as a first step in the 2014 Master Plan update process.

**PURPOSE:** To provide an opportunity for the Community to participate in the development of the final Community Center program and to ensure that the community engagement process includes a diverse and representative group of citizens of Los Altos and area residents.

- Ability to give feedback on assumptions for the Community Center
- Represent their perspective for greatest needs and priorities
- Opportunity to hear each other, prioritize together and hear public comment

**INTENDED RESULTS:**

- Define what activities, events, and offerings should be accommodated in the new Community Center (interior and exterior)
- Input on what are **Essential** or **Desired** services.
- Understand priorities for services offered in the Community Center

**AGENDA ITEMS**

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**I. Introduction & Review Agenda**

**II. Overview of Community Center Background**

- A. Why a new Community Center? Background Information
- B. Assumptions & Council Direction
  - 1. Focus on Building a Community Center as a first priority
  - 2. Multi-Generation Facility that supports current and future needs of the community
  - 3. Budget that aligns to community support for a Bond Measure
  - 4. Located on the southeast quadrant of the Civic Center property
- C. Review 2009 Community Center: Service Model, Activities & Space Program as a starting point
- D. Clarifying Questions

### **III. Community Perspective**

- A. Exercise 1 – Discussion on Mission and Purpose of the Community Center
  - 1. What is the Mission of the Los Altos Community Center? (Representing the entire community)
  - 2. What is the Core Purpose of the Community Center from your Perspective?
- B. Exercise 2 – Discussion to define the Key Activities, Events and Offerings?
  - 1. Review current information and develop a list of activities, events, and offerings from your perspective
  - 2. Determine whether these are Essential or Desired services
  - 3. Rank each of the Essential and Desired Services by priority
- C. Large Group Presentation of Exercise 2

### **IV. Summary of Findings**

- A. Where is there alignment? Where is there not?

### **V. Public Comment**

### **VI. Conclusion**

- A. Action Items and Next Steps
- B. Feedback on the Session



# Community Center Background





# Community Center Background

- ❑ Why a new Community Center?
  
- ❑ Assumptions and Council Direction
  - Focus on building a community center as first priority
  - Multi-generation facility supporting current and future needs of the community
  - Budget that aligns to community support for a Bond Measure
  - Located on southeast quadrant of the Civic Center property





# Civic Center Service & Delivery Model





# Plan of Service – Operational Goals

- ❑ Provide Welcoming, Centralized Point of Service
- ❑ Campus Concept of Organization
- ❑ Opportunities for Multi-Generational Interaction yet Maintain Separateness as Appropriate
- ❑ Provide Support Spaces Categorized by Function
- ❑ Allow for Zoning of Activities to meet Multi-Functional Needs
- ❑ Provide Security and Safety while Maintaining Small Town Feel, Openness and Accessibility
- ❑ Support Health and Wellness with the Provision of Exercise and Showering Facilities





# Plan of Service – Service Concept

- ❑ *Civic Services & Community Information Hub*
  - Principle and Value Based Service
  - Easily Accessible, Up-to-Date, Accurate Information
- ❑ *Community Engagement & Collaboration*
  - Ongoing, Adaptability to Community Needs
  - Meaningful, Personalized Human Interaction
  - Symbiotic Relationship Volunteerism and Service Organizations
- ❑ *Lifelong Learning & Enrichment*
  - Community Learning as a Way of Life
  - Cultural and Arts Experiences
- ❑ *Health Fitness & Wellbeing*
  - Holistic Approach to Resources for Multi-Generational Community
  - Recreation and Leisure Activities for Whole Community



# Service Delivery Model





# Community Center / Recreation 2009 Program

Program Drivers / Service Delivery Methods  
Current Facility Program





## Current Service Delivery Model

### ❑ Recreation Services

- Spaces to Generate Revenue: Classes and Camps
- Spaces to Support Revenue Generation
- Services Offered by Contractor Instructors
  - 40% of Revenue Goes to Recreation

### ❑ Other Programs

- Services that the City Expects to Continue to Subsidize
- Partner Organization Spaces are Currently Partially Subsidized; Intent for Future Partner Use of Space will be at Market Rate



# Community Center Program – Core Team Recommendation

## □ Community Center (55,600 gross sf)

- Improvements and Amenities:
  - Increase in Program Rooms for Recreation Programming
  - Enhanced Fitness Facilities
  - Development of a Multi-Generational, Multi-Use Facility
  - Enhanced and Increased Community Program and Event Spaces and Storage Capacity
  - Upgraded Food Services and Catering Area for Events
  - Increased Recreation Administration & Support Space
  - Upgraded, Accessible Restrooms and Facilities
- Priorities
  - Prioritized Space for Los Altos Recreation Programs
  - Shift to Market Rate Rental of Space for Partner Organizations
- Advisory Committee Discussion
  - Concern with Reduction in Partner Organization Program Space

Council  
Direction





## Exterior Program Elements

### ☐ Exterior Recreation Program (245,025 gross sf)

- One Regulation Soccer Field 92,000 sf
- One Regulation Little League (12 and Under) 50,000 sf  
Baseball Field
- Bocce Ball Courts 10,800 sf
- Playgrounds for Under 5 and 5+ Children 10,000 sf
- Exterior Gathering Spaces and  
Senior/Children's Garden, Picnic/BBQ Area 11,400 sf





## Exterior Program Elements

- ❑ Swim Center (39,860 sf)
  - Included Full EIR Program (from April 2004)
  - Two Pools plus Waterplay Feature
  - Inclusion of Restroom and Locker Facilities
  
- ❑ Parking and Circulation (171,350 gross sf)
  - 1 per 2 anticipated employees
  - 1 per 500 SF of Community Center space
  - 126 per EIR for Aquatics Facility



# Facility Program Comparisons

Program Element	Existing Facilities	Space Allocation Study (w/35% Growth), Library and Pool Needs Assessments	Proposed Master Plan Program (10/20/08)	Proposed Master Plan Program (12/16/08)
Community Center	33,970 sf + 6,350 sf circulation= <i>40,320 sf</i>	36,960 sf	76,005 sf	<b>55,600 sf</b>
Exterior Spaces	*Unknown	*Unknown	266,805 sf	266,805 sf



# Los Altos Community Center Program Analysis

Anderson Brule' Architects

Existing Community Center				DRAFT Master Plan Program (10/20/08)					FINAL Program (6/23/09)		
Name	Qty	Unit Area	Total Area	Ref. No.	Name	Qty	Unit Area	Total Area	Quantity	Unit Area	Total Area
<b>Program Spaces</b>			<b>16,309</b>	<b>Program Rooms</b>					<b>8,470 net sf</b>		
Classroom	1	738	738	1.C.01.01	Small Program (Rascal Room)	1	700	700	1	700	700
			-	1.C.01.02	Large Program Room	1	1500	1500	1	1500	1500
Classrooms	6	940	5,640	1.C.01.03	Standard Program Room	10	1000	10000	3	1000	3000
			-	1.F.01.01	Program Kitchen	1	270	270	1	270	270
			-	1.C.01.04	Art Program Room	3	1000	3000	2	1000	2000
			-	1.B.02.03	Music Program Room	0	0	0	1	1000	1000
<b>Partner Dedicated Spaces</b>											
Adult Education Classrooms	5	943	4,715								
Friends of Library Storage	1	936	936								
LAYT Storage	1	936	936								
League of Women	1	232	232								
Children's Partner Org.	1	3112	3,112								
<b>Fitness Spaces</b>			<b>2,579</b>	<b>Indoor Fitness Program Rooms</b>					<b>7,240 net sf</b>		
			-	1.C.02.01	Fitness Program Room	2	1000	2000	2	1000	2000
Social Hall	1	2579	2,579	1.C.02.02	Large Fitness Program Room	3	2500	7500	1	2500	2500
			-	1.C.02.03	Fitness Equipment Room	1	2000	2000	1	2000	2000
				1.C.02.04	Locker Room	2	370	740	2	370	740
<b>Subsidized Spaces</b>			<b>940</b>	<b>Senior, Teen and Children's Program Spaces</b>					<b>5,362 net sf</b>		
			-	1.D.01.01	Teen Lounge	1	630	630	1	630	630
Classroom 10	1	940	940	1.D.02.01	Senior Lounge	1	1000	1000	1	1000	1000
			-	1.D.05.01	Game Room	1	830	830	1	830	830
			-	1.D.05.02	Card Lounge	1	730	730	1	730	730
			-	1.D.03.01	Children's Program Room	2	900	1800	2	900	1800
			-	1.D.03.02	Children's Toilets	4	18	72	4	18	72
			-	1.D.03.03	Adult Toilet (Children's Sp.)	1	60	60	1	60	60
			-	1.D.04.01	Counseling Room	2	120	240	2	120	240

Los Altos Community Center Program Analysis										Anderson Brule' Architects		
Existing Community Center				DRAFT Master Plan Program (10/20/08)						FINAL Program (6/23/09)		
Name	Qty	Unit Area	Total Area	Ref. No.	Name	Qty	Unit Area	Total Area	Quantity	Unit Area	Total Area	
<b>Community and Event Spaces</b>			<b>8,252</b>	<b>Community and Event Spaces / Food Service and Catering</b>						<b>8,901 net sf</b>		
LAYC	1	5406	5,406	1.E.01.01	Multi-purpose Room	1	5000	5000	1	5000	5000	
			-	1.E.02.01	Multi-purpose Room Storage	1	516	516	1	516	516	
Multi-Purpose Room	1	2331	2,331	1.E.01.02	Small Multi-Purpose Room	1	2500	2500	1	2500	2500	
Warm Up Kitchen	1	515	515	1.F.01.04	MPR Catering Kitchen	1	600	600	1	600	600	
			-	1.F.01.05	Bulk Food Storage	1	100	100	1	100	100	
			-	1.F.01.01	Refreshment Bars	3	40	120	3	40	120	
			-	1.F.01.03	Barbecue Area	1	65	65	1	65	65	
<b>Subtotal Public Spaces Sq. Ft.</b>			<b>28,080</b>	<b>Subtotal Public Spaces Sq. Ft.</b>						<b>41973</b>	<b>29973</b>	
<b>Gross Sq. Ft.</b>			<b>See below</b>	<b>Gross Sq. Ft. (x 1.4.x 1.15)</b>						<b>67577</b>	<b>48257</b>	
<b>Administration</b>				<b>Administration and Support Spaces</b>						<b>4,730 net sf</b>		
					Admin. Storage	1	2840	2840	1	2641	2641	
Admin. Office	1	1992	1,992		Admin. Office	1	2589	2589	1	2089	2089	
<b>Subtotal Administrative Sq. Ft.</b>			<b>1,992</b>	<b>Subtotal Administrative Sq. Ft.</b>						<b>5429</b>	<b>4730</b>	
<b>Gross Sq. Ft.:</b>				<b>Gross Sq. Ft. (x 1.35.x 1.15)</b>						<b>8429</b>	<b>7343</b>	
Other (restrooms, Janitor Closets, Mech. Space etc.)	1	3898	3,898									
Exterior Circulation	1	6350	6,350									
<b>Total Sq. Ft.</b>			<b>40,320</b>	<b>Total Sq. Ft.</b>						<b>76005</b>	<b>55600</b>	

		Weekday Year Round														
		Morning					Midday					Late Afternoon/Evening				
		M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
Rascal Room (Sm Prog)	700 sf	[Children]					[Children]									
Lg Program Rm	1,500 sf	Large Format Activities					Large Format Activities									
Strd Program Rm	1,000 sf															
Strd Program Rm	1,000 sf															
Strd Prog Rm w/Demo K	1,270 sf															
Art Program Rm	1,000 sf						Adult Art					Adult Art				
Art Program Rm	1,000 sf															
Music Program Room	1,000 sf	[Seniors]		[Children]								[Seniors]		[Children]		
Fitness Prog Rm	1,000 sf		Dance					Dance				Adult Fitness:				
Fitness Prog Rm	1,000 sf	Adult Fitness:												Dance		
Lg Fitness Prog Rm	2,500 sf	Step		Step								Yoga	Karate		Karate	
Multi Purp Rm	5,000 sf	Jazzercise										Dance				
Sm Multi Purp Rm	2,500 sf						Bingo	Lunch	Movie		Lunch	Pilates				
Fitness Equip Rm	2,000 sf	Low-Impact Classes		Trng/Workout			Low-Impact Classes		Trng/Workout			Workout				
Teen Lounge	630 sf											Social Gathering				
Sr Lounge	1,000 sf	Social Gathering					Social Gathering					Social Gathering				
Game Room	830 sf															
Card Lounge	730 sf	Puzzles, Card Games and Lessons					Puzzles, Card Games and Lessons									
Children's Prog Rm	900 sf			Art					Art							
Children's Prog Rm	900 sf	Mommy/Daddy and Me					Mommy/Daddy and Me									

  

<span style="display:inline-block; width:15px; height:15px; background-color:#92d050; border:1px solid black;"></span> Seniors	<span style="display:inline-block; width:15px; height:15px; background-color:#ff8c00; border:1px solid black;"></span> Teens
<span style="display:inline-block; width:15px; height:15px; background-color:#c00000; border:1px solid black;"></span> Children	<span style="display:inline-block; width:15px; height:15px; background-color:#d9ead3; border:1px solid black;"></span> Adults
<span style="display:inline-block; width:15px; height:15px; background-color:#a6a6a6; border:1px solid black;"></span> Staff	<span style="display:inline-block; width:15px; height:15px; background: repeating-linear-gradient(45deg, transparent, transparent 2px, #ccc 2px, #ccc 4px); border:1px solid black;"></span> Outsourced



		Weekday Summer					Midday					Late Afternoon/Evening				
		Morning														
		M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
Rascal Room (Sm Prog)	700 sf	[Children]					[Children]									
Lg Program Rm	1,500 sf	Large Format Activities					Large Format Activities									
Strd Program Rm	1,000 sf	[Children]					[Children]									
Strd Program Rm	1,000 sf	Day Camps					Children's Day Camps									
Strd Prog Rm w/ Demo K	1,270 sf	Cooking Camp					Cooking Camp									
Art Program Rm	1,000 sf						Adult Art					Adult Art				
Art Program Rm	1,000 sf	Art Camps					Art Camps					Art				
Music Program Room	1,000 sf	[Seniors]		[Children]								[Seniors]		[Children]		
Fitness Prog Rm	1,000 sf		Dance				Dance					Adult Fitness:				
Fitness Prog Rm	1,000 sf	Adult Fitness:										Dance				
Lg Fitness Prog Rm	2,500 sf	Step		Step								Yoga		Karate		Karate
Multi Purp Rm	5,000 sf	Dance					Large Format Camps					Dance				
Sm Multi Purp Rm	2,500 sf						Bingo		lunch		movie		lunch		LAYC	
Fitness Equip Rm	2,000 sf	Low-Impact Classes			Trng/Workout		Low-Impact		Workout		Wkout		Pilates			
Teen Lounge	630 sf						Social Gathering					Workout				
Sr Lounge	1,000 sf	Social Gathering					Social Gathering					Social Gathering				
Game Room	830 sf						Gaming					Gaming				
Card Lounge	730 sf	Puzzles, Card Games and Lessons					Puzzles, Card Games and Lessons									
Children's Prog Rm	900 sf			Art					Art			Art				
Children's Prog Rm	900 sf	Mommy/Daddy and Me					Mommy/Daddy and Me									

  

<span style="display:inline-block; width:15px; height:15px; background-color:#90EE90; border:1px solid black;"></span> Seniors	<span style="display:inline-block; width:15px; height:15px; background-color:#FF8C00; border:1px solid black;"></span> Teens
<span style="display:inline-block; width:15px; height:15px; background-color:#DC143C; border:1px solid black;"></span> Children	<span style="display:inline-block; width:15px; height:15px; background-color:#D2B48C; border:1px solid black;"></span> Adults
<span style="display:inline-block; width:15px; height:15px; background-color:#A9A9A9; border:1px solid black;"></span> Staff	<span style="display:inline-block; width:15px; height:15px; background: repeating-linear-gradient(45deg, transparent, transparent 2px, black 2px, black 4px); border:1px solid black;"></span> Outsourced



# Exterior Program Elements 2009 Priorities

## □ Group A

- One Regulation Soccer Field - 92,000 sf
- One Regulation Little League (12 and Under) Baseball Field - 50,000 sf
- Orchard - 21,780 sf

## □ Group B

- Playgrounds for Under 5 and 5+ Children – 10,000 sf
- Exterior Gathering Spaces & Senior/ Children's Garden, Picnic/BBQ Area - 11,400 sf
- ~~Skate Park – 10,000 sf~~

## □ Group C

- Bocce Ball Courts – 10,800 sf
- ~~Second Regulation Soccer Field – 92,000 sf~~
- ~~Softball Field – 48,000 sf~~