



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, September 2nd, 2008
5:30p.m., Los Altos Main Library
13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Chairperson, Smith called the meeting to order at 5:40pm

Present: Chairperson Smith; Commissioners Struthers, Poulos, Tucker, Smith and Gerich, Thurber and Lai

Absent:

Also Present: Peggy Ford, City Staff Liaison, Sarah Flowers, Deputy County Librarian

MINUTES

COMMISSIONER STRUTHERS MOVED that the minutes of August 5th, 2008 be approved. THE MOTION WAS SECONDED BY COMMISSIONER POULOS AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Cheryl Houts, Community Librarian

Submitted a written report which was read to the Commission by Commissioner Smith:

Report for Commission

9/2/08

Our new computers for the public will be installed Saturday, September 13th after closing and will be up and running Sunday, September 14th. Woodland Branch had their new computers installed Thursday, August 28th after closing.

The remodel of our teen area is progressing, and all furnishings are now on order and expected to begin arriving by the beginning of October. Look for some temporary relocation of the teen collection as we begin this work. Sarah Neeri, Teen Librarian, will be involving local teens in naming the space and in designing some vinyl window applications for the upper panels of the glass enclosure. We are looking forward to an exciting new look for this area.

Thank each of you for your involvement in the Commission and other support groups here at Los Altos Library. I have enjoyed being Los Altos Community Librarian for the last seven years and working here as Children's Program Librarian for five years before that. Los Altos is a special community especially when it comes to its volunteers and their support. I hope to see all of you at least one more time before I move to Campbell in October.

Sincerely,
Cheryl Houts

Sarah Flowers, Deputy County Librarian

The recruitment process for the new Community Librarian has ended and the interviews will take place in about two weeks. The County Library received a large grant for health awareness to be used for patrons ages 50 and over and more grants will be available in the future.

Friends of the Library

The August book sale brought in \$21,000 before expenses. Participation was spread throughout the day.

Commissioner Smith, LALE

No LALE Report

Next JPA Meeting – October 23, 2008, 1:30 at Library Headquarters in Los Gatos.

NCLA Report – Next Meeting – September 16th.

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

1) **Discussion – Honoring Virginia Whipple**

Commissioners discussed several ways to honor all donors to the Los Altos Library. Also discussed - what qualifies a person to be honored? Commissioners will ask other Library supporters to help form a committee to assist with ideas to honor donors.

2) **Update on Master Plan**

Commissioners reviewed the outcome from the Charretts that took place at Grant Park for the Master Plan.

3) **Community Picnic**

Planned for Community Picnic booth and book drop schedule to be shared amongst LALE members, Friends of the Library and Library Commissioners.

FUTURE AGENDA ITEMS

Set October 7th Meeting Agenda

ADJOURNMENT – 6:50p.m.

Respectfully Submitted by
Peggy Ford, Recreation Supervisor
Liaison to the Library Commission