



## MINUTES ARCHITECTURE AND SITE CONTROL COMMITTEE

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4:00 p.m., September 3, 2003  
Los Altos Community Meeting Chambers  
One North San Antonio Road, Los Altos, California 94022

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### **CALL TO ORDER:**

Commissioner Skov called the meeting to order at 4:07 p.m.

### **ROLL CALL:**

All Present: Commissioners Skov, Bressack, and Cole

### **MINUTES:**

It was moved by Commissioner Cole, seconded by Commissioner Bressack, to approve the minutes from the August 20, 2003 Architecture & Site Control Committee meeting.

The motion passed by a 3-0 vote.

**CONSENT CALENDAR:** None

### **DISCUSSION:**

1. **03-SC-11 – B. and C. Heath – 1232 Richardson Avenue:** Consideration of design review for a 1,738 square-foot addition to the first story, a new 1,116 square-foot second story addition, and a 918 square-foot basement to an existing single-story home. This item was continued from the May 14, 2003 Architecture and Site Control Committee meeting. *Project Planner: Connolly*

Following discussion, it was moved by Commissioner Bressack, seconded by Commissioner Cole, to approve application 03-SC-11 subject to positive findings and the following conditions:

- The applicant shall work with Planning staff to finalize landscape plans to include Category I trees in the front yard (at least 24-inch box).
- Revise the front entry to be square.

The motion passed by a 3-0 vote.

2. **03-D-02 (03-UP-07, 03-V-11, 03-Z-03 and 03-SD-01) – White Tiger Properties, LLC – 100 First Street & 20 First Street:** Consideration of commercial design review to: a) renovate the existing approximately 13,300-square-foot Post Office; b) add a 15,500-square-foot second story office over the existing Post Office; c) build a parking garage on the north side of the existing Post Office including one level at-grade and one level below-grade; and

d) build 20, loft-style, multiple-family residential units above the parking garage. This item was continued from the June 25, 2003 Architecture and Site Control Committee meeting.  
*Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Cole, seconded by Commissioner Bressack, to forward application 03-D-02 to the Planning Commission for discussion of the recommendations in Exhibit "B", in conjunction with other zoning issues.

The motion passed by a 3-0 vote.

**ADJOURNMENT:**

The meeting was adjourned at 6:10 p.m.

Prepared By:

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Yvonne Dupont, Executive Assistant