
MINUTES
MEETING OF THE NORTH COUNTY LIBRARY AUTHORITY

Hillview Community Center Room #2
Wednesday, June 6, 2012 @ 5:30PM
97 Hillview Avenue, Los Altos, California 94022

CALL TO ORDER

Meeting was called to order at 5:30 P.M. by President Packard

ROLL CALL

Members present: Ron Packard (President)
Jim Lai (Vice President)
Lenelle Smith (Secretary)
Jean Mordo
Megan Satterlee

Members absent None

Staff /Representatives present: Russell Morreale/Liaison/Treasurer
Jolie Houston/Legal Counsel

PUBLIC COMMENT

None

CONSENT CALENDAR

1) Minutes From The Meeting of February 13, 2012

The minutes were approved with some corrections put forth by member Satterlee regarding meeting arrival time. With a motion from Member Mordo and a second by Vice President Lai, the motion passed unanimously

DISCUSSION

2) Financial Status Report

Liaison and Treasurer Morreale presented the June 30, 2011 audited financial statement noting the attainment of a clean opinion and year- end results in line with budget projections and expectations. Morreale noted that NCLA will be joining the City of Los Altos in the selection of a new audit firm as it enters the 2012 year. This change in auditors is in the normal course of audit firm rotation followed per City practice.

3) Adoption of the 2012-2013 Operating Budget

Liaison Morreale and Derek Wolfgram of the County Library system presented the operating budget for FY 2012-2013. Mr. Wolfgram reviewed the numbers as provided to NCLA noting a reduced overall budget given favorable cost trends and labor distributions. Mr. Wolfgram also

provided updates on the recently enacted non-resident card process as well as improvements made in staffing at the Woodland branch. When asked about labor negotiations, Mr. Wolfgram noted some key cost concessions made by the County labor groups including increases in employee contribution rates.

Liaison Morreale presented the overall budget as well as the GANN Appropriations limit for FY 2012-2013.

The budget was adopted, with a request to lower the Revenue estimate to rounded \$1,035,000 with a 1st motion from member Satterlee and second from member Mordo with unanimous approval.

The Gann limit was approved with a 1st motion from member Satterlee and a second from member Mordo with unanimous approval.

4) Sub-Committee Update on Library Services

Member Mordo updated the group on the most current discussions at the County level on the matter of the revenue sharing model and formula calculations. The matter was discussed as a matter of information.

5) Affirm the \$76 Levy

Liaison Morreale asked members to approve an Ordinance affirming the 2013 \$76 Parcel tax. This was approved unanimously with a first motion from Member Satterlee and a second from Member Smith.

COMMISSION REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

The next meeting date was tentatively set for July 16 @ 5:30PM to be coordinated by Liaison Morreale.

ADJOURNMENT

President Packard adjourned the meeting at approximately 5:30PM and all members concurred

Respectfully submitted,

Russell J. Morreale
Liaison to NCLA