



DATE: March 28, 2016

AGENDA ITEM # 1

## AGENDA REPORT

**TO:** Historical Commission  
**FROM:** Sean K. Gallegos, Staff Liaison  
**SUBJECT:** Election of Chair and Vice Chair

### RECOMMENDATION:

Nominate and elect members to serve as Chair and Vice Chair

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### BACKGROUND

Each March, the Commission nominates and elects a Chair and Vice Chair to serve for the coming year. This past year, Commissioners Chapman and Mabe served as Chair and Vice Chair respectively.

### DISCUSSION

The election of Chair and Vice Chair is governed by the Commission and Committee Handbook. Any member of the Commission may serve as either Chair or Vice Chair. The current Chair will ask for nominations for the position of Chair. Any member may nominate another to serve. Nominations do not require a second. Once a member has been nominated for Chair, the Commission will vote. If a majority of members approve, that member will be deemed Chair. The process will then repeat for the election of Vice Chair.

Upon the conclusion of the election process for Chair and Vice Chair, the person elected Chair will take over as president of the meeting.