

**MINUTES OF THE MEETING OF THE NORTH COUNTY LIBRARY AUTHORITY
OF THE CITY OF LOS ALTOS, HELD ON THURSDAY, JUNE 5, 2014, AT 5:30 P.M.
AT LOS ALTOS MAIN BRANCH LIBRARY, PROGRAM ROOM,
13 S. SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM AT 5:30 P.M.

PRESENT: President Lenelle Smith, Vice President Megan Satterlee, Secretary Jan Pepper
and Member Jim Lai

ABSENT: Member Courtenay Corrigan

PLEDGE OF ALLEGIANCE

President Smith led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes
Action: Upon a motion by Commissioner Lai, seconded by Vice President Satterlee, the Commission approved the minutes of the regular meeting of January 23, 2014 by a 4-0 vote.
2. Local Agency Investment Fund authorization
Action: The Commission continued the item to a date uncertain.
3. Affirm Setting a Property Based Levy with the County of \$76 for FY 2014/15
Action: Upon a motion by Vice President Satterlee, seconded by Secretary Pepper, the Commission approved the adoption of Resolution No. 2014-04, to affirm setting a special tax rate for library services with the County of \$76 for FY 2014/15 by a 4-0 vote.
4. Adoption of the Budget for Fiscal Year 2014/15
Deputy County Librarian Derek Wolfgram provided an overview of the Los Altos and Woodland libraries' services with a comparison between actual FY 2012/13 and projected FY 2013/14.

Action: Motion made by Commissioner Lai to approve the FY 2014/15 NCLA budget with book costs increased from \$25,000 to \$65,000. Motion died for a lack of second.

Vice President Satterlee opposed including funds in the budget for book costs.

Action: Upon a motion by Secretary Pepper, seconded by Commissioner Lai, the Commission approved the FY 2014/15 NCLA budget as proposed by a vote of 3-1, with Vice President Satterlee dissenting.

Action: Upon a motion by Vice President Satterlee, seconded by Commissioner Lai, the Commission approved the adoption of Resolution No. 2014-05, setting the FY 2014/15 Appropriation Limit by a vote of 4-0.

INFORMATIONAL ITEMS

5. Administrative Officer Somers noted that the NCLA Norms and Procedures updated February 13, 2012 specify that the NCLA regular meeting will be scheduled in the third and fourth quarters of the fiscal year, and recommends those dates be set by Commission action.

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

By Commission consensus, a special meeting was scheduled on Monday, June 23, 2014 at 5:30 p.m. for the purpose of appointing administration officers and authorizing those officers to invest monies in the Local Agency Investment Fund.

ADJOURNMENT

President Smith adjourned the meeting at 6:20 p.m.