



MINUTES ARCHITECTURAL AND SITE CONTROL COMMITTEE

4:00 p.m., January 15, 2003
Los Altos Community Meeting Chambers
One North San Antonio Road, Los Altos, California 94022

CALL TO ORDER:

Commissioner Bressack called the meeting to order at 4:00 p.m.

ROLL CALL:

Present: Commissioners Skov, Bressack, and Ritchie

MINUTES:

It was moved by Commissioner Bressack, seconded by Commissioner Ritchie, to approve the minutes from the December 18, 2002 Architectural and Site Control Committee meeting, with the following change:

- Adjust the roll call order to reflect the chair of the Committee meeting name first.

The motion passed by a 3-0 vote.

CONSENT CALENDAR: None.

DISCUSSION:

1. **00-SC-106 – M. Men – 730 S. El Monte Avenue, Parcel 1:** Consideration of design review for a new 4,422 square foot two-story home. *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Ritchie, seconded by Commissioner Skov, to approve application 00-SC-106 per the staff report findings and conditions and with the following additional conditions:

- In bedroom #3, the northern facing window shall use patterned glass to obscure the view to the adjacent parcel.
- Grading along the northwest corner of the parcel next to the existing driveway shall conform to the adjacent parcel to the north.

The motions passed by a 3-0.

2. **00-SC-107 – M. Men – 730 S. El Monte Avenue, Parcel 2:** Consideration of design review for a new 4,348 square foot two-story home. *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Bressack, seconded by Commissioner Ritchie, to approve application 00-SC-107 per the staff report findings and conditions and with the following additional conditions:

- Prior to the issuance of building permits, resurvey the location of tree #7 to verify its location and adjust the driveway/retaining wall as needed.
- Reduce the bulk and height of the chimneys subject to review and approval of staff prior to the issuance of building permits.
- Prior to final planning inspection, the applicant shall provide evidence that a deed restriction has been recorded between the subject property owner, and Mr. & Mrs. Phillip Barney (of 771 Nash Road) regarding the height and maintenance of planting in the rear yard of lots 1 & 2.

The motions passed by a 3-0 vote.

3. **Criteria for Placing Items on Consent Calendar:** Discussion of placement of items on the consent calendar of an agenda. *Project Planner: Banks*

Discussed using the consent calendar more frequently for routine items. The Committee agreed with staff's list of possible consent items except projects that do not comply with CC&R's, which should be discussion items. Committee members also requested that staff investigate including a statement on the mailing notice advising recipients that the item may be on the consent calendar and will not be discussed unless requested by a committee member or the public.

ADJOURNMENT:

The meeting was adjourned at 5:45 p.m.

Prepared By:

Yvonne Dupont, Executive Assistant