



MINUTES ARCHITECTURE AND SITE CONTROL COMMITTEE

4:00 p.m., November 5, 2003
Los Altos Community Meeting Chambers
One North San Antonio Road, Los Altos, California 94022

CALL TO ORDER:

Commissioner Skov called the meeting to order at 4:07 p.m.

ROLL CALL:

All Present: Commissioners Skov, Bressack, and Cole

MINUTES:

It was moved by Commissioner Cole, seconded by Commissioner Bressack, to approve the minutes from the October 15, 2003 Architecture & Site Control Committee meeting.

The motion passed by a 3-0 vote.

CONSENT CALENDAR:

1. **03-SC-42 – J. and S. Strawbridge – 1605 Alexander Way:** Consideration of design review for a 124 square-foot addition to the first story, a 90.5 square-foot addition to the second story, and the conversion of 120 square-feet of existing garage space into living space for an existing two-story home. *Project Planner: Connolly*

It was moved by Commissioner Cole, seconded by Commissioner Bressack, to approve application 03-SC-42 per the staff report findings and conditions.

The motion passed by a 3-0 vote.

DISCUSSION:

2. **03-SC-45 – G. and V. Sinclair – 1882 Colleen Drive:** Consideration of design review for a 224 square-foot addition to the first story and a new 809 square-foot addition to the second story of an existing one-story home. *Project Planner: Banks*

Following discussion, it was moved by Commissioner Bressack, seconded by Commissioner Cole, to approve application 03-SC-45 per the staff report findings and conditions and with the following additional condition:

- Add an additional 24-inch box evergreen tree at the west property line behind the Pittasforrum. The tree specie is to be approved by Planning Division staff.

The motion passed by a 3-0 vote.

3. **03-SC-36 – T. Barber – 1207 Carmel Terrace:** Consideration of design review to demolish an existing 580 square-foot detached garage, construct a 1,350 square-foot single-story addition with an attached two-car garage, and a new 700 square-foot second story addition to an existing 1,392 square-foot one-story home. *Project Planner: Connolly*

Following discussion, it was moved by Commissioner Bressack, seconded by Commissioner Cole, to approve application 03-SC-36 subject to the standard design findings and with the following conditions:

- Two evergreen trees shall be planted along the right side of the home adjacent to the second story windows.
- Additional trees shall be planted along the north side of the home.
- One Category I street tree shall be planted in the front yard.

The motion passed by a 3-0 vote.

4. **03-SC-27 – M. Chen, H.M.C. Associates, LLP/ I. Agam – 920 Madonna Way:** Consideration of design review for a new 4,483-square-foot, two-story home. *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Bressack, seconded by Commissioner Cole, to continue application 03-SC-27 to a date uncertain and with the following direction:

- The neighborhood property owners shall be renoticed when the project has been scheduled on a new meeting agenda.
- Upgrade the appearance along University Avenue to look more like a front and balance the second story windows.
- Modify the design of the windows to provide a more consistent window composition.
- Grading should follow contour of site.
- Provide story poles.
- Minimize the size of the balcony.
- Minimize the bathroom window on the east side of the home.
- Do not use Cypress trees for privacy screening.
- Reduce glaring along right side of the home.
- Reduce the size of the windows along the right side of the home to minimize impacts from the glare.

The motion passed by a 3-0 vote.

5. **03-SC-46 – Union Presbyterian Church of Los Altos – 858 E. University Avenue:** Consideration of design review for a new 2,503-square-foot, two-story home. *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Cole, seconded by Commissioner Bressack, to approve application 03-SC-46 per the staff report findings and conditions and with the following change:

- Delete condition No. 3 to shift the orientation of the house.

The motion passed by a 3-0 vote.

ADJOURNMENT:

The meeting was adjourned at 6:05 p.m.

Prepared By:

Yvonne Dupont, Executive Assistant