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## LIBRARY COMMISSION MINUTES

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### Regular Meeting

Tuesday, October 6, 2009 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

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### ROLL CALL

Commissioner Lai called the meeting to order at 5:30pm

Present: Chairperson Lai; Commissioners Struthers, Tucker, Smith, Gerich, Poulos and Suelzle

Absent:

Also Present: Peggy Ford; City Staff Liaison, Paul Miller, Community Librarian, Melinda Cervantes; County Librarian

### MINUTES

COMMISSIONER STRUTHERS MOVED that the minutes of September 1st, 2009 be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

### PUBLIC COMMENT

### REPORTS

#### Melinda Cervantes, County Librarian

Melinda reported: In addition to In Defense of Food: An Eater's Manifesto by Michael Pollan, Silicon Valley Reads has selected two companion books for children: Tops and Bottoms by Janet Stevens and Seedfolks by Newbery Medal- winning author Paul Fleischman.

The Library computer network issues have been resolved with the addition of new hardware and software and the installation of additional T1 lines. A longer term redesign and replacement of the computer network is underway.

A survey of service area residents who do not have library cards will begin in October. Results will help to identify target audiences by community and the best way to deliver library services.

The Annual Library Friends and Commissioners Forum will be held on Saturday, Feb. 6, 2010 from 8:30am-12:30pm at the Santa Clara County Library Administration Offices. Please save the date!

The next meeting of the Library JPA Board will be October 22, 2009 at 1:30pm at the Library Administration Offices, 14600 Winchester Blvd., Los Gatos.

#### Paul Miller, Community Librarian

After six weeks of work, the firm LSSI has finished placing RFID “tags” in all items of the LA collection. The 12-person team has moved on to Milpitas Library, but one person remains here to tag the thousand or so items that come in every day that have been in circulation during the whole six weeks LSSI was here.

The Woodland staff has been incorporated well into the LA staff—and it’s a good thing, since LA circulation in August was 19.2% higher than in August 08. WO closed on Aug 12, and LA has apparently welcomed most WO users. Another way of looking at August circ figures: the combined WO/LA circ this August was 8.7% higher than the combined last year. And a third view: LA circ alone, in August, was 4.8% higher than the combined Woodland/LA circ last August.

The “Poetry and Music” program of the SCC Poet Laureate, Nils Peterson, and the pianist, Maureen Draper, on September 18, was a real pleasure to the 120 people in attendance.

Upcoming October programs for adults include the following:

- “No Cost Marketing” workshop, Small Business Assn, Oct 5;
- “Who Dun It? Mystery Readers Group,” Oct 7;
- “Voters Forum on Upcoming Local School Board Election,” LWV, Oct;
- “Tips and Techniques on How to Keep Your Brain Fit, Active and Dynamic at Any Age,” Dr. Hildy Agustin, Oct 13;
- “Great Books Series,” Oct 20.
- “Monster Plushies for Teens,” Oct 29.

Program for Children include these:

- “Come Celebrate Diwali!” Making elephant craft and Rangoli, Oct 7;
  - “Fall Into a Good Book Club,” 4-6 graders, *The Beasts of Clawstone Castle*, Oct 14;
  - “The Book Bugs!” 2&3 graders, *Andrew Lost: On the Dog*, Oct 15;
  - “Fitness is Fun: Jazz with Jerome,” Oct 28;
- Plus all the toddler, preschool, and family story times; plus Baby Lap sit and Stepping Up for Walking Babies times.

#### Friends of the Library

The holiday book sale is scheduled for November. Friends of the Library will begin selling gift cards for patrons to use at the Library and at book sales.

#### NCLA

The next meeting of NCLA will be Oct 21<sup>st</sup> at 6:30pm in the Neutra House.

## **BUSINESS**

### **DISCUSSION AND ITEMS OF INTEREST**

1. Annual Report to Council – Joint Meeting, October 13, 2009  
Commissioners worked to refine annual report to Council
2. Community Picnic Report  
Postponed until next meeting
3. County Library Strategic Plan  
The Strategic Plan Goals and Strategies encompasses 2008-2013. The County Library has enlisted OrangeBoy services to conduct a survey. One outcome of the survey is to find out why non card holders do not use the Library. The ultimate goal is to increase library cardholders-county wide. Additional goals and strategies are dependant on other survey results. The Library is also looking at redesigning their website and working on raising public awareness at all levels of service that the Library provides.

### **FUTURE AGENDA ITEMS**

#### **Set November 3rd Meeting Agenda**

### **ADJOURNMENT – 7:38p.m.**

Respectfully Submitted by  
Peggy Ford, Senior Recreation Supervisor  
Liaison to the Library Commission