



CITY OF LOS ALTOS POLICE DEPARTMENT  
 1 N. San Antonio Road, Los Altos, CA 94022  
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 Web: www.losaltospolice.org

# Block Party Application

In compliance with [Los Altos Municipal Code Section 9.25.040](#) if your neighborhood wants to close off a street for a block party you must fill out and submit the Block Party Application. The application shall be filed at least ten (10) business days prior to the event, but no more than a year before the event date.

If your block party participants exceed over one hundred fifty (150) or more persons, the applicants shall submit a copy of neighborhood letter or petition in favor of the event.

**Note: There is no fee for a Block Party Permit**

**Section 1: Block Party Venue**

Occasion:  Number of Expected Guests:

Street to be Blocked Off:

Cross Street:  **X**

Date of Event:  Begins:  Ends:

**Section 1: Applicant Information**

Name:

Mailing Address:  Street:  City:  Zip:

Daytime Phone:  Email:

**Read the following conditions and initial next to each item indicating that you understand and agree to these conditions:**

- \_\_\_ Street closure materials such as barricades, A-frames, flashing lights and cones are included in the Block Party Permit. Instructions for requesting barricades and cones will be provided once the Block Party Permit is approved.
- \_\_\_ Flashing lights may be omitted if the street is re-opened prior to sunset.
- \_\_\_ No open fires on street.
- \_\_\_ Avoid congregation near fire hydrants.
- \_\_\_ Amplified sound to be kept at a reasonable level so not to intrude on the privacy of surrounding residents and required Municipal Code Section 6.16.070(B)(2) to be turned off by 10:00 P.M.
- \_\_\_ Area to be left clean, with all trash and debris removed upon completion of your activity.
- \_\_\_ No fireworks are permitted in the City of Los Altos.
- \_\_\_ Any liability associated with this block party is the responsibility of the applicant &/or organization named thereof.

**The Block Party Permit will be emailed unless you prefer another method. Select one of the following options:**

- Email the permit to \_\_\_\_\_  Send the permit USPS to my mailing address
- I will pick-up the permit at the Los Altos Police Department  Other \_\_\_\_\_

*Office use only below this line*

\_\_\_\_\_  Approves  Does Not Approve  
 Date Application Received Special Event Sergeant Review