



## LIBRARY COMMISSION MINUTES

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Regular Meeting of Tuesday, April 5, 2005  
Los Altos Main Library  
13 South San Antonio Road, Los Altos, 94022

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### ROLL CALL

Chairperson Gerich called the meeting to order at 5:35pm

Present: Chair Gerich, Commissioners Poulos, Thurber, Tucker and Dr. Takle Quinn  
Absent: Johnson, Smith  
Also Present: Cheryl Houts, Community Librarian; City Staff Liaison, Peggy Ford.

### MINUTES

COMMISSIONER THURBER MOVED that the minutes of March 1, 2005 be approved. THE MOTION WAS SECONDED BY CHAIR GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

### REPORTS

#### Cheryl Houts, Community Librarian

2700 people came through the Los Altos Library doors on March 29. Cheryl also spoke of March events that took place at the Los Altos Library as well as events that are ongoing and coming up in April.

#### Melinda Cervantes, County Librarian

The results from the special election will be available on May 3<sup>rd</sup>. Ballots were mailed out on April 4. The local news and Mercury News have been very supportive of election. An ADHOC committee has been formed to look at one-time donations to come up with procedures for how best to use them. Regarding the Silicon Valley Reads Program, there are an overwhelming amount of volunteers who would like to get involved in the program. Melinda will be meeting with legislators asking them not to cut any more state funds.

#### LALE

With regard to the Whipple Estate: 1.6 million dollars has been turned over to LALE and 1.2 million to the JPA. LALE passed an endorsement for 2 ballots and LALE also has 3 new members for investment intelligence.

FRIENDS OF THE LIBRARY

The next book sale is scheduled for April 29, (for members only) April 30 and May 1.

**BUSINESS**

1. Radio Frequency Identification (RFID) Task Force

Next meeting is scheduled for April 14<sup>th</sup>. Demonstrations took place in March and February. Six companies provided demonstrations.

2. Library Commission Funds

Commissioners asked staff liaison, Peggy Ford to look into possibility of City's Finance department opening an account for the \$1050.00 to be used. CALTAC booklets were handed out to all commissioners. Booklets were provided at no cost. COMMISSIONER TAKLE QUINN MOVED to use funds towards general education for Library Commissioners. COMMISSIONER THURBER SECONDED MOTION AND WAS APPROVED BY VOICE VOTE.

3. March 31 Commissions/Committees Orientation

Commissioner Gerich gave a brief description of the Commissions/Committees Orientation

4. Service and Financial Plan FY 05-06 & 06-07

Commissioners came up with a list of areas for the City to identify in the Service and Financial Plan for 2005-2007. These are the items listed:

- a. Integrity of Landscape to be maintained
- b. Parking Lot Re-stripping, including cross walks and handicap spaces
- c. Curb re-painting
- d. Signage for additional parking
- e. Replacement of plants that have been removed

5. Vice Chair Election

Postponed until commissioner Bob Johnson is available to attend meeting

**DISCUSSION AND ITEMS OF INTEREST.**

**FUTURE AGENDA ITEMS**

**Set May 3<sup>rd</sup> Agenda**

**ADJOURNMENT** - Meeting was adjourned at 7:10p.m.

Respectfully Submitted by  
Peggy Ford, Recreation Supervisor  
Liaison to the Library Commission