



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, November 2, 2010 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Commissioner Struthers called the meeting to order at 5:32pm

Present: Chairperson Struthers, Commissioners Smith, Gerich, Tucker, Poulos; Suelzle, and Perga

Absent:

Also Present: Peggy Ford; City Staff Liaison, Jane Cronkhite, Community Librarian; Melinda Cervantes, County Librarian

MINUTES

COMMISSIONER SUELZLE MOVED that the minutes of October 5th, 2010 be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER STRUTHERS AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Melinda Cervantes, County Librarian

Library staff completed the final installation of RFID equipment at the Cupertino Library on Oct. 25-26. This 18 month RFID project has already enhanced the user experience when checking materials out of the Library.

The California Library Association sponsored Snapshot Day in early October proved to be a great success! Some of the over 240 photos and numerous testimonies from Santa Clara County Library patrons will appear in the next issue of the Library Newsletter.

SAVE THE DATE for Silicon Valley Reads 2011. *The Year of Fog* Author Michelle Richmond will be interviewed by Mike Cassidy of the Mercury News on Wed. evening, Jan. 26, 2011 at the Campbell Heritage Theatre. Children's companion books include: *Pouch!* by David Ezra Stein, *One* by Kathryn Otoshi and *Alabama Moon* by Watt Key.

The Spring California Association of Library Trustees and Commissioners (CALTAC) will hold its *Spring 2011 CALTAC Workshop* at the Milpitas Library on Saturday, February 26, 2011. Watch for more information at www.caltac.org

The Library JPA Board met in October where they adopted the Revised Fines and Fees Schedule, accepted the FY 2010 Year-End Fiscal Report, The Reading Program Transition Progress Report and the Strategic Plan Update Report.

The next regularly scheduled meeting of the Santa Clara County Library JPA Board will be held on Thursday, January 27, 2010 at 1:30pm at the Library Administration Offices, 14600 Winchester Blvd., Los Gatos. JPA agendas and minutes will be posted on Friday, January 21, 2010.

<http://www.santaclaracountylib.org/about/jpa.html>

Jane Cronkhite – Community Librarian

News: Los Altos welcomes back Christina Luna, who is due to return from maternity leave on November 4.

We completed our library card drive to Los Altos middle and high schools over four weeks in September and October. About 300 students participated in our raffle prizes, and we issued 244 new and replacement cards, including 9 for school staff. Many thanks to Sarah Neeri, Cathy May and Van Nguyen for their enthusiasm and work on the card drive!

46 teens completed the Teen Amnesty Survey at Los Altos and Woodland.

Meet a Storm trooper was a huge success on Saturday, October 23. We estimate 500 parents and children attended. Thanks to Mary Wirth, Cheryl Chelemer and Chris Morrin for coordinating the program and Star Wars display.

The County Library has formed a Strategic Action Steering Group to continue its efforts in achieving the BHAG. The group is Co-Chaired by Jane Cronkhite and Don Phillips, teen librarian at Milpitas Library and includes representatives from nearly every library, including the Bookmobile, and library headquarters. The group has begun by targeting the non-user clusters Those Who Read Together, Kid's Sake, The Borrowers, and Free Agents who indicated a high likelihood of getting a library card.

Snapshot Day on October 5 was a great success across the County and at Los Altos. At the Los Altos Library, 1819 people visited, 170 reference questions were answered, 210 people attended 3 programs, we had a Library Commission meeting, and 100 people used the group study room.

Thank Yous:

Staff thanks the Friends for their recent donation for Los Altos and Woodland materials.

Staff thanks LALE for their recent donation for Science and Technology materials.

- **Children's Events:**
 - **Robin's Puppets present The Gnome Show** Wed. 11/10, 3:30 pm. See an incredible show with many hilarious characters. For kindergarten and up.
 - **Reading Buddies**, Sat. 11/13, 11 am. Grades K-5 are encouraged to come read to a dog. No sign up needed.
 - **Afternoon Family Movie**, Sat. 11/13, 2 pm.
 - **Jazzercise with Jerome**, Wed. 11/17, 3:30 pm. Dance, move, stretch and enjoy the music! All ages.
 - **Fall into a Good Book Club**, Wed. 11/17, 4pm. Grades 4-6. Sign up and get a copy of your book at the Children's Desk.
 - **Book Bugs!**, Thurs. 11/18, 4 pm. Grades 2-3. Sign up and get a copy of your book at the Children's Desk.
 - **Story times** continue at LA and WO.
 - **Baby Lapsit series** ends Nov 19.

- **Adult and Teen Events:**
 - The Post-Impressionist Masterpieces at the de Young **Art Lecture series** concludes with a final lecture 11/1 at 7:30 pm.
 - **Mystery Readers** discuss Have Mercy On Us All by Fred Vargas on Mon. 11/3 at 10:15 am
 - **Great Books** Club meets Tues., 11/16 at 6 pm.
 - Monthly **World Affairs Council** concludes Wed. 11/17 at 7:30 pm
 - **The Senior Book Club** discusses The Glass Castle by Jeanette Walls on Thurs, 11/18 at 1 pm.
 - **Master Gardener** series concludes Tues. 11/30 at 7 pm

- **Facility:**

The City of Los Altos and architect John Miller inspected the Woodland Library in October. They will be repairing cracked stucco on the exterior of the building.

Friends of the Library

Ida Cohen reported about the Holiday Book Sale coming up on November 20th at the Hillview Community Center.

Commissioner Smith, Los Altos Library Endowment

LALE approved a gift to the Library of science and technology materials.

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

- 1 Review of Joint Meeting with Council

Commissioners discussed a review of their joint meeting with Council which included Mayor Casas' suggestion regarding benefits and options about school text books availability to kids at the library. It is not Library policy to do so, due to space limitations. Community

Librarian, Jane Cronkhite will ask other libraries what they do and report back. Mayor Casas also mentioned concerns about book clubs and limited access to books. Community Librarian, Jane Cronkhite will send a list of the 200 titles that are on the book club list to Mayor Casas. Commissioner Tucker will draft a letter to Council addressing the issues that were brought up at the joint meeting. The commission discussed a motion to create a sub-committee to look at and review traffic flow and concerns at the Library. This committee is made up of Commissioners: Poulos, Suelzle and Perga.

COMMISSIONER SMITH MOVED that the Library Commission appoint Commissioners Perga, Poulos and Suelzle as a subcommittee to make an in-depth study of vehicle traffic flow, parking and signage around the Los Altos Main Library. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

- 2 NCLA Representative – Roy Lave – Appreciation for Years of Service
Commissioner Poulos will provide a picture of the Library to mount on a card for all Commissioners to sign to present to Roy. This item is postponed until the December meeting.

- 3 Discuss Increase of Outreach to Community
Defer to December meeting

FUTURE AGENDA ITEMS

Set December 7th Meeting Agenda

ADJOURNMENT – 6:35p.m.

Respectfully Submitted by
Peggy Ford, Senior Recreation Supervisor
Liaison to the Library Commission