



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, April 4, 2006

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Chairperson, Gerich called the meeting to order at 5:40pm

Present: Chairperson Poulos; Vice Chairperson Tucker; Commissioners Thurber, Smith and Gerich

Absent: Commissioner Takle Quinn, Johnson

Also Present: Cheryl Houts, Community Librarian; Melinda Cervantes, County Librarian; Gerry Dunckel, Friends of the Library President; Roy Lave, Citizen and Peggy Ford, City Staff Liaison

MINUTES

COMMISSIONER THURBER MOVED that the minutes of March 7, 2006 be approved. THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Cheryl Houts, Community Librarian

Cheryl reported that the Print management system was implemented the week of March 20th in both the Los Altos Main Library and Woodland Library. The system seems to be accepted as an improvement by the public. A special program by the Los Altos Library Endowment took place on April 6 - Speaking Volumes was an event featuring author, Bo Caldwell (Land of My Distant Father).

Melinda Cervantes, County Librarian

The JPA will meet on April 27 to review the FY 2006/07 Budget. The Santa Clara County Library will hold its first Staff Development Day on Friday May 5th. All County libraries will be closed that day in order for staff to participate in training and skill building. Proposition 81, a statewide measure that would provide \$600 million to support library construction will appear on the June 2006 Primary ballot. The Santa Clara County Library has applied for a Library Services and

Technology Act grant in collaboration with the Museum of Technology and Innovation. This grant focuses on science and literacy for Tweens. Grants will be awarded by the State Library in July 2006.

Gerry Dunckel, FRIENDS OF THE LIBRARY

Gerry reported that the Friends of the Library are working on the revisions of their by laws which has never been done before. She also announced that books are for sale on the internet. They may be accessed by visiting the following web address: www.amazon.com/seller/lafriends. The next Friends of the Library Book Sale will take place May 5, 6 and 7 at the Hillview community Center.

JPA Meeting and /or NCLA Meeting Report

Commissioners Poulos, Gerich and Tucker volunteered to attend the April 27th JPA meeting.

BUSINESS

Goals and Objectives from August 2005 Training

A discussion continued surrounding email for Library Commissioners. This discussion is to continue at a future meeting. Generic business cards will be given to commissioners to give out personal information to those citizens with whom they would like to correspond.

Sub Committee Reports on Expansion

The commission continued discussion regarding an expansion at the Los Altos Main Library. In order to make it clear, the commission agreed to make a motion approving the expansion as noted from the previous month's meeting which was postponed to the April meeting.

COMMISSIONER THURBER MOVED that the commission approve the Library Expansion. THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY BY VOICE VOTE

Personnel Committee Review

Person Poulos and Commissioner Gerich agreed to attend the meeting with the Personnel Committee to discuss findings from the Library Commission's review of its role and responsibilities. Overall, commission members agreed that there is a great value and need in the community for representation of the Library by the City. Meeting once a month was essential in keeping on top of the work load. They agreed to follow Council Norms and protocol as necessary. The commission did question whether the appropriate department was chosen as appropriate support for the Library Commission, but did not come to a conclusion. The Library Commission representatives will present some oral interview questions to present to candidates at their Personnel Committee meeting.

DISCUSSION AND ITEMS OF INTEREST

The liaison to the Library Commission discussed options for the mandatory Ethics Training for all commissioners.

FUTURE AGENDA ITEMS

Set April 4th Agenda

Library Commission
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ADJOURNMENT - Meeting was adjourned at 7:10p.m.

Respectfully Submitted by
Peggy Ford, Recreation Supervisor
Liaison to the Library Commission