



NORTH COUNTY LIBRARY AUTHORITY COMMISSION SPECIAL MEETING

Monday, February 4, 2013 - 6:00 P.M.

**Los Altos Main Branch Library – Teen Room
13 South San Antonio Road, Los Altos, California**

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. Seating new Commission members
Welcoming new Los Altos Hills representative - Courtenay C. Corrigan and new Los Altos representative - Jan Pepper.
2. Election of North County Library Authority (NCLA) Commission Officers
 - a. Nominate and elect a member for the position of President
 - b. Nominate and elect a member for the position of Vice President
 - c. Nominate and elect a member for the position of Secretary
 - d. Nominate and appoint a Treasurer/Auditor-Controller
3. Commission member terms
Review and confirm Commission member terms of service
4. Commission Meeting Minutes
Approve minutes of the special meeting of July 20, 2012
5. Review and Adoption of NCLA Norms
 - a. Review and update NCLA Norms
 - b. Approve a 2013 meeting calendar and set future dates

INFORMATIONAL ITEMS

6. Los Altos/Los Altos Hills Library Services
Receive a report from Santa Clara County Library System representatives
7. Financial Reports
 - a. Receive results of the June 30, 2012 Comprehensive Annual Financial Report (CAFR)
 - b. Review FY 2012/13 fiscal year budget
8. Staff Report
Receive information and announcements from City staff

COMMISSIONERS' REPORTS AND COMMENTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Financial Commission items may be viewed on the Internet at <http://losaltosca.gov/committees-commissions/nclal/meetings.html>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.