



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, September 7th, 2010 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Commissioner Struthers called the meeting to order at 5:35pm

Present: Chairperson Struthers, Commissioners Smith, Gerich, Tucker, Poulos; Suelzle, and Perga

Absent:

Also Present: Peggy Ford; City Staff Liaison, Jane Cronkhite, Community Librarian; County Librarian, Melinda Cervantes

MINUTES

COMMISSIONER SMITH MOVED that the minutes of August 3rd, 2010 be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Melinda Cervantes, County Librarian

The last installation of RFID equipment requires that the Cupertino Library close for 1-2 days on October 25-26. This will complete an 18 month RFID implementation project.

Silicon Valley reads 2011 will kick-off on Wednesday, January 26th at the Campbell Heritage Theatre. Watch for the announcement of next year's book selection on the Library webpage at www.santaclaracountylib.org.

After serving for four months as Acting community Librarian, in August Gayathri Kanth was appointed Community Librarian for the Saratoga Library.

The next meeting of the Santa Clara County Library JPA Board will be held on Thursday, October 28, 2010 at 1:30pm at the Library Administration Offices, 14600 Winchester Blvd., Los Gatos. JPA agendas and minutes will be posted on Friday, October 22, 2010.

<http://www.santaclaracountylib.org/about/jpa.html>

Jane Cronkhite – Community Librarian

Staff News:

Congratulations to Steve Fitzgerald on his appointment as Acting Supervising Librarian at Cupertino beginning September 20. Congratulations also to Erica Ortega, our greeter through the SCC Works program, who was hired as an extra help page. We also welcome page Sherri Segelken beginning September 7th.

A half-time librarian will be hired for the Woodland Library. Interviews are scheduled for mid-September. The librarian will start with some training time on the Bookmobile for a couple of months.

Outreach and Events:

We had a very successful visit from Mary Roach, author of Packing for Mars on August 31. The program room was packed, many laughs were shared, and audience members had their books signed. The event was covered by the Los Altos Town Crier.

The library card drive for Los Altos middle and high schools is planned and will begin September 22 with Egan and Blach Middle Schools.

Events:

**Fall into Good Book Club* for 4th -6th graders is Wednesday September 15 at 4pm, and *Book Bugs* for 2nd and 3rd graders is Thursday, September 16 at 4pm

**Amazing Science Whiz Show*: Explore the phenomena of physics and earth science. For grades K-up. Wednesday, September 22, 3:30pm

**Jazzercise with Jerome, all ages, Wednesday, September 29, 3:30pm*

**Baby Lapsit* for pre-walking infants begins at Los Altos on September 24.

*"How to Write a Business Plan" will be September 15 in partnership with Silicon Valley Score and the Small Business Association

**The fall speaker series* with Green Town Los Altos begins with a presentation on energy efficient homes on September 1 and a panel discussion on youth involvement in environmental issues. The series is presented by teen Meera Patel, who is earning her Girl Scout Gold Award requirement.

*Our popular DeYoung docent art lectures return on Post impressionism on September 29.

Facility:

The Los Altos Library was struck by a car on August 18.

No one was injured. Minor damage included a broken cement ballast, broken wooden beams, and damage to the sort room wall. Repairs are near completion. Many thanks to City police, engineers, and contractors for their quick response.

Friends of the Library

Announced the upcoming book sale and the resignation of current president of Friends of the Library. Darwin Poulos has stepped into the President's role.

Commissioner Smith, Los Altos Library Endowment

No report this month.

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

- 1 Presentation of Santa Clara County Library Strategic Plan – Jane Cronkhite, Community Librarian
Jane Cronkhite provided a presentation of Santa Clara County Library – Orange Boy findings from survey for Strategic Plan.
- 2 Los Altos Library Prioritization Sub Committee Report–Commissioners Tucker, Suelzle and Poulos
Prioritization Committee Members – Commissioners Poulos, Tucker and Suelzle, along with Committee Members – Jim Lai and Ida Cohen attended the meeting and presented portions of the report to the Library Commission.
- 3 NCLA – Appointment for vacant position on North County Library Authority
COMMISSIONER POULOS MOVED that Commissioner, Lenelle Smith, be appointed to the North County Library Authority. THE MOTION WAS SECONDED BY COMMISSIONER SUELZLE AND PASSED UNANIMOUSLY BY VOICE VOTE.

COMMISSIONER SUELZE MOVED that Pursuant to paragraph 6 of the agreement between the City of Los Altos and the Town of Los Altos Hills to form the North County Library Authority (NCLA), the Los Altos Library Commission will appoint one of its members to serve a term of four years on the Board of the North County Library Authority. The term will begin on November 1, 2010. If more than one Commissioner is willing to serve, the Commission will take a closed vote to determine who will serve. If no one is a clear winner, the person with the lowest number of votes is dropped and the closed vote is taken again. This continues until someone is a clear winner. The “clear winner” is the Commissioner who received more votes than any other Commissioner.

If the term of the selected Commissioner on the Library Commission ends prior to the term on the NCLA Board, the selected Commissioner will continue to serve as the Commission’s representative to the NCLA completing the four year term. It is the responsibility of the selected Commissioner to keep the Commission informed of pending actions by the NCLA Board and report to the Commission regarding decisions made by the NCLA Board. In addition, it is important that the selected Commissioner carry the ideas and concerns of the Commission to the NCLA Board. To do this the selected Commissioner must attend appropriate Commission meetings both prior to and after each NCLA meeting. If, after being selected, the selected Commissioner is unable to carry out these responsibilities, the Commission will replace the selected Commissioner with one of its members to complete the term on the NCLA Board. THE MOTION WAS SECONDED BY COMMISSIONER POULOS AND PASSED UNANIMOUSLY BY VOICE VOTE.

- 4 Annual Report to Council – Begin draft for joint Meeting with Council in October
A subcommittee was created to work on the annual report to Council. Committee members are: Commissioners Struthers, Gerich and Suelzle. Commissioners will make changes to

annual report draft and submit them by September 14 to committee. Committee will compile information by September 24th for final draft.

- 5 Los Altos Picnic – August 26th - Debrief
Postponed until the October 5th meeting.

FUTURE AGENDA ITEMS
Set October 5th Meeting Agenda

ADJOURNMENT – 7:40p.m.
Respectfully Submitted by
Peggy Ford, Senior Recreation Supervisor
Liaison to the Library Commission