



## MINUTES ARCHITECTURE AND SITE REVIEW COMMITTEE

---

4:00 p.m., May 5, 2004  
Los Altos Community Meeting Chambers  
One North San Antonio Road, Los Altos, California 94022

---

### Call to Order

Commissioner Skov called the meeting to order at 4:07 p.m.

### Roll Call:

All Present: Commissioners Skov, Disney, and Hull

### Minutes:

It was moved by Commissioner Disney, seconded by Commissioner Hull, to approve the minutes from the April 14, 2004 Architecture & Site Review Committee meeting with direction to review the conditions in agenda Item #4, bullets 1 and 3 to clarify.

The motion passed by a 3-0 vote.

### Consent Calendar:

1. **04-SC-22 – Komo Construction Inc. –1052 Echo Drive:** Consideration of design review to construct a 2,153-square-foot addition to the first story and a new 405-square-foot second story addition to an existing single-story residence. *Project Planner: Connolly*

Following discussion, it was moved by Commissioner Disney, seconded by Commissioner Hull, to approve application 04-SC-22 per the standard findings and staff report conditions with the following change:

- Strike condition No. 4, requiring additional trees along the southwestern property line.

The motion passed by a 3-0 vote.

2. **04-SC-25 – Dale Meyer Associates/G. Kartsioukaste – 701 Arroyo Road:** Consideration of design review for a new, 4,518-square-foot two-story residence including a 1,685-square-foot second story (previously approved under application 00-SC-57). *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Disney, seconded by Commissioner Hull, to approve application 04-SC-25 per the standard findings and staff report conditions with the following changes and additional conditions:

- Strike condition No. 7, requiring removal of the brick wall at the corner of the property.
- Add a condition that the applicant shall work with staff to place street trees to avoid the power lines along Springer Road.
- Add a condition to clarify the location of the oak tree on the northeast edge of the property. If on the applicant's property it shall be considered a protected tree along with the 14-inch Oak tree.

The motion passed by a 3-0 vote.

### **Discussion**

- 3. 03-SC-40 – N. Y. Gee – 295 Los Altos Avenue:** Consideration of design review to demolish an existing 2,280-square-foot single-story residence and construct a new 4,384-square-foot two-story residence with a 1,789-square-foot basement. *Project Planner: Connolly*

Following discussion, it was moved by Commissioner Hull, seconded by Commissioner Disney, to approve application 03-SC-40 per the standard findings and staff report conditions with the following additional conditions:

- Prior to submittal for building permits, the applicant shall submit a final landscape plan for staff approval that includes the following:
  - a. Fast growing evergreen screening that grows to a height of 20 to 25 feet shall be included along the south property line.
  - b. Additional privacy screening shall be provided along the northern property line.
  - c. The applicant shall make a good faith effort to consult with the adjoining neighbors on the type and location of the screening.
- Base caps shall be added to the posts on the front porch.
- Prior to submittal for building permits, the applicant shall mark the corners of the property to verify the location of the property lines.
- The three new Oak trees proposed in the front yard shall be 24-inch box trees as shown on the project plans.

The motion passed by a 3-0 vote.

- 4. 04-SC-17 – S. and S. Riches/Creative Center of Los Altos – 405 Fremont Avenue:** Consideration of design review for a new, 5,681-square-foot, two-story residence, including a 1,895-square-foot second story. *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Disney, seconded by Commissioner Hull, to approve application 04-SC-17 per the standard findings and staff report conditions.

The motion passed by a 3-0 vote.

- 5. 04-SC-18 – Min/Day Design/B. Gaylord and L. Orandi – 645 Torwood Lane:** Consideration of design review to construct a 294 square-foot first story addition and a new 682-square-foot second story addition to an existing 3,382 square foot one-story residence. *Project Planner: Banks*

Following discussion, it was moved by Commissioner Hull, seconded by Commissioner Disney, to approve application 04-SC-18 per the standard findings and conditions with recommendations No.s 3 and 4 from Exhibit "A" included as conditions of approval.

The motion passed by a 3-0 vote.

**6. Selection of a new Chair for the Architecture and Site Review Committee**

Following discussion, Commissioner Hull motioned to nominate Commissioner Disney as the new chair to the Architecture and Site Review Committee.

The motion passed by a 3-0 vote.

**Adjournment**

The meeting was adjourned at 7:30 p.m.

Prepared By:

---

Yvonne Dupont, Executive Assistant