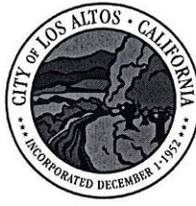


**DRAFT**



## **HISTORICAL COMMISSION MINUTES**

---

Monday, March 23, 2015 – 7:00 P.M.  
Los Altos Community Meeting Chambers  
1 North San Antonio Road, Los Altos, California 94022

---

### **CALL TO ORDER**

Chair AHMADJIAN-BAER called the meeting to order at 7:05 P.M.

### **ESTABLISH QUORUM**

Present: Chair AHMADJIAN-BAER, Vice-Chair CHAPMAN, Commissioners BISHOP, MABE, TRAPNELL AND WELSH

Absent: None

Staff: Staff Liaison GALLEGOS

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

None

### **ITEMS FOR CONSIDERATION/ACTION**

1. Nomination of Chair and Vice-Chair  
Nominate and elect members to serve as Chair and Vice Chair

Commissioner WELSH nominated Commissioner CHAPMAN as the new Historical Commission Chair. THE MOTION CARRIED UNANIMOUSLY.

Commissioner BISHOP nominated Commissioner MABE as the new Historical Commission Vice-Chair. THE MOTION CARRIED UNANIMOUSLY.

2. Commission Minutes

MOTION by Commissioner WELSH, seconded by Commissioner BISHOP, to approve the February 23, 2015 meeting minutes with revision to Margaret Thompson Essay Contest Informational Item to indicate staff provided an update of the status of the contest.  
MOTION CARRIED UNANIMOUSLY

3. Capital Improvement Plan  
Receive and Review the City's Capital Improvement Plan

Staff Liaison GALLEGOS presented the Commission with the City's five-year Capital Improvement Program, noting that the Council was seeking input from all Commissions on CIP projects.

**DRAFT**

The Commission reviewed the five-year Capitol Improvement Program, noting that there were not any projects that appeared to fall within the purview of the Historical Commission. The Commission noted a CIP item should added conduct an updated historical analysis of the Halsey House to provide direction to the Council regarding restoration or demolition of the structure..

MOTION by Commissioner WELSH, seconded by Commissioner FB, to recommend approval City's five-year Capitol Improvement Program as proposed, with the following recommendation:

- Add request to the Council for the allocation of \$10,000.00 for 482 University Avenue, the Halsey House, to fund a historical evaluation update of the structure, people and events that took place at the property.

MOTION CARRIED UNANIMOUSLY

4. Commission Work Plan

The commission discussed the work plan. MOTION by Commissioner WELSH, seconded by Commissioner AHMADJIAN-BAER, to approve the commission work plan. THE MOTION CARRIED UNANIMOUSLY.

5. Historic Preservation Award

Staff provided an update on the Historic Preservation Award. Commissioners discussed the Historic Plaque Program and joint reception with the History Museum on Wednesday, May 20, 2015. Commissioner WELSH agreed to contact Laura Bajuk, Executive Director of the Los Altos History Museum to coordinate efforts on the event and to contact the Town Crier to publish a notice of the preservation award.

**INFORMATIONAL ITEMS**

6. Historic Plaque Program

Staff provided an update on the Historic Plaque Program. Commissioners discussed Historic Plaque Program. The plaques will be awarded at a joint reception with the History Museum on Tuesday, May 20, 2015.

7. Margaret Thompson Essay Contest

Commissioner WELSH provided an update on the status of the Margaret Thompson Essay Contest.

8. Santa Clara County Historical Commissions and Museums Workshop

Commissioner AHMADJIAN-BAER provided information on the Santa Clara County Historical Commission and Museums Workshop on May 8<sup>th</sup> at 1650 Center Road, San Jose, CA.

9. Monthly staff report

The Commission received information and announcements from City staff.

**DRAFT**

**COMMISSIONER REPORTS AND COMMENTS**

None.

**POTENTIAL FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Chair CHAPMAN adjourned the meeting at 8:41 PM.

---

Sean K. Gallegos  
Assistant Planner