



DATE: May 9, 2016

AGENDA ITEM # 3

TO: North County Library Authority (NCLA) Commission

FROM: Kim Juran-Karageorgiou, Staff Liaison

SUBJECT: Adoption of the NCLA Budget for Fiscal Year 2016/17

RECOMMENDATION:

- A. Presentation of the County NCLA Budget Detail and Service Levels
- B. Presentation and Adoption of the FY 2016/17 Proposed Budget
- C. Adopt Resolution No. 2016-02 setting FY 2016/17 GANN Spending Limit Calculation

BACKGROUND

On an annual basis, in line with the NCLA norms, the budget is to be adopted by June 30 preceding any one fiscal year.

DISCUSSION

The attached resolutions serve to adopt the NCLA budget for fiscal year 2016/17 and the related annual required GANN spending limit.

The bulk of the NCLA budget is made up of staffing support costs from the Santa Clara County Library system. For fiscal year 2016/17, the proposed budget represents funding an additional 12 hours per week at the Los Altos Library and an additional 19 hours per week at Woodland Branch. This amounts to a total of \$567,366 for personnel costs, a 4% increase over the prior fiscal year, along with an additional \$25,000 for books and other materials. In addition to SCCLD's costs, the City charges \$15,000 per year for administrative charges for managing NCLA activities and annual audit costs of \$2,700. The proposed 2016/17 budget is included as Attachment B to this report.

Should the proposed budget be adopted, Los Altos City staff will proceed to file with the County as part of the 2016/17 property tax roll.

Resolution No. 2016-02 is an annually required update of the State appropriation limit to be adopted along with the budget adoption. This year's calculation continues the use County-wide population change factors, a technique used in building the historical values and reverted back to in fiscal year 2013/14 for consistency.

ATTACHMENTS:

- A. Santa Clara County NCLA budget request
- B. FY 2016/17 proposed budget
- C. Resolution No. 2016-02

Date: April 29, 2016
To: Kim Juran-Karageorgiou, Administrative Services Director, City of Los Altos
From: Nancy Howe, County Librarian, Santa Clara County Library District
Subject: NCLA Request for Fiscal Year 2016-2017

Personnel Budget

Absent any further adjustments by NCLA, the total Santa Clara County Library District budget for personnel for the Los Altos Library and the Woodland Branch for FY 2016-17 is \$3,499,702, an increase of 6.76% from FY 2015-16.

For the district as a whole, salary and benefit costs are projected to increase approximately 5.38% above 2015-16 levels in the attached calculations, primarily resulting from negotiated salary increases and increased funding for retiree healthcare costs. In addition, 0.5 full time equivalent (FTE) Library Assistant was added to Los Altos Library to provide additional para-professional support; however this additional staffing will not affect the cost of additional hours that NCLA is paying for.

NCLA's anticipated portion of the personnel budget is \$567,366, an increase of 4.5% from the approved FY 2015-16 NCLA budget.

The proposed budget represents staffing for a total of 66 hours per week at Los Altos Library (12 hours funded by NCLA) plus 45 hours per week at Woodland Branch (19 hours funded by NCLA). Should NCLA wish to pay for additional hours, we look forward to having these discussions with you.

Materials Budget

This request does not contemplate NCLA funding to augment the district's budget for library materials.

Total Request

\$571,055

cc: Marcia Somers, City Manager, Los Altos
Carl Cahill, City Manager, Los Altos Hills
Judith Gregg, Los Altos Community Librarian

**NCLA Proposed Operating Budget
Fiscal Year 2016/17**

Attachment B

	2012/13	2013/14	2014/15	2015/16	2016/17
	Actual	Actual	Actual	Budget	Proposed
Rate per Parcel	\$ 76	\$ 76	\$ 76	76	76
OPERATING EXPENDITURES					
Service Costs					
County Staffing	443,640	480,011	513,142	545,158	567,366
Administrative Costs	15,000	9,820	7,039	15,914	17,700
Election Expenses					
Contingency Funding	0		0		
Book Costs	56,825	25,000	25,000	25,000	25,000
Total Operating Expenditures	515,465	514,831	545,181	586,072	610,066
REVENUES					
Tax Revenue	1,070,186	1,039,441	1,057,375	1,070,186	1,057,312
Interest Income	2,430	4,083	7,025	10,588	12,569
Total Revenues	1,072,616	1,043,524	1,064,400	1,080,774	1,069,881
OPERATING SURPLUS/(DEFICIT)	557,151	528,693	519,219	494,702	459,815
Debt Payments	0	0	0	0	0
Activity Balance	557,151	528,693	519,219	494,702	459,815
FUND BALANCE as of June 30	\$ 1,599,718	\$ 2,128,411	\$ 2,647,630	\$ 3,142,332	\$ 3,602,147

ATTACHMENT C

RESOLUTION NO. 2016-02

A RESOLUTION OF THE NORTH COUNTY LIBRARY AUTHORITY SETTING THE FY 2016/17 APPROPRIATIONS LIMIT

WHEREAS, California Constitutional Article 13B limits the total annual appropriations of cities; and

WHEREAS, it is the desire of the North County Library Authority to establish its appropriations limit pursuant to Article 13B;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of the North County Library Authority that said body hereby determines that said City's appropriations limit (as presented in calculation format in **Exhibit A**), pursuant to Article 13B of the California Constitution using the annual percent change in population for Santa Clara County and the percent change in California for per capita personal income, is as follows:

FY 2016/17 \$2,935,475

I HEREBY CERTIFY that the foregoing resolution was adopted by the Board of the North County Library Authority at a meeting of said Body held on the 9th day of May 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan Pepper, PRESIDENT

Attest:

Jon Maginot, AUTHORITY CLERK

**North County Library Authority
Appropriation Limit Analysis
2016-17**

EXHIBIT A

Fiscal Year	Original Maximum Tax Collection	Proposed Appropriation Limit	Appropriation Limit Growth Factors		Change in Pers. Inc. Or CPI	Combined Change
			Annual Combined Escalator	County Change		
1992-93	\$ 642,000	\$ 642,000	1.044765	1.0171	1.0272	
1993-94	\$ 642,000	\$ 670,739	1.023214	1.0160	1.0071	
1994-95	\$ 642,000	\$ 686,309	1.065002	1.0170	1.0472	
1995-96	\$ 642,000	\$ 730,921	1.058528	1.0113	1.0467	
1996-97	\$ 642,000	\$ 773,700	1.069309	1.0216	1.0467	
1997-98	\$ 642,000	\$ 827,325	1.063580	1.0212	1.0415	
1998-99	\$ 642,000	\$ 879,926	1.063384	1.0173	1.0453	
1999-00	\$ 642,000	\$ 935,699	1.066200	1.0163	1.0491	
2000-01	\$ 642,000	\$ 997,642	1.139776	1.0571	1.0782	
2001-02	\$ 642,000	\$ 1,137,089	1.149132	1.0954	1.0491	
2002-03	\$ 642,000	\$ 1,306,665	1.081830	1.0035	1.0781	
2003-04	\$ 642,000	\$ 1,413,589	1.021668	1.0348	0.9873	
2004-05	\$ 642,000	\$ 1,444,219	1.067697	1.0436	1.0231	
2005-06	\$ 642,000	\$ 1,541,988	1.100366	1.0654	1.0328	
2006-07	\$ 642,000	\$ 1,696,751	1.093961	1.0523	1.0396	
2007-08	\$ 642,000	\$ 1,856,179	1.108523	1.0616	1.0442	
2008-09	\$ 642,000	\$ 2,057,616	1.060838	1.0172	1.0429	
2009-10	\$ 642,000	\$ 2,182,797	1.021897	1.0156	1.0062	
2010-11	\$ 1,026,000	\$ 2,230,593	1.034223	1.0251	1.0089	
2011-12	\$ 1,026,000	\$ 2,306,932	1.044756	1.0377	1.0068	
2012-13	\$ 1,026,000	\$ 2,410,182	1.067704	1.0157	1.0512	
2013-14	\$ 1,026,000	\$ 2,587,674	1.007780	1.0150	0.9977	
2014-15	\$ 1,026,000	\$ 2,620,448	1.004270	1.0113	1.0382	
2015-16	\$ 1,026,000	\$ 2,751,209	1.010670	1.0126	1.0537	
2016-17	\$ 1,026,000	\$ 2,935,475				1.06698
Los Altos			30,513	31,353		
Los Altos Hills			8,595	8,658		
			39,108	40,011	903	2.309%
Population Change both communities						1.00427