



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, March 7, 2006
Los Altos Main Library
13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Chairperson, Gerich called the meeting to order at 5:30pm

Present: Chairperson Gerich; Vice Chairman Poulos; Commissioners Tucker, Thurber, Smith and Johnson
Absent: Commissioner Takle Quinn
Also Present: Cheryl Houts, Community Librarian; Melinda Cervantes, County Librarian; Gerry Dunckel, Friends of the Library President; Curtis Cole, JPA Liaison to Council; and Peggy Ford, City Staff Liaison

REORGANIZATION

COMMISSIONER THURBER MOVED that Darwin Poulos be appointed as the Chairperson to the Library Commission. THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY BY VOICE VOTE

COMMISSIONER POULOS MOVED that Nancy Tucker be appointed as the Vice-Chair. THE MOTION WAS SECONDED BY COMMISSIONER THURBER AND PASSED UNANIMOUSLY BY VOICE VOTE.

MINUTES

COMMISSIONER THURBER MOVED that the minutes of February 7, 2006 be approved. THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Cheryl Houts, Community Librarian

Cheryl provided information on the successful teen event: Dance, Dance Revolution which was well attended and a lot of fun. Networked printers will be installed by March 20th. She also asked Commissioners to save April 21, 10-11:30 am for Volunteer Thank you Coffee. Cheryl also provided the group with an information sheet on fiscal year circulation.

Melinda Cervantes, County Librarian

At the February meeting, the JPA approved \$535,000 budget augmentation for books and other materials for FY06. Also, the JPA approved eliminating fees for holds effective July 1, 2006. Santa Clara County Library will hold its first Staff Development day on Friday, May 5th, all libraries will be closed to accommodate staff attendance.

Dr. Karen Takle Quinn, LALE

Commissioner Quinn was absent, but Lenelle Smith reported that Bo Caldwell will be the invited author at the Speaking Volumes event. The book title is "Distant Land of My Father". The event will take place at the Los Altos Main Library, Program Room at 4pm, April 6.

Gerry Dunckel, FRIENDS OF THE LIBRARY

Gerry announced that the Friends of the Library have had more internet book sales taking place. She also mentioned that the Friends group would be able to fund an architect and estimator for expansion.

BUSINESS

Goals and Objectives from August 2005 Training

Discussion surrounded items that were discussed at the August training. Commissioners want to be more visible and available in the community. They would like to look into the possibility of City sponsored email and or business cards.

Sub Committee Reports on Expansion

Liaison to the library, Peggy Ford, provided the group a memo to council stating its recommendation that the Library Commission develop a scope of work for the proposed Library Expansion Committee, identifying specific issues for the Committee to address, and develop a process the Committee will follow as it fulfills its charge. The Library Commission deferred their decision to a later meeting while they still gather information regarding an expansion at the library.

DISCUSSION AND ITEMS OF INTEREST

 **FUTURE AGENDA ITEMS**

Set April 4th Agenda

ADJOURNMENT - Meeting was adjourned at 7:00p.m.

Respectfully Submitted by
Peggy Ford, Recreation Supervisor
Liaison to the Library Commission