

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON Tuesday, March 1, 2016 AT 6:00 P.M. AT LOS ALTOS MAIN
LIBRARY, 13 S.SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Chair Hill, Commissioners Liu, Suelzle, Agarwal and Perga

ABSENT: Commissioner Bhagavan

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes
Action: Upon a motion by Commissioner Liu, seconded by Commissioner Suelzle, the Commission approved the minutes of the meeting of February 2, 2016 by the following vote: AYES Suelzle, Hill, Agarwal, Liu, Perga
2. Election of Chair and Vice Chair
Commissioner Hill volunteered to serve as chair for the Commission. A vice chair was not elected.
3. Work Plan
Staff presented the report regarding the Library Commission Work Plan. Commission reviewed and updated changes to the work plan.
4. FY 2015/2016 Capital Improvement Program (CIP)
Staff presented the report. Commissioners discussed the CIP and made suggestions as follows:
 - A. Installation of Bike Repair Station to Main Library
 - B. Maintain Natural Pathways at Main Library
 - C. Shaded Seating Area at Woodland Library
 - D. Overhang Purchase and Installation for Book Drop at Woodland Library

INFORMATIONAL ITEMS

4. Monthly staff report
 - Heard reports from Santa Clara County Library District (SCCLD representatives Judith Gregg; Chris Brown, Deputy Director reported on the Vision Wheel)
 - Heard report from Friends of the Library regarding February book sale. \$14,500.00 was brought in for the sale.

COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

-Commissioner Hill reported that the next NCLA meeting will take place on March 15 at the Neutra House at 6pm. NCLA will analyze costs for extended hours at the main Library.

-Staff Report – None

Future Agenda Items

-Work Plan

-Capital Improvement Program

-Presentation from SCCLD representative, Chuck Griffen re: Overview of Library District Budget - based on commissioner questions

-Presentation by Carol Frost re: Technology Application and report on Library card

ADJOURNMENT

Chair Hill adjourned the meeting at 7:10 p.m.