



**One North San Antonio Road  
Los Altos, California 94022-3088  
(650) 947-2760  
Fax (650) 947-2735**

Enclosed is the application for exemption from the Utility Users Tax.

After you have completed the attached form, please call (650) 947-2615 to schedule an appointment so we can process your application.

Please bring the following items with you to your appointment:

**PROOF OF AGE**

(Drivers License or Passport or Birth Certificate)

**VERIFICATION OF INCOME**

(Income tax statement, bank statements, rental income, etc. of all persons residing at your residence)

**UTILITY BILLS** (one bill per utility)

(California Water, PG&E, Telephone, Cable service, Wireless service, etc)

**CITY OF LOS ALTOS**  
One North San Antonio Road, Los Altos, CA 94022  
(650) 947-2615

**APPLICATION FOR EXEMPTION FROM UTILITY USERS TAX**

This application must be presented in person to the Finance Department located in City Hall.  
**Please call (650) 947-2615 to make an appointment.**

Name (Please print): \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License #: \_\_\_\_\_

**Please bring your most current utility billing with you to your appointment:**

Telephone Carrier & Number : \_\_\_\_\_

Long Distance Carrier & Number: \_\_\_\_\_

P.G.& E. Account Number: \_\_\_\_\_

California Water Service Account Number: \_\_\_\_\_

Comcast Cable Account Number: \_\_\_\_\_

I hereby certify under penalty of perjury that I am 65 years of age (or older) and I am personally responsible for the payment of the utility services subject to this tax, and that I personally pay for the utility services at the above address, which is my residence. *I further declare that the aggregate income, from all sources, of all persons who share this residence does not exceed \$58,600 per year.*

**I will immediately notify the City of any changes in address or financial status that may affect my exemption eligibility.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** One recent bill from each utility company must be brought with you to verify the account number. You will be asked to present your driver's license or other proof of age and will be required to show proof of household income.

**Do not write below this line**

This is to certify that the above applicant is exempt from the Utility Users Tax.

Date: \_\_\_\_\_  
Jocelyn Misola, Account Technician