



## LIBRARY COMMISSION MINUTES

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Regular Meeting of Tuesday, August 5th, 2008  
5:30p.m., Los Altos Main Library  
13 South San Antonio Road, Los Altos, 94022

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### ROLL CALL

Chairperson, Smith called the meeting to order at 5:35pm

Present: Chairperson Smith; Commissioners Struthers, Poulos, Tucker, Smith and Gerich  
Absent: Thurber, Lai

Also Present: Peggy Ford, City Staff Liaison, Cheryl Houts, Community Librarian; Melinda Cervantes, County Librarian

### MINUTES

COMMISSIONER TUCKER MOVED that the minutes of July 1, 2008 be approved with corrections. THE MOTION WAS SECONDED BY COMMISSIONER POULOS AND PASSED UNANIMOUSLY BY VOICE VOTE.

### PUBLIC COMMENT

Citizen, Curtis Cole spoke regarding the Community Picnic asking for volunteers to assist with book return at the Los Altos Library during the picnic since the parking lot will be closed.

### REPORTS

#### Cheryl Houts, Community Librarian

Cheryl spoke about a few staffing changes taking place and various library activities taking place at the library.

#### Melinda Cervantes, County Librarian

Melinda was absent but provided a written report regarding the Library Strategic Plan.

#### Friends of the Library

Reported on new web site which will be up and running very soon.

#### Commissioner Smith, LALE

There was no meeting in August. Graham Wallace, LALE board member, passed away recently. Kristine Salmon will take his place.

Next JPA Meeting – October 23, 2008, 1:30 at Library Headquarters in Los Gatos.

NCLA Report – Next Meeting - September 16, 2008, 5:45 p.m. at Los Altos Council Chambers.  
Nothing new to report.

## BUSINESS

### DISCUSSION AND ITEMS OF INTEREST

- 1) **Report From Gay Strand**  
Reported on Santa Clara County Library budget.
- 2) **Update on Master Plan**  
Discussed the master plan and meeting that took place on July 22<sup>nd</sup> with ABA .
- 3) **Community Picnic**  
Commissioner Smith submitted a reservation for a booth at the Community Picnic. Plans were made for Commissioners and Library Organization volunteers to staff the booth throughout the day and assist with book return.
- 4) **Revision of Statement to Council Regarding Library Expansion Committee**  
Discussed revision of report to council. Commissioners gave input.

COMMISSIONER STRUTHERS MOVED that the report be submitted to council. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

### FUTURE AGENDA ITEMS

**Set September 2nd Agenda**

**ADJOURNMENT – 7:30p.m.** – in memory of Graham Wallace, member of LALE and strong supporter of Library.

Respectfully Submitted by  
Peggy Ford, Recreation Supervisor  
Liaison to the Library Commission