



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, July 3, 2007
Los Altos Main Library
13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Chairperson, Nancy Tucker called the meeting to order at 5:32pm

Present: Chairperson Tucker; Vice Chairperson Smith; Commissioners Poulos, Thurber, Gerich and Lai
Absent: Struthers

Also Present: Jill Lakstigala, Children's Librarian; Judy Suelzle, Friends of the Library; Peggy Ford, City Staff Liaison

MINUTES

COMMISSIONER SMITH MOVED that the minutes of June 5, 2007 be approved. THE MOTION WAS SECONDED BY COMMISSIONER LAI AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Jill Lakstigala for Cheryl Houts, Community Librarian

Jill reported on various programs and events that took place during the Month of June and July.

Judy Suelzle, Friends of the Library

Judy reported on the income from the May Friends of the Library book sale. \$14,309.00 was taken in during the book sale.

Commissioner Smith, LALE

The advisory board has grown. LALE discussed assisting with the needs assessment for the Library if additional resources were needed, but no formal action was taken.

JPA Meeting

The next JPA meeting will most likely take place in October, but there is no specific date set yet.

BUSINESS

1) Expansion

The sub committee of Commissioners Gerich and Tucker discussed securing a committee to work with the Library Commission on expansion issues. There will be about 20 committee members. These members, if interested, will be representatives from the following groups or organizations: the Library Commission, Friends of the Library, LALE, NCLA, Elementary PTA(s), City Council, High School PTA(S), Rotary, Kiwanis, Chamber and possibly other organizations. The scope of the needs assessment was also discussed along with the RFP and who would write it. The first expansion meeting will take place on October 2nd at 7pm following the regular Library Commission meeting. Commissioners Poulos and Gerich volunteered to draft an RFP for review by the Library Commission.

COMMISSIONER THURBER MOVED that Commissioners Poulos and Gerich draft an RFP and when done, call a special meeting to review with library staff and commissioners. THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY BY VOICE VOTE.

2) Reaching Out to the Community

Los Altos Community Picnic – plans were made for Commissioners to share a booth with other Library supporters as in years past. More detailed plans will be made at the August meeting.

3) Bike Racks at the Library

Commissioners agreed that the preferred location for the bike racks is outside the main entrance to the library.

DISCUSSION AND ITEMS OF INTEREST

FUTURE AGENDA ITEMS

Set August 7th Agenda

ADJOURNMENT - Meeting was adjourned at 7:00pm

Respectfully Submitted by
Peggy Ford, Recreation Supervisor
Liaison to the Library Commission