



## MINUTES ARCHITECTURE AND SITE REVIEW COMMITTEE

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6:00 p.m., March 17, 2010  
Los Altos Community Chambers  
One North San Antonio Road, Los Altos, California 94022

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### CALL TO ORDER

Commissioner HULL called the meeting to order at 6:00 PM.

### ROLL CALL

All Present: Commissioners HULL, BOCOOK and MOISON  
Staff: Planning Services Manager KORNFIELD, Associate Planner DAHL, and Assistant Planners LACEY and KOO

#### 1. Reorganization of Architecture and Site Review Committee

MOTION BY COMMISSIONER BOCOOK, SECONDED BY COMMISSIONER MOISON, to nominate Commissioner HULL as the Architecture and Site Review Committee Chair. THE MOTION CARRIED UNANIMOUSLY.

MOTION BY CHAIR HULL, SECONDED BY COMMISSIONER MOISON, to nominate Commissioner BOCOOK as the Architecture and Site Review Committee Vice-Chair. THE MOTION CARRIED UNANIMOUSLY.

### CONSENT CALENDAR

#### 2. Architecture and Site Review Committee Minutes

Approval of minutes – meeting of February 17, 2010

#### 3. 290 El Monte Avenue – Design Application

Design review for a second living unit within an existing single-story house.

#### 4. 655 Magdalena Avenue – Design Application

Design review for an addition of 980 square feet to an existing church facility.

MOTION BY COMMISSIONER MOISON, SECONDED BY CHAIR HULL, to approve the Consent Calendar. THE MOTION PASSED BY A 2/0/1 VOTE, WITH BOCOOK ABSTAINED FROM ITEM 4.

Associate Planner DAHL then left the meeting.

## **PUBLIC COMMENTS**

None.

## **DISCUSSION ITEMS**

### **5. 70 Cuesta Drive – Design Application**

Assistant Planner LACEY presented the staff report recommending approval to the Planning Commission subject to the recommended findings and direction. There was a discussion between the Commissioners and staff regarding the role of the Committee and the Brown Act.

The project architect spoke in support of the project. There was no other public comment.

The Committee stated their general support of the project. The Committee agreed that the original plans would be helpful as the Planning Commission reviews the project.

MOTION BY VICE-CHAIR BOCOOK, SECONDED BY COMMISSIONER MOISON, to recommend approval of design application 09-D-02 to the Planning Commission, per the staff report findings and direction. THE MOTION CARRIED UNANIMOUSLY.

### **6. 495 University Avenue – Design Review Application**

Assistant Planner KOO presented the staff report recommending approval of the project.

The property owner spoke about the project and stated that he opposed condition No. 3.

The Committee stated their general support of the project.

MOTION BY VICE-CHAIR BOCOOK, SECONDED BY COMMISSIONER MOISON, to approve design review application 10-SC-05 per the staff report findings and conditions, with the following change:

- Modify condition No. 3 to raise the sill height in the same style or use a smaller window.

THE MOTION CARRIED UNANIMOUSLY.

## **ADJOURNMENT**

Chair HULL adjourned the meeting at 7:10 PM.

Prepared by:

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David Kornfield, AICP  
Planning Services Manager