



## MINUTES ARCHITECTURE AND SITE REVIEW COMMITTEE

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6:30 p.m., July 20, 2011  
Community Chambers  
One North San Antonio Road, Los Altos, California 94022

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### CALL TO ORDER

Chair LORELL called the meeting to order at 6:30 PM.

### ROLL CALL

Present: Chair LORELL, Vice-Chair BRUINS and Commissioner BAER (for JUNAID)  
Absent: Commissioner JUNAID  
Staff: Planning Services Manager KORNFIELD and Assistant Planners LACEY and KOO

### PUBLIC COMMENTS

None.

### CONSENT CALENDAR

#### 1. Architecture and Site Review Committee Minutes

Minutes of the July 6, 2011 regular meeting.

MOTION BY VICE-CHAIR BRUINS, SECONDED BY COMMISSIONER BAER, to defer the July 6, 2011 meeting minutes to the next scheduled meeting.  
THE MOTION PASSED BY A 2/0/1 VOTE, WITH COMMISSIONER LORELL ABSTAINED.

### DISCUSSION ITEMS

#### 2. 11-SC-28 – D. Wee – 1939 Newcastle Drive

Assistant Planner KOO presented the staff report recommending approval of design review application 11-SC-28 subject to the recommended findings and conditions.

The project applicant explained that the second story location was to preserve the existing house and that he worked with staff and the neighbors to revise the design. He also showed a map of the greater neighborhood with several two-story structures. A neighbor spoke about the project with concerns about privacy to the rear of the house, that he wanted the rear yard screening height to be limited, the rear windows be removed, and the addition be moved toward the street. There was no other public comment.

The Committee commended the presentation of the application and discussed the orientation of the second story windows proposed on the rear, the greater than required rear yard setback and the proposed and the existing landscape screening, and supported the application.

MOTION BY VICE-CHAIR BRUINS, SECONDED BY COMMISSIONER BAER, to approve application 11-SC-28 per the staff report findings and conditions.

THE MOTION CARRIED UNANIMOUSLY.

**3. 11-SC-29 – J5 Development Co. – 441 Cuesta Drive**

Assistant Planner LACEY presented the staff report recommending approval of design review application 11-SC-29 subject to the recommended findings and conditions.

The property owner spoke in support of the design. There was no other public comment.

The Committee discussed the project and gave their general support. A commissioner stated that the project needed screening on the right rear of the property (northeast). The Committee encouraged the applicant to repair the rear fence.

MOTION BY COMMISSIONER BAER, SECONDED BY VICE-CHAIR BRUINS, to approve application 11-SC-29 per the staff report findings and conditions, with the following additional condition:

- An evergreen tree shall be planted on the northeast rear property line to provide privacy screening.

THE MOTION CARRIED UNANIMOUSLY.

**4. 11-SC-30 – J. Campbell – 1405 Redwood Drive**

Assistant Planner LACEY presented the staff report recommending approval of design review application 11-SC-30 subject to the recommended findings and conditions.

The project architect spoke in support of the design. There was no other public comment.

The Committee discussed the project and gave their general support. A commissioner noted that bedroom No. 3 may have privacy impacts and should raise the sill height of the window.

MOTION BY VICE-CHAIR BRUINS, SECONDED BY CHAIR LORELL, to approve application 11-SC-30 per the staff report findings and conditions.

THE MOTION CARRIED UNANIMOUSLY.

**CORRESPONDENCE**

None.

**ADJOURNMENT**

Chair LORELL adjourned the meeting at 7:39 PM.

Prepared by:

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David Kornfield, AICP  
Planning Services Manager