



## LIBRARY COMMISSION MINUTES

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Regular Meeting of Tuesday, February 5, 2008  
5:30p.m., Los Altos Main Library  
13 South San Antonio Road, Los Altos, 94022

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### ROLL CALL

Chairperson, Nancy Tucker called the meeting to order at 5:35pm

Present: Chairperson Tucker; Vice Chairperson Smith; Commissioners Thurber, Struthers, Poulos, Gerich, Lai

Absent:

Also Present: Cheryl Houts, Community Librarian; Sarah Flowers, Deputy County Librarian; Peggy Ford, City Staff Liaison

### MINUTES

COMMISSIONER THURBER MOVED that the minutes of January 8, 2008 be approved. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

### PUBLIC COMMENT

NCLA member, Roy Lave spoke briefly about NCLA funding for the Library

### REPORTS

#### Cheryl Houts, Community Librarian

Cheryl reported on previous and upcoming events taking place at the Los Altos Library for youth, teens and adults.

#### Sarah Flowers, Deputy County Librarian

Sarah reported for Melinda Cervantes regarding upcoming events and discussed budgetary impacts from state funding to libraries statewide.

#### Friends of the Library

The Friends of the Library reported that for their January book sale, they brought in just over \$20,000. This is a record amount.

Commissioner Smith, LALE

LALE attended a bag lunch meeting with The Friends of the Library.

JPA Meeting

Next Meeting is scheduled for Thursday, April 24<sup>th</sup> at 1:30pm at the County Library Headquarters in Los Gatos on Winchester Blvd.

BUSINESS

Election of Chair and Co-Chair

1. COMMISSIONER POULOS MOVED to nominate Commissioner Smith as Chair Person for the Library Commission. THE MOTION WAS SECONDED BY COMMISSIONER THURBER AND PASSED UNANIMOUSLY BY VOICE VOTE.

COMMISSIONER THURBER MOVED to nominate Commissioner Lai as Vice Chair Person for the Library Commission. THE MOTION WAS SECONDED BY COMMISSIONER POULOS AND PASSED UNANIMOUSLY BY VOICE VOTE.

CIP Report from Peggy Ford

2. Reported back to the Commission regarding CIP's specific to the Main Library as well as Woodland Library

Reminder about Commission/Committee Meeting on March 4<sup>th</sup> at 6pm

3. Reminded Commissioners about the mandatory Commission/Committee meeting taking place on March 4<sup>th</sup>.

COMMISSIONER GERICH MOVED to change the regular meeting time of the Commission meeting for March 4<sup>th</sup> to 5pm instead of 5:30pm. THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED UNANIMOUSLY BY VOICE VOTE.

4. Community Center Update: January 18<sup>th</sup> Presentation

Three Architectural firms gave presentations to be considered for the Community Center Master Plan.

COMMISSIONER STRUTHERS MOVED that the Library should join the Community Center Master Plan if the needs assessment shows that the library expansion needs more than 4,000 square feet. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

Needs Assessment Implications

5. Commission discussed the desire to see results from the Library needs assessment in order to make a decision before moving forward with the Library expansion independently or by joining the Community Center Task Force.

**DISCUSSION AND ITEMS OF INTEREST**

**FUTURE AGENDA ITEMS**

**Set March 4th Agenda**

**ADJOURNMENT - Meeting was adjourned at 6:41pm**

Respectfully Submitted by  
Peggy Ford, Recreation Supervisor  
Liaison to the Library Commission