



DATE: February 23, 2015

AGENDA ITEM # 2

## AGENDA REPORT

**TO:** Historical Commission  
**FROM:** Sean K. Gallegos, Staff Liaison  
**SUBJECT:** Commission Accomplishments

### RECOMMENDATION:

Accept the 2014-2015 Historical Commission Accomplishments

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### BACKGROUND

At the April 29, 2014 joint meeting between the City Council and the Historical Commission, the Commission established the following goals and work plans for 2014-2015:

1. Administer the Margaret Thompson Essay Contest.
2. Implement the Historic Plaque Program.
3. Administer the Historic Preservation Award.
4. Maintain the City's Certified Local Government Status by reviewing and approving the annual CLG report that is submitted to the State Office of Historic Preservation, and seek historic education and training.
5. Foster Partnership with the Los Altos Museum by holding an annual joint meeting with the History Museum Board of Directors and pursuing opportunities to partner with the Museum on historic education and outreach
6. Update the Historic Commission Website with information on structures participating in the Historic Plaque program.
7. Support the recognition of the Centennial Anniversary of Library System.
8. Continue to maintain and improve the Historical Commission's community outreach and awareness by collaborating with the Los Altos History Museum and administering the annual Margaret Thompson Essay Contest.
9. Create a Historical Plaque Program brochure to publicize the program and recipients.

10. Continue to foster a partnership with the History Museum in order to best utilize the Museum's resources for projects such as evaluating historic properties for their association with significant individuals and events.

## **DISCUSSION**

Below is a list of the Commission's 2014-2015 accomplishments. This list includes all of the Commission's accomplishments between April 2014 and March 2015. Once the new commission is sat in March, the 2015-2016 goals and work plan will be set.

1. The Commission has held seven regularly scheduled meetings since April 2014.
2. The Commission administered the 30<sup>th</sup> annual Margaret Thompson Essay Contest. The essay topic was "Silicon Valley: The Lure and the Legends." Essays were submitted from students from six schools, including home schools, in the Los Altos area, with a trophy being awarded to the school with the most award winners. Award checks and certificates were distributed by the Mayor to the students at the ice-cream social sponsored by the Historical Commission on May 13, 2014.
3. The Commission implemented the Historic Plaque Program.
4. The Commission administered and the City Council awarded the Historical Preservation Award to Margaret Thompson at the May 13, 2014 meeting.
5. The Commission assisted in the recognition of the Centennial Anniversary of the Library System.
6. The Commission reviewed and approved the 2013-2014 Certified Local Government Program Annual Report. Staff submitted the report to the State Office of Historic Preservation on February 9, 2015.
7. The Commission reviewed and accepted a Commission Calendar that identifies reoccurring events, dates and deadlines at the January 26, 2014 meeting.
8. The Commission reviewed and recommended approval of design details for a previously approved alteration and addition to a Historic Resource property at 10 Yerba Buena Avenue at the April 28, 2014 meeting.
9. The Commission reviewed and recommended approval of a one-story addition of 75 square feet and an exterior alteration to a Historic Resource at 718 Orange Avenue at the April 28, 2014 meeting.
10. The Commission reviewed and recommended approval of an exterior alteration to enlarge and relocate a second-story window on a Historic Resource at 275 Mill Valley Street at the April 28, 2014 meeting.
11. The Commission reviewed and approved a Historic Alteration Permit for the demolition of an existing detached accessory structure, construction of a new detached garage, rear yard improvements, including new landscaping and new pool, alterations to the rear elevation and a new

second-story balcony for a landmark property at 452 University Avenue at the August 25, 2014 meeting.

12. The Commission reviewed and approved proposed modifications to a landmark eligible structure or property to construct a new 441 sq. ft. detached two-car garage at the August 25, 2014 meeting.
13. The Commission conducted a study session to provide preliminary input on the conceptual design for exterior modifications to a Historic Resource property at 301 Main Street, which is the location of Le Boulanger, at the September 22, 2014 study session meeting.
14. The Commission reviewed and approved a Historic Alteration Permit for a new detached accessory structure, site improvements and a first-story addition along the west side elevation of a Historic Landmark property at 439 Rinconada Court at the October 27, 2014 meeting.
15. The Commission reviewed and approved a Historic Alteration Permit to allow minor alterations to the exterior of a designated Historic Landmark property at 1448 Fowler Lane at the November 24, 2014 meeting.
16. The Commission reviewed and approved the proposed alterations to a designated Historic Resource property at 10 Yerba Buena Avenue at the November 24, 2014 meeting. The project includes relocating and rotating the main house to face the street, remodel and additions to the first and second story of the main house and exterior alterations to the existing barn structure.
17. The Commission reviewed and approved a Historic Alteration Permit for a railing detail on a Historic Landmark Property at 452 University Avenue at the January 26, 2015 meeting.
18. The Commission review and approved a Historical Review for a new façade and renovation of an existing commercial building (restaurant use) for a historic resource property located at 301 Main Street at the January 26, 2015 meeting.
19. The Commission reviewed and approved a Historic Alteration Permit for minor exterior alterations to a historic landmark property at 500 University Avenue at the January 26, 2015 meeting.