



## MINUTES ARCHITECTURAL AND SITE CONTROL COMMITTEE

---

4:00 p.m., June 4, 2003  
Los Altos Community Meeting Chambers  
One North San Antonio Road, Los Altos, California 94022

---

### **CALL TO ORDER:**

Commissioner Skov called the meeting to order at 4:02 p.m.

### **ROLL CALL:**

Present: Commissioners Skov and Disney (for Cole)  
Absent: Commissioner Bressack

### **MINUTES:**

It was moved by Commissioner Disney, seconded by Commissioner Skov, to approve the minutes from the May 14, 2003 Architectural and Site Control Committee meeting.

The motion passed by a 2-0 vote.

### **CONSENT CALENDAR:**

### **DISCUSSION:**

1. **03-SC-15 – H. Kamath – 879 Lockhaven Drive:** Consideration of a 270-square-foot first story addition and a 287-square-foot second story addition to an existing 2,973-square-foot two-story residence. *Project Planner: Connolly*

Following discussion, it was moved by Commissioner Disney, seconded by Commissioner Skov, to approve application 03-SC-15 per the staff report findings and conditions with the following changes and additional condition:

- Modify condition No. 5 to add two street trees (instead of one).
- Delete condition No. 3 (which required landscaping to screen the second story windows).
- Modify condition No. 4 to require evergreen screening to the right (instead of left) of the Honey Locust tree and delete requirement for lattice screening around the balcony.
- Wrap the wood siding along the sides of second story (not rear) and stop at the peak.

The motion passed by a 2-0 vote.

2. **03-SC-16 – K. Sherwood-Coombs/J. and F. Cagnetta – 908 St. Joseph Avenue:**

Consideration of a new 433-square-foot second story addition and a 464-square-foot first story addition to the existing 2,539-square-foot single-story residence. *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Skov, seconded by Commissioner Disney, to approve application 03-SC-16 per the staff report findings and conditions with the following additional conditions:

- Use wood, or other similar contrasting elements as approved by staff, around the windows.
- Along the right side, continue evergreen screening toward the front gate to screen the stairwell.

The motion passed by a 2-0 vote.

3. **03-SC-20 – C. and C. Scheetz – 286 Margarita Court:** Consideration of a 286-square-foot second story addition and an 11-square-foot bay window addition to the first story of an existing 3,644-square-foot two-story residence. *Project Planner: Connolly*

Following discussion, it was moved by Commissioner Disney, seconded by Commissioner Skov, to approve application 03-SC-20 per the staff report findings and conditions with the following changes and additional condition:

- Delete condition No. 4 (raised screening on the rear balcony).
- Modify condition No. 5 by removing tree #4 from the list of protected trees.
- Delete condition No. 3 (which required evergreen screening along the left property line).
- Modify condition No. 2 to eliminate the requirement to increase the sill height over the bathroom window.
- Add condition requiring the applicant to provide a replacement tree if tree #11 is removed in the future.

The motion passed by a 2-0 vote.

4. **03-SC-18 – Crosby, Grossman, Laborde, et al – 731 Morgan Place:** Consideration of an appeal application for a staff-level design review approval of a new 3,761-square-foot single-story residence. *Project Planner: Connolly*

Following discussion, it was moved by Commissioner Disney, seconded by Commissioner Skov, to deny appeal application 03-SC-18, and uphold staffs administrative design review approval, per the staff report findings and conditions with the following change, additional condition, and recommendation:

- Modify condition No. 5 to choose two evergreen trees from Category I and two evergreen trees from Category II. Two trees shall be 48-inch box and the other two shall be 24-inch box trees.

- Evergreen screening shall be added along the right side of the property. The screening shall be approved by staff upon consultation with the adjacent property owners.
- Recommend that the City Council waive the appeal fee if the neighbors choose to appeal the Architectural & Site Control Committee's decision.

The motion passed by a 2-0 vote.

**5. Selection of a New A&S Chairperson**

The item was deferred to a future meeting when all members are present.

**ADJOURNMENT:**

The meeting was adjourned at 6:40 p.m.

Prepared By:

---

Yvonne Dupont, Executive Assistant