



## MINUTES ARCHITECTURE AND SITE REVIEW COMMITTEE

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6:00 p.m., July 2, 2008  
Los Altos Community Meeting Chambers  
One North San Antonio Road, Los Altos, California 94022

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### CALL TO ORDER

Chair BAER called the meeting to order at 6:00 PM.

### ROLL CALL

All Present: Chair BAER, Commissioners BRESSACK and HULL  
Staff: Planning Services Manager KORNFIELD, Associate Planner DAHL, and Assistant Planners LACEY and KOO

### MINUTES

MOTION BY COMMISSIONER BRESSACK, SECONDED BY COMMISSIONER HULL, to approve the June 18, 2008 meeting minutes, as amended. THE MOTION PASSED BY A 2/0/1 VOTE, WITH BAER ABSTAINING.

### CONSENT CALENDAR

None.

### DISCUSSION

#### **1. 382 N. Avalon Drive – Design Review Application**

Assistant Planner KOO presented the staff report and answered questions of the Committee.

The project architect spoke in support of the project and stated that he met with the neighbors.

The Committee discussed their general support of the project.

MOTION BY COMMISSIONER BRESSACK, SECONDED BY COMMISSIONER HULL, to approve design review application 08-SC-13 per the staff report findings and conditions. THE MOTION PASSED BY A 2/1 VOTE, WITH BAER OPPOSING.

#### **2. 126 S. Clark Avenue – Design Review Application**

Assistant Planner LACEY presented the staff report and answered questions of the Committee.

The applicant stated that they wanted an old world look. A neighbor stated that she disliked the Cedar tree and would like it to be removed.

The Committee discussed their general support of the project. Commissioner BRESSACK suggested that a condition be included to require the applicant to work with staff to agree upon a subdued roof material, and strongly suggested that the applicant use a GreenPoint Rating on the house. Commissioner BAER wanted to see the Cedar tree remain on site.

MOTION BY COMMISSIONER BRESSACK, SECONDED BY COMMISSIONER HULL, to approve design review application 07-SC-02 per the staff report findings and conditions, with the following additional conditions:

- Work with staff to reduce the roof profile; and
- Recommend Green Building (discretionary).

THE MOTION CARRIED UNANIMOUSLY

### **3. 174 Pepper Drive – Design Review Application**

Associate Planner DAHL presented the staff report and answered questions of the Committee.

The applicant spoke to the Committee, saying that the owners were in support of all of the staff recommended conditions, specifically noting that the two front gables would match and that the roof would use real slate. A neighborhood spoke with concerns about the well being of their trees, the height of the proposed chimney and the fact that the proposed design was not very compatible with the east end of Pepper Drive.

The Committee discussed the project and expressed support for the general design of the new house. However, the Commissioners expressed concern over specific design elements such as the height of the main chimney, the front entry wall closing off the front entrance of the house and the need to improve the privacy along the east side and rear yards. The Commissioners also noted that they would like to see the replacement tree be a Pepper tree since the house was located along Pepper Drive and that the plans should be revised to fix the identified discrepancies.

MOTION BY COMMISSIONER BRESSACK, SECONDED BY COMMISSIONER HULL, to continue design review application 08-SC-14 to the August 6, 2008 Architectural and Site Review Committee meeting per staff conditions with the following additional direction:

- Update the project plans to fix all identified discrepancies;
- Lower the height of the main chimneys;
- Revise the landscape plan to: 1) correctly show the trees to be removed/to remain, 2) show a Pepper tree in the front yard, and 3) increase the amount of evergreen screening along the rear property line.
- Update the elevations to correctly show all windows and doors;
- Revise the east elevation to show all second story windows with the same sill height;
- Revise the front elevation to show both second story gables with a consistent design; and
- Minimize the front entry wall to be more consistent with the design review guidelines as to welcoming pedestrian experience.

THE MOTION CARRIED UNANIMOUSLY.

### **4. 541 Guadalupe Drive – Design Review Application**

Assistant Planner KOO presented the staff report and answered questions of the Committee.

A neighbor spoke about the project and referenced his letter in the staff report.

The Committee discussed their general support of the project.

MOTION BY COMMISSIONER BRESSACK, SECONDED BY COMMISSIONER HULL, to approve design review application 08-SC-15 per the staff report findings and conditions, with the following additional conditions:

- Obscure the new bathroom window; and
- Work with staff to minimize the roof over the bathroom, preferably single pitch.

THE MOTION CARRIED UNANIMOUSLY.

### **ADJOURNMENT**

Chair BAER adjourned the meeting at 7:50 PM.

Prepared by:

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David Kornfield, AICP  
Planning Services Manager