



YOUTH COMMISSION MEETING

FEBRUARY, 4, 2013 - 7:00 P.M.

Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, California

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes
Approve minutes of the regular meeting of December 3, 2012
2. LAYC Dances
 - a. Review statistics and evaluate February LAYC Dance
 - b. Review theme and duties for March LAYC Dance
3. Teen Friendly Business Program
Assign Commissioners to committee for developing criteria and timeline for Spring 2013 session
4. California Parks and Recreation Teen Leadership Academy
Review upcoming CPRS Teen Conference in San Jose and determine participation
5. Dodgeball Tournament
Assign Commissioners to Spring 2013 Dodgeball Tournament Committee for planning and implementation

INFORMATIONAL ITEMS

6. Monthly Staff Report
Receive information and announcements from City staff

COMMISSIONERS' REPORTS AND COMMENTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Youth Commission items may be viewed on the Internet at <http://losaltosca.gov/committees-commissions/environmental/meetings.html>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



DATE: February 4, 2013

AGENDA ITEM # 2

TO: Youth Commission
FROM: Greg Milano, Staff Liaison
SUBJECT: LAYC Dances

RECOMMENDATION:

Receive Report

BACKGROUND

LAYC Dances are held monthly October to June for 7/8th graders. Monthly themes are set in September. Recreation staff and parent volunteers chaperone the dances. Commissioners help with setup, admission, coat check, snack bar and cleanup.

DISCUSSION

February dance was held on February 1 prior to agenda posting. Commission liaison will report stats at meeting.

March dance will be Friday, March 1st at 7:30pm. Theme for this dance is Wild Wild West. Commissioners will discuss availability and duties for the dance



DATE: February 4, 2013

AGENDA ITEM # 3

TO: Youth Commission
FROM: Greg Milano, Staff Liaison
SUBJECT: Teen Friendly Business

RECOMMENDATION:

Discuss spring 2013 program. Assign Commission to develop criteria and timeline for Spring 2013 session

BACKGROUND

In 2008 the Youth Commission began recognizing local businesses that encouraged teens to shop or dine in their stores and hired local teens. In the past Spot Pizza and Miyo Yogurt have received the award.

DISCUSSION

Reinstate program as stated on 2012-2013 Youth Commission goals. Establish sub-committee to establish requirements for selecting possible winners.



DATE: February 4, 2013

AGENDA ITEM # 4

TO: Youth Commission
FROM: Greg Milano, Staff Liaison
SUBJECT: California Parks and Recreation Teen Leadership Academy

RECOMMENDATION:

Review upcoming CPRS Teen Conference in San Jose and determine participation

BACKGROUND

Annually the California Parks and Recreation Society organizes the premier regional parks and recreation conference and expo. Alternating between Northern and Southern California each year, the 2013 conference will be in San Jose.

The Teen Leadership Academy is a one-day workshop with the conference is designed for youth and/or adult supervisors from any organization that supports youth development practices.

Session includes:

- How to ask your City Council for \$25,000
- The power of diverse leadership styles
- Tolerance of failure
- Youth Commission Panel

DISCUSSION

Funding is available for the Youth Commission to attend the workshop. Discuss interest and availability of Commissioners.

Attachments:

- A. Teen Leadership Academy Registration Packet

TEEN LEADERSHIP

Superhero YOU!

*Friday, March 8, 2013
San Jose Convention Center
8:30 AM—5:00 PM*

Day at a Glance*

8:30-9:00am—Check-In

9:00-9:30am—Welcome/
Keynote

9:40-10:30am—Session I

10:40-11:30am—Session II

11:40am-12:30pm—
Session III

12:35-1:30pm—Lunch
Activities

1:40-2:30pm—Session IV

2:40-3:30pm—Session V

3:40-4:30pm—Session VI

4:30-5:00pm—Closing Session

5:00pm—5:30pm—Networking

*The 2013 Schedule uses youth facilitators for every session.

Get ready to be inspired, challenged, and encouraged! This one-day conference is designed for youth and/or adult advisors from any organization who support youth development practices. Conducted annually in partnership with local youth serving agencies, our goals are to engage youth and adults to experience the following:

- Strengthen self-reliance and self-confidence skills, which helps to become strong assets in the community.
- Develop inner resources and skills needed to cope with daily demands.
- Network with other youth, and youth leadership advisors to cultivate partnerships.
- Gain hands on knowledge to replicate in the community.
- Identify competencies for personal development and lifelong learning.
- Engage in core concepts to enhance youth assets, and be future leaders in our community.

Bring your ENERGY, something to write with, POSITIVE ATTITUDE, business cards, and brochures or networking tools.

REGISTRATION REMINDER

Each youth and group chaperone will register for the event through CPRS at <http://conference.cprs.org/teen-academy.html>. Parking, housing, and social events are not part of the Academy registration fee. Lunch will be provided.

Youth Advisors may register for the full CPRS conference package at \$115 when combined with a Teen Academy only registration. Send both registration forms in at the same time. Pre-registration preferred, drop-in permitted.

Superhero YOU!

Teen Leadership Academy
"Superhero: YOU!"
March 8, 2013

Friday, March 8th

8:30am—9:00am

Teen Academy Check-in

9:00am—9:30am

Welcome

Keynote: Jeremiah Miller, Forging Leaders
<http://forgingleaders.com/>

9:40am—10:30am

Session I—**Building a Team with Icebreakers** – Why you should care about them?!"

Description: While Icebreakers are important for introductions, there are other benefits in offering them in your programs and meetings. This is an active and interactive workshop!

Trainers: City of Fremont

10:40am—11:30am

Session II—**How to Ask Your City Council for \$25K**

Description: We will share how the City of Mountain View Youth Advisory Committee took the suggestions of a couple of skaters, and got the City Council to authorize a \$25,000 upgrade to the Skate Park during a downturned economy in less than 5 months. Come with your own ideas of what you want to happen in your community, maybe we can give you some ideas on how you can get your project/idea funded.

Trainers: City of Mountain View

11:40am—12:30pm

Session III—**Jeremiah Miller**

Trainer: Jeremiah Miller, Leadership Coach

12:35pm—1:30pm

Lunch

*Sessions and presenters are accurate as of the date of publication. CPRS reserves the right to change sessions and speakers as necessary. Handouts are the owner of the presenter and permission must be received to duplicate.

Superhero YOU!

Teen Leadership Academy
"Superhero: YOU!"
March 8, 2013

Friday contd.

1:40—2:30pm

Session IV—The Power of Diverse Leadership Styles

Description: Everybody has their own leadership styles, *even teens!* Understanding these difference styles and how to work with them will bring cohesiveness and teamwork among both adults and teens.

Youth

Trainers: City of San Jose: Kimberly Tan – City District 1 Commissioner, Christian Sanchez – City District 3 Youth Commissioner, Veronica Abad – City District 5 Youth Commissioner, and Max Chen – City District 4 Youth Commissioner.

2:40pm—3:30pm

Session V—Tolerance of Failure

Description: Group discussion will lead participants to talk about failure and educate their peers on recognizing the ultimate opportunity to learn from one's failure.

Trainer: City of Cupertino

3:40pm—4:30pm

Session VI—Youth Commission Panel

Description: Ever wonder what similarities your group shares with other cities/organizations? Or what makes your group unique? During this hour you'll hear from each city/organization's chair as they respond to a series of questions developed by you. This will be your opportunity to find out things you've always wanted to know.

Trainers: City of Santa Clara

4:30pm—5:00pm

Closing Session

Now what? You have all this great information, but what will you do with it? In our closing session you'll have a chance to meet with your group and develop a S.M.A.R.T. Goal for an idea that you'd like to implement in your city when you get home.

5:00pm—5:30pm

Networking

TEEN LEADERSHIP

Superhero YOU!

Benefits to Our Profession!

Youth are shown a potential career in parks and recreation services when attending this Academy. This is the career of creating sense of place and quality of life through people, enrichment programs and community gathering places like community centers and local parks.

Past Participating California Agencies:

Anaheim
Anderson
Commerce Park
Cosumnes Community Services
Cordova Recreation
Duarte
Lakewood
Los Angeles
Ontario
Pinole
Redondo Beach
Sacramento City & County
Santa Clara
Santa Fe Springs
Santa Maria
Saratoga
Stockton

Tips for Attending

Your Youth representative will be introduced to:

- Educational sessions that train in youth development principles
- Participation in a mentoring experience that offers youth role models to inspire healthy citizenship practices
- Recreation career exposure to continue the growth of community recreation professionals

This event is the culmination of 12 months of training and special event planning by youth from the Bay Area region. Training experiences included group decision making, building consensus, self-expression, negotiation, problem-solving and marketing while planning a day of meaningful fun.

Tip 1 – Start Planning Now

Conference registration fees, housing fees, van rental and gas, convention center parking fees, food costs and social costs can get pricey. Our planning team can help you get to this event.

Tip 2 – Get Reduced Housing Rates

Call Janet Albritton, CPRS Meeting Planner at 916.665.2777 for information on hotels offering special rates for students and chaperones.

Tip 3 – What's In It For My Agency?

We thought about the variety of services we offer in every community and how youth might fit into service delivery practices that help youth become assets for their community. These two areas floated to the top of our list:

- Community and civic engagement
- Personal skills and empowerment

The Academy facilitates the teaching of skills needed to strongly affect life's challenges. Skill development during the Academy allows youth to go back home and practice these personal development skills and allows them to help teach other youth the same skills.

Tip 4 – Get Permission from the Student's School

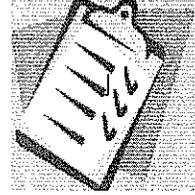
Use our letter to get permission from the student's school system to participate. If the school administrators buy-in they can get their daily attendance funds and take advantage of the skills the students will learn to commit other students to action.

**Join us for the 2013 Teen Development Academy
Friday, March 8, 2013 at the San Jose Convention Center**

REGISTRATION REMINDER:
Please make checks payable to CPSRPTC
Mail C/O CPRS Teen Academy
7971 Freeport Blvd.
Sacramento, CA 95832

**2013 Teen Leadership Academy
Registration Form**

Please complete form and return with payment



For questions please contact:

Jennifer Herb at (408) 615-3741 or jherb@santaclaraca.gov

Organization: _____

Youth Advisor*: _____

(Name) _____

(Address) _____

(Email) _____ (Cell Phone) _____

Chaperone: _____

(Name) _____ (Cell Phone) _____

of teens attending: _____ X \$25 each

of chaperones attending: _____ X \$50 each

of youth advisors attending: _____ X \$115 each*

***Youth Advisor package** includes 3-day registration for the CPRS San Jose conference if accompanied by a **Teen Registration** with payment.

No teen registration? Please use the form found at <http://conference.cprs.org/>

TOTAL \$ _____ Please make check payable to CPSRPTC Or Charge

Credit Card Number _____ Exp. Date _____ Visa MC Amex

Cardholder Name _____ Address _____

Cardholder Signature _____

Pre-registration Deadline: Friday, February 15, 2013—Sorry, NO refunds!

Registrations accepted on the day of the conference or day of the Teen Academy with full payment.

Registration substitutions accepted.

Please include teen attendee names for name badges. Last day to add names is February 15, 2013

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____





DATE: February 4, 2013

AGENDA ITEM # 5

TO: Youth Commission
FROM: Greg Milano, Staff Liaison
SUBJECT: Dodgeball Tournament

RECOMMENDATION:

Assign Commissioners Spring 2013 Dodgeball Tournament for planning and implementation

BACKGROUND

In 2012 along with the Los Altos Recreation Department the Youth Commission co-sponsored a dodgeball tournament at Blach Jr. High School. The tournament had over 20 participants.

DISCUSSION

Review 2012 event and suggest recommendations for the 2013 tournament . Assign sub-committee to help plan and promote 2013 tournament