

MINUTES OF THE COMPLETE STREETS COMMISSION (FORMERLY THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION) OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, MAY 23, 2018 AT 7:00 P.M. AT THE LOS ALTOS CITY HALL-COMMUNITY CHAMBERS, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

PRESENT: Suzanne Ambiel (Vice-Chair), Stacy Banerjee, Wes Brinsfield, Jerry Chester, Paul Van Hoorickx, Randy Kriegh, Nadim Maluf (Chair), Susanna Chan (Staff Liaison), Aruna Bodduna (Staff Liaison)

ABSENT: None

### PUBLIC COMMENTS

None.

### ITEMS FOR CONSIDERATION/ACTION

1. Minutes

Upon a motion by Commissioner Hoorickx, seconded by Commissioner Maluf, the Commission approved the minutes of regular meeting on April 25, 2018, by the following vote: AYES: 6 NOES: 0. ABSTAIN: Brinsfield. ABSENT: None. Passed 6-0

Commissioner Banerjee amended minutes of Special Meeting on May 9, 2018 under Commissioner's report to say, "parent group is planning to try to create a route map for CMS/Cupertino Middle School (but not West Valley Elementary), in coordination with affected jurisdiction staff and CUSD". Upon a motion by Wes Brinsfield, seconded by Paul Van Hoorickx, the Commission approved the minutes of Special meeting on May 9, 2018, as amended, by the following vote: AYES: 6 NOES: 0. ABSTAIN: Maluf. ABSENT: None. Passed 6-0

2. Election

Staff Liaison Bodduna-Call for Nominations

- Chair
  - Maluf-accepted
  - Ambiel-accepted
  - Maluf-elected and approved as Chair by a vote of 7-0
- Vice Chair
  - Ambiel-accepted
  - Ambiel-elected and approved as Vice Chair by vote of 7-0

Newly elected roles were effective immediately with Chair Maluf taking over proceedings

3. VTA Bicycle Pedestrian Advisory Committee Representative

Vice-Chair Ambiel nominated Commissioner Brinsfield and he accepted the nomination. Commission recommended Commissioner Brinsfield to remain the Valley Transportation Authority Bicycle/Pedestrian Representative for the City of Los Altos. Passed 6-0.

4. New Multiple-Family Residential Building – 4856 El Camino Real

Zach Dahl, Planning Services Manager presented this item. The proposed project is located at 4846 & 4856 El Camino Real. This is a five-story, 50-unit residential condo project with two levels of underground parking. The Complete Streets Commission reviews aspects of the project related to pedestrian, bicycle, traffic circulation and parking and provides recommendation to the Planning Commission and the City Council.

Questions/Comments:

Commission members asked questions below and Zach Dahl answered their questions:

- City requirements for pedestrian warning signs at the driveway entrance on the street - no specific requirements, there is enough clearance/visibility on either side of the driveway; garage entrance is setback 25 feet.
- On-street level parking, if any? State dictates parking standards and the current project meets these requirements – one loading space and 4.5 spaces along El Camino.
- General Plan and CEQA thresholds for traffic analysis; questions on trip generation methodology – Per City’s General Plan, if a proposed project generates 50 net new daily trips, it triggers a full traffic impact analysis (TIA); Valley Transportation Authority (VTA) guidelines state projects that generate more than 100 net new trips require full TIA. Project trip generation is based on the national standard practice, i.e., using Institute of Transportation Engineer’s (ITE) manual.
- City standards for tandem parking and if any other projects in the City implement such parking; are tandem spots sold together? Regular parking spaces are 9’x18’ and tandem spaces are double the length, i.e. 9’x36’. Other residential projects (single or multi-family) and some office projects have tandem parking. Tandem spots are generally sold together.
- Trash pick-up plan and coordination with the management company (Mission Trail)
- Height of the garage and if emergency vehicles can access the garage – height of level one is 10’, lower in level two.
- Bicycle clearance in the elevators, and how many bikes can be accommodated in the elevator at a time – there is enough clearance in the elevators to accommodate bikes, two bikes can fit in the elevator at a time.
- Is spill over parking anticipated with this project – based on the trip generation estimates, this is not anticipated.
- Lighting near bike parking in the lower level and on-street bike racks – there is lighting near the bike racks in front of the building and in garage.
- 20% ramp grade could pose unsafe situation for bike access, is there landing/flat area and what is alternate bike access – elevator is anticipated bike access.
- What is the balcony size and will there be restriction on bike storage in the balconies? No covenant to restrict such usage; each unit also has storage unit that could be used for bike parking.
- Sidewalk width along El Camino, if the curb and gutter will be replaced and will the sidewalk furniture be replaced – sidewalk along El Camino is approximately 8 feet wide; curb and gutter will be replaced; where possible sidewalk furniture will be preserved, if impacted will be replaced.
- Will City of Mountain View review this project?
- Any estimate on school trips,
- Restriction of skateboarders using the parking entrance ramp (20% grade)

Project applicant further clarified:

- Garage height: first level is 10’ high, will confirm if 8.4’ height on second level provides enough clearance for tow trucks

- Restriction of skateboarders: requested CSC suggestions on this
- Lighting: current plans are not at that details, however, project will comply with the code requirements
- Garage floor will have textured surface
- Elevators can fit 2 bikes; elevators designed to accommodate ambulance stretchers
- Bikes to use elevators to access bike racks; bike parking in balconies – HOA will control this not the developers; project exceeds VTA's bike parking requirements; some units have storage inside the unit for bike storage.
- Potential buyers: age group 36-47 (60%), 60+ (20%), 25-35 (10%)
- Fire department reviewed the plan
- Trash pickup- received letter from Mission Trail agreeing to the trash pick-up area

Discussion: Commissioners generally supportive, noting that the project meets the General Plan guidelines and requirements. Commissioners said City needs to look into cumulative conditions traffic analysis. Were also concerned about increased traffic onto nearby side streets and potential parking spill over on to nearby residential streets, increase of school traffic onto streets like Jordan and potential impacts of spill over parking on this street creating unsafe path for school kids; Commissioners were also concerned that bike parking estimates could be under estimated although it meets the requirements. Suggested City need to be aggressive in planning and preparing for upcoming projects.

Upon motion by Commissioner Brinsfield, seconded by Commissioner Hoorikx, commission recommended approval of this project to Planning Commission.

Passed 7-0.

#### 5. Stop Sign Analysis Study

Staff introduced traffic consultant Jaime Rodriguez from Traffic Patterns who conducted the stop sign analysis study. The locations for stop sign analysis in Downtown area were requests from Council Members and other locations were resident requests. Based on the study, all-way stop signs are warranted at Main/2<sup>nd</sup> and Main/3<sup>rd</sup> intersections. All the other studied intersections did not meet the warrant criteria.

#### Questions/Comments:

Commission members asked questions below and Staff and Consultant answered their questions:

- Is stop sign a traffic calming measure – No, it is a traffic control measure.
- What is the source of accident data – Accident data was provided by Los Altos Police Department. This is more current than the SWIRTS data.
- Verify data presented for Miramonte/A Street intersection – confirmed data in the report was incorrect and will modify to reflect accurate data. Revised report has been made available on the commission website after the meeting. This intersection still does not meet the warrant criteria.
- Does accident data include pedestrian and bicycle collision records – Yes
- Would traffic detour onto other streets to avoid the new all-way stop signs – Consultant conducted microsimulation analysis that shows enough capacity to accommodate queuing.

**Public Comments:**

Resident Jim Wing asked City to consider pedestrian scramble phase for Main/1<sup>st</sup> intersection in the simulation analysis. This location is not safe for peds and bikes. Supports mid-block crosswalk between State and 3<sup>rd</sup>. Doesn't encourage lot of additional signs.

Los Altos Village Association representative Scott Hunter supports the stops signs at Main/2<sup>nd</sup> and Main/3<sup>rd</sup>. Concerns about installing too many signs.

Discussion: Commissioner Hoorickx supports stop sign recommendation. Vice-chair Ambiel supports stop sign recommendation. Asked staff to consider Downtown streetscape. Commissioner Banerjee supports the stop sign recommendation, piano keys at Main/State intersection, however said that Downtown streetscape should be considered before installing new signs or pavement striping. Commissioner Chester supports stop sign recommendation, but not too much signage in Downtown area. Commissioner Kreigh supports study recommendations and supports crosswalk enhancements. Commissioner Brinsfield does not favor the stop sign in Downtown, concerned with noise & air pollution from stopped cars, does not favor too much signage or pavement striping. Chair Maluf agreed with Commissioner Brinsfield, does not favor stop signs in Downtown, may diver traffic onto other streets. Suggested revisiting City's Stop Sign Policy.

## INFORMATIONAL ITEMS

### 6. Monthly Staff Report

Staff reported out on the following items:

- Crosswalk & Intersection improvements Safe Routes to School projects is out for construction bid and bid opening of June 20, 2018
- Staff is continuing to work on the Miramonte Avenue Path project, going through the Caltrans process
- Staff is continuing to work on the El Monte Sidewalk Gap Closure project
- Contractor on board to install speed feedback sign on Arboretum at Deodara
- Contractor on board to install traffic signal battery back-up system
- Staff reached out to LASD staff to regarding San Antonio/Portola intersection improvement project
- Brown Act refresher training for May 29, 2018

## COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Chester reported on Traffic Safe Communities Network (TSCN) meeting

Commissioner Banerjee- reported on the May 21, Montclair meeting where bike safety education program was discussed.

Commissioner Banerjee reported on the May 21 meeting at Montclair Elementary School regarding bike safety education program options for Montclair Elementary School; 5<sup>th</sup> grade DARE graduation at Montclair; Safe Moves scheduled for next week; City of Los Altos/CUSD collaborative meeting on June 14.

Commissioner Hoorickx reported on the City Council meeting.

### **POTENTIAL FUTURE AGENDA ITEMS**

- Portola and Jordan Dr traffic impacts
- Parking outside Downtown core
- Cumulative traffic impacts discussion
- Downtown streetscape definition
- ITE traffic analysis and localizing for Los Altos
- City's Stop Sign Policy
- Examine new ordinances and policies for development proposals, use of LOS vs VMT, and their impacts to school routes

### **ADJOURNMENT**

Chair Maluf adjourned the meeting at 10:02 P.M.