



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, January 3, 2012 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Commissioner Suelzle called the meeting to order at 5:30pm

Present: Chairperson: Suelzle; Commissioners: Hill, Tucker, Poulos, Smith, Struthers and Perga

Absent:

Also Present: Peggy Ford, City Staff Liaison; Jane Cronkhite, Community Librarian; and Derek Wolfgram, Deputy County Librarian; Joan Pampeyan, Friends of the Library; Karen Duncan, Prime Time Project; Roy Lave, Los Altos Community Foundation

MINUTES

1. COMMISSIONER SMITH MOVED that the minutes of the December 4th, 2011 Library Commission meeting, be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER HILL AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

- 2) Response Letter to Community Member regarding Library \$80.00 Non-Resident Fee
Commissioner Poulos drafted a response letter to a Community Member for the Commission to review and discuss. Commissioners made revisions to the letter. Commissioner Poulos will send the letter out with changes.
- 3) Pros and Cons of JPA Library Governance vs City Governance
Discussed pros and cons of JPA library governance and city library governance and continue discussion on the Commission's role with respect to library governance issues. Prime Time member, Karen Duncan spoke regarding the Prime Time Project findings as compared to Commissioner Struthers questions and data concerning study.
- 4) Discussion of North County Library Authority Funding of Library Governance Study
The item was postponed to a future meeting until further information from NCLA is provided.

- 5) Set Council Meeting Schedule for 2012 and Report Requirements to Commission from Council Meetings

City Liaison, Peggy Ford, reported back to the Commission about expectations for commissioners who attend Council meetings such as: attendance at meetings, items on the agenda related to the Library and reporting discussions and decisions back to the commission.
- 6) Photo Project for Diamond Anniversary
Community Library, Jane Cronkhite described the photo project to commissioners with regard to the City's 60th anniversary. Commissioners discussed procedure for awarding photos that are submitted.
- 7) Library Commission Goals for 2012
Commissioners created a subcommittee to outline the Library Commission year's goals for 2012 and report back to the Commission at the February meeting. Subcommittee members are Commissioners Tucker, Perga and Hill.

REPORTS

Derek Wolfram, Deputy County Librarian

Provided monthly report of County Library happenings

Jane Cronkhite, Community Librarian

Provided monthly report regarding Los Altos Library events and programs

Friends of the Library

Joan Pampeyan reported that the next Library book sale will be January 27, 28 and 29, 2012.

Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report

Commissioner Smith reported that LALE approved for the coming year -a \$21,000 gift for science and technology books, database and materials at the library with Vision 21 funds.

At the November 11th NCLA meeting, it was agreed that both Los Altos and Los Altos Hills will negotiate the formula with the JPA for Library funding. Los Altos City Council Member, Ron Packard will represent the City of Los Altos and Los Altos Hills Council Member, Jean Mordo will represent Los Altos Hills.

FUTURE AGENDA ITEMS

Set February 7th Meeting Agenda

ADJOURNMENT – 7:32p.m.

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor
Liaison to the Library Commission