



## **LIBRARY COMMISSION MINUTES**

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Regular Meeting of Tuesday, September 5, 2006  
Los Altos Main Library  
13 South San Antonio Road, Los Altos, 94022

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### **ROLL CALL**

Chairperson, Poulos called the meeting to order at 5:37pm

Present: Chairperson Poulos; Vice Chairperson Tucker; Commissioners Smith, Takle Quinn, and Gerich

Absent: Commissioners Thurber and Johnson

Also Present: Cynthia Wilson, Adult Librarian; and Peggy Ford, City Staff Liaison

### **MINUTES**

COMMISSIONER SMITH MOVED that the minutes of August 1, 2006 be approved. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

### **PUBLIC COMMENT**

Citizen, Stan Morest requested information from the Library concerning the Time Management System. He would like to know if other public users have given feedback about the system and what kind of feedback there has been, if any.

### **REPORTS**

#### Cynthia Wilson, Adult Librarian, Reported for Cheryl Houts, Community Librarian

Cynthia reported on the Summer Reading Program stating that the teen program had an all time high of book reviews at 600. 197 teens, 1152 children and 35 adults participated in the Summer Reading Program. Other programs in August were the Monet Art Lecture, and the Jewish Literature discussion. The Los Altos Main Library officially opened its doors again for Monday service on September 11.

#### Melinda Cervantes, County Librarian

Melinda was unable to attend the September meeting.

#### Gerry Dunckel, FRIENDS OF THE LIBRARY

Gerry reported that all 2007 book sale dates needed to be submitted by July 1<sup>st</sup>, 2006 in order to reserve the Hillview Community Center for each book sale. This will be an ongoing process each year.

Commissioner Dr. Takle Quinn, LALE

LALE is developing plans to improve community awareness of LALE. They have chosen a speaker for the "Speaking Volumes" event to be released at a future date.

JPA Meeting and/or NCLA Meeting Report

The next JPA meeting is scheduled for October 26<sup>th</sup>, 1:30pm at the Santa Clara County Library Administration Office.

**BUSINESS**

**1. Expansion**

A needs assessment will be discussed at the October meeting. The Friends of the Library will move forward to find an architect. RFPs have been submitted by The Friends of the Library to three companies with cost estimates requested by the end of September.

**2. Operations**

Commissioners Tucker and Smith reported on review of the Milpitas report of a Stand Alone Library vs. County Run Library. The report, The Library Study for the City of Milpitas, dated July 26, 2006, concluded that it is more cost effective to stay with the County Run system.

**3. Community Picnic**

Plans were put into place for a booth to be run at the annual Los Altos Community Picnic.

**DISCUSSION AND ITEMS OF INTEREST**

**FUTURE AGENDA ITEMS**

**Set October 3rd Agenda**

**ADJOURNMENT** - Meeting was adjourned at 6:32 p.m.

Respectfully Submitted by  
Peggy Ford, Recreation Supervisor  
Liaison to the Library Commission