



**MINUTES**  
**ARCHITECTURAL AND SITE CONTROL COMMITTEE**

---

4:00 p.m., January 16, 2002  
Los Altos Community Meeting Chambers  
One North San Antonio Road, Los Altos, California 94022

---

**CALL TO ORDER:**

Commissioner Skov called the meeting to order at 4:00 p.m. sharp, with all Commissioners present.

**MINUTES:**

It was moved by Commissioner Lave, seconded by Commissioner Bressack, to approve the minutes from the December 19, 2001 Architectural and Site Control Committee meeting.

The motion was approved by a vote of 3-0.

**CONSENT CALENDAR:** No items scheduled.

**DISCUSSION:**

1. **01-SC-52 from K. and L. Angelo at 242 Solana Drive:** Consideration of design review for a second story addition. *Project Planner: Kornfield*

Following discussion, it was moved by Commissioner Lave, seconded by Commissioner Bressack, to approve application 01-SC-52 per the staff report findings and conditions.

The motion was approved by a vote of 3-0.

2. **01-SC-39 from M. Ho/J. Leung at 1326 Holly Avenue:** Consideration of design review for a second story addition. *Project Planner: Kornfield*

Following an extensive discussion, it was moved by Commissioner Bressack, seconded by Commissioner Lave, to approve application 01-SC-39 per the staff report findings and conditions with the following additional condition:

- The balcony shall have solid railing as approved by the Planning Division.

Commissioner Skov moved to amend Condition No. "b" to read: The landscape plan shall provide for privacy screening shrubs in the rear yard along the southern property line as approved by the Planning Division. The landscape plan should be coordinated with the property owner of 1334 Holly Avenue to have plantings on both sides of the side property line.

Commissioner Bressack accepted the amendment and the project was approved 3-0.

Commissioner Skov asked staff to clarify the intent of the daylight plane exception to only allow the point of the roof to encroach. He further asked the Associate Planner, David Kornfield, to make contact with the adjacent property owner at 1334 Holly Avenue on the landscape plan for 1326 Holly Avenue.

**ADJOURNMENT:**

Commissioner Skov adjourned the meeting at 4:45 p.m.

Prepared By:

---

Yvonne Dupont, Executive Assistant