



## MINUTES ARCHITECTURE AND SITE REVIEW COMMITTEE

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5:00 p.m., April 14, 2010  
Los Altos Community Chambers  
One North San Antonio Road, Los Altos, California 94022

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### CALL TO ORDER

Chair HULL called the meeting to order at 5:00 PM.

### ROLL CALL

All Present: Chair HULL, Vice-Chair BOCOOK and Commissioner MOISON  
Staff: Planning Services Manager KORNFIELD and Assistant Planners KOO and LACEY

### CONSENT CALENDAR

1. **Architecture and Site Review Committee Minutes**

Approval of minutes – meeting of March 31, 2010

MOTION BY COMMISSIONER MOISON, SECONDED BY VICE-CHAIR BOCOOK, to approve the March 31, 2010 meeting minutes as written. THE MOTION PASSED UNANIMOUSLY.

### PUBLIC COMMENTS

None.

### DISCUSSION ITEMS

2. **10-SC-08 – D. Harris – 1416 Ranchita Drive**

Assistant Planner KOO presented the staff report recommending approval of design review application 10-SC-08 subject to the recommended findings and conditions.

The applicant spoke in support of the project. There was no other public comment.

The Committee stated their general support of the project and one member said that the City should consider regulating colors on single-family residential projects.

MOTION BY VICE-CHAIR BOCOOK, SECONDED BY COMMISSIONER MOISON, to approve design review application 10-SC-08, per the staff report findings and conditions. THE MOTION CARRIED UNANIMOUSLY.

Commissioner MOISON recused himself and left the meeting because he lives within 500 feet of the project at 715 Altos Oaks Drive.

**3. 10-D-01 – Palo Alto Medical Foundation – 715 Altos Oaks Drive**

Assistant Planner LACEY presented the staff report recommending conceptual approval of design review application 10-D-01 to the Planning Commission subject to the recommended findings and direction.

The project architects spoke in support of the project and showed revisions intended to meet setback, landscape and lighting issues raised by staff. Several neighbors spoke with concerns about privacy impacts, the bulk and mass of the building, the lighting, traffic and parking.

The Committee discussed the building design, lighting and landscape plan and parking layout. The Committee agreed that the project should: a) improve the landscaping per staff's recommendations; b) clarify ADA access along parking lot; c) provide an alternative lighting plan that minimized the parking lot lighting; d) reconsider the distance from plate height to ridgeline for the purposes of clarifying the height of the building; e) consider raising the sill heights of windows facing the rear yard; f) and show the distances to the second floor of the building and the nearest residential structures from the rear yard property line. The Committee recommended that the landscape architect be present at the Planning Commission hearing. The Committee also accepted the proposed location of the backup generator in the front yard.

MOTION BY VICE-CHAIR BOCOOK, SECONDED BY CHAIR HULL, to recommend conceptual approval of design review application 10-D-01, per the staff report recommended findings and direction in accord with the Committee discussion.

THE MOTION CARRIED UNANIMOUSLY.

**CORRESPONDENCE**

None.

**ADJOURNMENT**

Chair HULL adjourned the meeting at 6:53 PM.

Prepared by:

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David Kornfield, AICP  
Planning Services Manager