

**MINUTES OF THE MEETING OF THE PUBLIC ARTS COMMISSION OF THE
CITY OF LOS ALTOS, HELD ON THURSDAY, MARCH 28, 2013, AT 5:00 P.M. AT LOS
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,
CALIFORNIA**

ROLL CALL

PRESENT: Chapman, Ellickson, Iverson, McBirney, Rini, Zucker

ABSENT: Robinson

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes
Action: Upon a motion by Commissioner Ellickson, seconded by Commissioner Iverson, the Commission approved the minutes of the meeting of February 28, 2013 by 6-0-1 vote, with Commissioner Robinson absent.
2. Election of Chair and Vice Chair
Action: Upon a nomination by Commissioner Ellickson, the Commission elected Commissioner Chapman as Chair by a 6-0-1 vote, with Commissioner Robinson absent.

Action: Upon a nomination by Commissioner McBirney, the Commission elected Commissioner Zucker as Vice Chair by a 6-0-1 vote, with Commissioner Robinson absent.
3. Sculpture entries
Commissioners discussed three additional submissions. A subcommittee of Chair Chapman, Vice Chair Zucker and Commissioner Ellickson was formed to recommend locations.
4. Sculpture search
Action: Upon a motion by Commissioner McBirney, seconded by Vice Chair Zucker, the Commission recommended installation of *By the Sea* at the entrance to Redwood Grove near University Avenue, by a 6-0-1 vote, with Commissioner Robinson absent.
5. Artistic Bike Racks
Staff presented the report and Commissioners discussed a potential artistic bike rack program.

Action: Upon a motion by Vice Chair Zucker, seconded by Commissioner Ellickson, the Commission submitted a recommendation to the City Council to direct staff to develop an Artistic Bike Rack Program, by a 6-0-1 vote, with Commissioner Robinson absent.
6. FY 2013/14 – 2017/2018 Capital Improvement Program
Commissioners discussed potential Capital Improvement Program projects.

7. 2012 Accomplishments

Commissioners discussed the accomplishments of the Commission for 2012.

Action: Upon a motion by Chair Chapman, seconded by Commissioner Ellickson, the Commission approved the Public Arts Commission accomplishments for 2012 by a 6-0-1 vote, with Commissioner Robinson absent.

8. April meeting

Action: Upon a motion by Commissioner Ellickson, seconded by Commissioner Iverson, the Commission approved cancelling the April 25, 2013 meeting and scheduling a special meeting for May 2, 2013 beginning at 5:00 p.m.

INFORMATIONAL ITEMS

9. Monthly staff report

Staff provided an update to the Commission regarding two items that will be before the Council on April 9, 2013, the installation of two sculptures and the Donation of Artwork Policy. Staff also provided an update on the City's partnership with San Francisco Museum of Modern Art and reported that updates would be made at future meetings.

COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

At the suggestion of staff, the Commission requested a future agenda item to discuss sculptures currently on loan to the City and their disposition at the end of their loan periods.

ADJOURNMENT

Chair Chapman adjourned the meeting at 6:49 p.m.



DATE: May 2, 2013

AGENDA ITEM # 2

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: 2013/14 Work Plan

RECOMMENDATION:

Formulate the 2013/14 Public Arts Commission Work Plan

BACKGROUND

Each year the Public Arts Commission (PAC) develops goals and priorities for the coming 12 months. These goals and priorities are drawn together in the Commission Work Plan to guide and direct the work of the Commission.

DISCUSSION

Attached is the template for the Commission Work Plan. The Work Plan and priorities for the PAC should be based on the City Council's 2013 Priorities and support the work of the City Council. The Work Plan will be presented to the Council at a City Council meeting to be scheduled in the future (mostly likely in June).

Attachment: Commission Work Plan Template



DATE: May 2, 2013

AGENDA ITEM # 3

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Loaned sculptures

RECOMMENDATION:

Discuss the status and disposition of sculptures loaned to the City

BACKGROUND

The City currently has nine sculptures that are on loan from the artists. These loans are for two-year increments and have various expiration dates.

DISCUSSION

The sculptures on loan to the City are:

Name	Artist	Location	Expiration Date
African Tree (Madagascar)	Rick Waltonsmith	Main and 3 rd Street	August 31, 2013
CT-27	Richard Starks	Heritage Oaks Park	August 31, 2014
Dancers	Michele Alcantara	Grant & St. Joseph	September 19, 2013
Dancing Heron	Pat Payne	Edith and Los Altos Ave	August 31, 2013
Danseuse	Jeff Owen	State and 2 nd Street	August 31, 2013
Jasper Priestess	Damien Jones	Main and 2 nd Street	August 31, 2013
Pax Nova	Bill Iaculla	McKenzie Park	September 19, 2013
Redwood Prayer	Rick Waltonsmith	Main and 3 rd Street	August 31, 2013
Torso 3	James Hill	State and 3 rd Street	May 31, 2014



DATE: May 2, 2013

AGENDA ITEM # 4

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Sculpture entries

RECOMMENDATION:

Discuss next steps in selection process for entries

BACKGROUND

At the February 28, 2013 meeting, the Public Arts Commission (PAC) considered several sculptures for placement in Los Altos. Two sculptures, *Will You Dance with Me* and *Dragonfly*, were recommended to City Council for installation. Those sculptures were approved by Council at its April 9, 2013 meeting. The PAC also considered *The Guardian*, though no location was determined. At its March 28, 2013 meeting, PAC recommended to Council installation of *By the Sea*.

DISCUSSION

At the March 28, 2013 PAC meeting, staff presented recommended locations for *The Guardian*. Staff determined a number of locations which can be categorized into two areas. Should the PAC prefer a wooded location, possibly near a creek, suggested locations included Shoup Park near the pathway to Redwood Grove. Should a more visible location be preferred, locations included Lincoln Park near West Edith Avenue, Lincoln Park near the Chamber of Commerce building, Marymeade Park near Fremont Avenue, or the corner of Fremont Avenue and Grant Road opposite the sculpture that is currently there. Of these locations, staff felt the Shoup Park or Lincoln Park locations would be best.

The PAC may also wish to consider the placement of other sculptures submitted for consideration. The remaining pieces (not including those withdrawn from consideration) are:

The Guardian, by Karen Cauvin Eustis
Music of the Spheres II, by Susan Pascal Beran
Tiempo, by Jeff Owen
Flames II, by Susan Pascal Beran
Fish Dance II, by Susan Pascal Beran
Estrella Nueva V.G., by Susan Pascal Beran

Winged Melody, by Sherman Hay
Rivers Edge, by Sherman Hay
Adam & Eve, by Smadar Agmon
Celestial Balance, by Sherman Hay
Wings of Fortune, by Sherman Hay



MEMORANDUM

DATE: February 22, 2013
TO: City of Los Altos Advisory Commissions
FROM: James Walgren, Assistant City Manager
SUBJECT: FY 2013/14 – 2017/2018 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND

The City of Los Altos implements a five-year Capital Improvement Program (CIP), which is reviewed and updated each fiscal year. The City Council supports use of a systematic process to gather input from City Commissions regarding potential new CIP projects before staff presents a draft FY 2013/14 – 2017/18 CIP document to the City Council for adoption.

In addition, state law requires that the Planning and Transportation Commission review the CIP to find that it is consistent with the City's General Plan.

DISCUSSION

Commission review of the five-year CIP will be done in a two-step process. In March 2013, the Commissions will receive and review the current status of active CIP projects. Also at the March meetings, Commissions will discuss potential new projects that relate to their areas of responsibility. Staff will conduct preliminary review of the project ideas and provide related feedback at follow-up April meetings, when the Commissions can have focused discussions on identifying and prioritizing their CIP recommendations to the Council.

Staff will then evaluate the financial and resource needs, as well as feasibility, related to the Commissions' CIP recommendations. All recommendations will be evaluated in the budget development process which staff undertakes to develop its recommendations regarding new, deferred, modified or deleted CIP projects. It is planned that this information will be presented to the Council at a study session in late May.

Given the City's conservative fiscal policies, capital project priorities have traditionally been focused on health and safety issues as well as core responsibilities such as street, utilities and infrastructure maintenance and repair. There may be, however, other improvements that would contribute towards enhancing the overall quality of life that go beyond these more routine activities.

When the Commissions deliberate on this matter, it is suggested that the following be done as part of the discussions:

- Review existing CIP projects in the Commission's area of responsibilities and recommend which ones could/should be re-prioritized to different years
- Identify projects that may no longer meet a community need and could be eliminated either from the scheduled or unscheduled list of projects
- Identify unscheduled projects that may be placed in the new five-year schedule
- Recommend new projects

A list of current projects and the list of unscheduled projects are attached for your information and reference. At this point, the only planned fifth year projects are those related to annual infrastructure maintenance.

The complete five-year Capital Improvement Program, with project descriptions, can be viewed at www.ci.los-altos.ca.us/finance/cip. Please feel free to contact me at (650) 947-2635 or at jwalgren@losaltosca.gov if you have any questions.

Attachments:

1. Active CIP project status dated February 22, 2013
2. Current five-year planned CIP projects
3. Unscheduled CIP projects

**City of Los Altos
Capital Improvement Program Project Status
December 31, 2012**

CIP #	PROJECT TITLE	Project Lead	Target Completion Date	Actual Completion Date
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STATUS				
Complete	In Construction	In Bid Process	In Design or Study	Not Started

ACTIVE PROJECTS

CIP #	PROJECT TITLE	Project Lead	Target Completion Date	Actual Completion Date	Complete	In Construction	In Bid Process	In Design or Study	Not Started
Community Development									
Infrastructure									
01209	Special Projects and Studies	J. Waigren	Completed	12/31/2012	X				
01308	Special Projects and Studies	J. Waigren	Nov-13					X	
00818	First Street Streetscape Design	D. Brees	Completed	11/13/2012	X				
00817	Loyola Corners Streetscape Design	D. Brees	Completed	On Hold	X				
00922	First Street Utility Undergrounding - Phase I	D. Brees	Nov-13			X			
00930	Demolition of 400 Main Street	M. Bocalan	Completed	10/26/2010	X				
01008	San Antonio Road Streetscape Construction	V. Chen	May-13			X			
01023	First Street Utility Undergrounding - Phase II	D. Brees	May-14					X	
01027	First Street Streetscape Construction	J. Waigren	Nov-13			X			
01211	Climate Action Plan	Z. Dahl	May-13					X	
01313	Parking Management Plan	K. Kleinbaum	May-13					X	
01314	ADA Transition Plan	D. Brees	Nov-13					X	
Technology									
00316	Financial System Upgrade	R. Morreale	Aug-14			X			
00821	Public Works/Finance Document Archiving	Gust/Morreale	TBD			X			
00923	Police Records Mgmt & Dispatch System	T. Younis	May-14			X			
01218	Document Management Systems	Morreale/Magnot	Aug-15						X
01317	IT Initiatives	R. Morreale	May-14					X	
01318	KMVT Increased Public Broadcasting Capital	R. Morreale	Feb-13			X			
01319	KMVT & LASD Broadcasting Capital Pilot	R. Morreale	Feb-13			X			
Civic Facilities									
Parks and Trails									
01214	Shoup Redwood Grove	TBA	TBD						X
01311	Skate Park (Skatable Art Work)	TBA	TBD						X
Buildings									
Parking Lots									
Transportation									
Streets and Roadways									
01201	Street Resurfacing	A. Fairman	Completed	9/11/2012	X				
01202	Street Striping	K. Small	Completed	9/25/2012	X				
01301	Street Resurfacing	K. Small	Aug-13					X	
01302	Street Striping	K. Small	TBD						X
01309	Street Slurry Seal	K. Small	Aug-13					X	
00220	Fremont Avenue Bridge Replacement	V. Chen	Aug-14					X	
00325	Rehabilitate Portland Avenue Bridge	V. Chen	Aug-15					X	
Pedestrian and Bicycle Safety									
01107	ADA Accessibility	K. Small	Aug-13				X		
01203	Concrete Repair	A. Fairman	Completed	8/29/2012	X				
01207	ADA Accessibility	M. Bocalan	Nov-13					X	
01208	NTMP Projects	C. Novenario	Completed	6/30/2012	X				
01303	Concrete Repair	M. Bocalan	Aug-13					X	

ATTACHMENT 1

**City of Los Altos
Capital Improvement Program Project Status
December 31, 2012**

CIP #	PROJECT TITLE	Project Lead	Target Completion Date	Actual Completion Date
ACTIVE PROJECTS				
01306	ADA Accessibility	M. Bocalan	Nov-13	
01307	NTMP	C. Novenario	TBD	
01122	Traffic Signs Replacement	K. Small	Completed	9/1/2012
01212	Traffic Sign Replacement	K. Small	Nov-13	
00833	Miramonte Ave & Covington Road Traffic Signal	C. Novenario	TBD	
01012	Collector Street Traffic Calming	C. Novenario	TBD	
01118	Pedestrian Master Plan	C. Novenario	TBD	
01119	Portola Ave Sidewalk	K. Small	TBD	
01120	Grant Rd Pathway Bryant to Atamead	K. Small	Feb-14	
01216	In Pavement Crosswalk Lighting Systems	K. Small	Completed	10/23/2012
01219	Homestead Road Safety Improvements	K. Small	Nov-13	
01315	Speed Zone Survey	C. Novenario	May-13	
01318	Main Library Parking Lot	M. Bocalan	Feb-14	
01320	Intersection Bicycle Loops	K. Small	Feb-14	
01321	University Milverton Ped Improvements	K. Small	Aug-13	
Wastewater Systems				
Sewer				
01104	Sewer Main Repairs	A. Fairman	Nov-13	
01204	Sewer Main Repairs	A. Fairman	Completed	12/11/2012
01205	Sewer Main Video	M. Bocalan	Completed	7/24/2012
01208	Sewer Root Foaming	M. Bocalan	Completed	7/24/2012
01304	Sewer Main Repairs	A. Fairman	Feb-14	
01305	Sewer Root Foaming	M. Bocalan	Aug-13	
00612	Sewer Metering Stations	L. Lind	Aug-13	
01014	South Sewer Main Replacement - Phase I	A. Fairman	May-13	
01114	Sewer Main Replacement - Phase II	A. Fairman	Nov-13	
01115	Fallen Leaf Lane Sewer Main Replacement	A. Fairman	Nov-13	
01117	Sewer Master Plan Update	L. Lind	May-13	
01210	Sewer Collection System Upgrade	A. Fairman	Completed	12/11/2012
01310	Sewer Collection System Upgrade	A. Fairman	Feb-14	
Storm				
00717	Storm Drain System Master Plan	V. Chen	Nov-13	
01118	NPDES Compliance Design	M. Bocalan	Completed	12/11/2012
01312	NPDES Compliance	M. Bocalan	Completed	12/11/2012

STATUS				
Complete	In Construction	In Bid Process	In Design or Study	Not Started
			X	
			X	
X				
	X			
			X	
			X	
			X	
			X	
X				
		X		
			X	
			X	X
			X	X
			X	
			X	
			X	
	X			
	X			
		X		
	X			
			X	
			X	
X				
X				

# of Projects	
64	

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10	11	3	28	6
				64

City of Los Altos

Five Year Capital Improvement Program FY2012-2015 to 2016-2017

Capital Projects Fund	Prior Year	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	Total
Prior Year Active Projects	14,838,664						14,838,664
Annual ADA Accessibility		115,000	115,000	115,000	115,000	115,000	575,000
Annual Concrete Repair		200,000	200,000	200,000	200,000	200,000	1,000,000
Annual NTMP		75,000	75,000	75,000	75,000	75,000	375,000
Annual Sewer Main Repair		369,000	369,000	369,000	369,000	369,000	1,845,000
Annual Sewer Main Video			379,000		379,000		758,000
Annual Sewer Root Foaming		332,000	332,000	332,000	332,000	332,000	1,660,000
Annual Special Projects and Studies		50,000	50,000	50,000	50,000	50,000	250,000
Annual Street Resurfacing		775,000	775,000	475,000	475,000	475,000	2,975,000
Annual Street Striping		75,000	75,000	75,000	75,000	75,000	375,000
ADA Transition Plan (New)			88,000				88,000
Biennial Street Slurry Seal		125,000					125,000
Civic Center Facilities (New)							-
Intersection Bicycle Loops (Reinstated to 12-13)		115,000					115,000
IT Initiatives (FY11-12 Roll Forward)		102,000					102,000
KMVT Increased Public Broadcasting Capital (New)(PHG)		65,000					65,000
KMVT & LASD Broadcasting Capital Pilot (New)(PHG)		13,200					13,200
Main Library Parking Lot (New)		84,000					84,000
University Milverton Ped Improvements (From Unscheduled)		36,000					36,000
NPDES Compliance (construction)		190,000					190,000
Parking Management Plan (New)		165,000					165,000
Sewer Collection System Upgrade		943,000	1,000,000			1,000,000	2,943,000
Skate Park		382,000					382,000
Speed Zone Survey (New)		66,000					66,000
Covington Road Class I Pathway-Design			75,000				75,000
Firat Street Design-Phase II			268,000				268,000
Redwood Grove Bank Stabilization (New)			372,000				372,000
Traffic Sign Replacement			25,000		25,000	25,000	100,000
City Alley Resurfacing				195,000			195,000
Covington Class I Pathway-Construction				201,000			201,000
Grant Road Bicycle Lane				65,000			65,000
Marymcade Park Renovation				269,400			269,400
McKenzie Park Renovation				390,360			390,360
Miramonte Avenue Path				1,656,000			1,656,000
Sewer Main Corrosion Rehabilitation (Split over 2 years)				603,000	603,000		1,206,000
Carmel Terrace Class I Pathway Construction					280,000		280,000
Carmel Terrace Class I Pathway Design					85,000		85,000
San Antonio Road Left Turn Lane					236,000		236,000
Total Dollars	14,838,664	4,365,200	4,110,000	5,095,760	3,299,000	2,716,000	34,424,624
Total Project Count	47	22	14	16	14	10	123

ATTACHMENT 2

City of Los Altos

Unscheduled - No Priority Assigned

Presented in Appendix A Order	CIP	Traffic				SIS	IDA	CURE PARKING	TOTAL	
		Street	Imp/CE	Park/Land	Gas/Ls					
Community Plaza Renovation	3,350,000							3,350,000		
Covington Road Bicycle Path	414,000							414,000		
Dog Park (Moved to unscheduled from 12.13)				227,000				227,000		
Downtown Parking Lots Slurry Seal	304,000							304,000		
El Monte Avenue Traffic Calming	1,000,000							1,000,000		
El Monte Avenue/Cuesta Drive Signal	100,000							100,000		
City Facility Repairs	95,000							95,000		
Firat Street Construction Phase II	3,300,000							3,300,000		
Foothill Expressway Landscaping	590,000							590,000		
Fremont Avenue Traffic Calming			2,650,000					2,650,000		
Grant Park Renovation				194,000				194,000		
Grant Road Traffic Calming			2,035,000					2,035,000		
Heringe Oaks Park Renovation	64,000							64,000		
Loyola Corners Streetscape	\$1,265,525							\$1,265,525		
Miramonte Avenue Sidewalk Design	40,000							40,000		
Montclair Park Renovation	157,000							157,000		
Montclair Tennis Court Lights	98,400							98,400		
MSC Living Wall and Storage Sheds	190,000							190,000		
Neighborhood Pathways	222,000							222,000		
Portland Avenue Pathway	346,000							346,000		
Recreation Plan (newly proposed)	60,000							60,000		
Redwood Grove Bridge Replacement	252,000							252,000		
San Antonio Club Park (Added 12.13)	128,000							128,000		
San Antonio Road/W. Edith Intersection	1,500,000							1,500,000		
Springer Road Path - Berry Avenue	576,000							576,000		
Springer Road Sidewalk	164,000							164,000		
Springer Road Traffic Calming	100,000				450,000			550,000		
St. Joseph Avenue Traffic Calming	35,000				311,000			346,000		
Traffic Signal Battery Backup	132,000							132,000		
Windimer Drainage Channel	71,000							71,000		
SVU city Wide Wireless	750,000							750,000		
TOTAL	\$15,503,925	\$0	\$4,685,000	\$421,000	\$0	\$761,000	\$0	\$0	\$0	\$21,370,925