



MINUTES ARCHITECTURE AND SITE REVIEW COMMITTEE

6:00 p.m., October 1, 2008
Los Altos Community Meeting Chambers
One North San Antonio Road, Los Altos, California 94022

CALL TO ORDER

Chair BAER called the meeting to order at 6:00 PM.

ROLL CALL

All Present: Chair BAER, Commissioners HULL and BRESSACK
Staff: Planning Services Manager KORNFIELD and Assistant Planner LACEY

MINUTES

MOTION BY COMMISSIONER BRESSACK, and SECONDED BY COMMISSIONER HULL, to approve the September 18, 2008 Special Meeting Minutes as amended.
THE MOTION CARRIED UNANIMOUSLY.

CONSENT CALENDAR

1. 350 University Avenue – Design Review Application

Assistant Planner LACEY presented the staff report recommending approval of the project and answered questions from the Committee.

The property owner stated that the driveway grading improved safety and the rear yard grading improved privacy. Several neighbors spoke to concerns with the project related to the number of driveways and the front and side yard setback of the project.

The Committee discussed the design concept, the grading, whether to increase the setbacks, and the effects of the driveway design, and expressed their general support for the project.

MOTION BY COMMISSIONER BRESSACK, AND SECONDED BY COMMISSIONER HULL, to approve design review application 08-SC-23 per the staff report findings and conditions, with the following additional conditions:

- Shroud all exterior light fixtures on the rear and right sides;
- On both sides reduce the wing walls and incorporate wood and stone on what is left;
- The semi-circular driveway shall use the adjacent flag lot driveway as its second entrance; and
- The semi-circular crescent in front of the driveway shall be landscaped to buffer the impacts of the paving area.

THE MOTION CARRIED UNANIMOUSLY.

DISCUSSION

2. 948 Campbell Avenue – Design Review Application

Assistant Planner LACEY presented the staff report in support of the project and answered questions from the Committee.

The property owner's architect explained the project's relationship to the area. Several neighbors spoke to issues related to protecting an oak tree that straddles the northwesterly property line, encouragement for the pedestrian path along Campbell Avenue.

The Committee discussed the project's appropriate design concept, the maintenance of two prominent oak trees and the design of the path along the street. One Commissioner expressed a concern about the formal design of the entry.

MOTION BY COMMISSIONER BRESSACK, SECONDED BY COMMISSIONER HULL, to approve design review application 08-SC-25 per the staff report findings and conditions, with the following additional conditions:

- The project shall protect the oak tree that straddles the northwestern property line with appropriate fencing; and
- The pedestrian path along Campbell Road shall be made of decomposed granite.

THE MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

Chair BAER adjourned the meeting at 7:30 PM.

Prepared by:

David Kornfield, AICP
Planning Services Manager